

Pilning & Severn Beach Parish Council

Meeting held on Monday 6th November 2017 at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (10) Mrs FCA Barr MBE (Chairman), Mrs C Woodhouse, Mr T Fennell, Mrs N Chappell, Mr M Pruett, Mr N Davies, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), District Councillor Robert Griffin and Stephanie Pow & Martin O'Donnell. (Tess Chappell arrived at 8.30pm).

The Chairman asked those present to observe a minute's silence for Mark Wilcox of Church Road, Severn Beach, as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2017-11-1 Apologies for absence	Apologies were accepted from Ian Roberts, Severn Beach	
2017-11-2 Declarations of Interest	None	
2017-11-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 7 th October 2017 had been previously circulated. The minutes of the meeting of 2 nd October 2017 were agreed as a true record with one minor amendment. PT abstained.	
2017-11-4 Matters Arising	MP had circulated his finding relating to the landscaping work at Pilning Playing Field. It was agreed to defer discussion until the December 2017 meeting. FCAB advised that the Severn Beach Regeneration Group had agreed to donate the remaining £192 to the library at Severn Beach and then close the account. FCAB asked that the repair to the hanging post at the gate at Severn Beach allotments is chased again for repair as it still had not been done. VB to contact S.Glos Council. FCAB advised that the S.Glos hedge cutter had been prevented in reaching some of the hedges because of the new shrubs that had been planted.	VB FCAB VB
2017-11-5 Correspondence	Please see Appendix A An email had been received from Susan Biggs of Pilning requesting play equipment suitable for 11years + to be added to the equipment at Pilning playing field. Discussion was held and it was agreed that VB should add to the InView article and supply a simple flyer to SCB, HR & NC for local circulation for feedback from parents and residents. It was further agreed to ask James Somper, the InView Cub reporter, to try and find out what the local 11+ children would like at Pilning playing field.	VB VB
2017-11-6 Accounts for	Please see Appendix B Accounts for payment, proposed by NC, seconded by MP. All in favour.	

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Payment		
2017-11-7 Public Participation	None	
2017-11-8 Reports	<p>SevernNet Transport Forum: PT Two presentations by Highways England 1 - Clive Perkin, Divisional Director(Strategy & Planning) talking about the Severn bridges - The transfer from the Concession back to Govt will be on 8th Jan 2018, and on that day VAT will be removed from the toll so there will be a reduction in the toll. The tolls will be completely removed at the end of 2018. The toll receipts during that period will be £100million. At the end of 2018 they will have to remove the toll booths and toll plaza, and revise the layout to be just a continuing motorway. The Toll area at Aust brings a particular problem as the toll booths support a bridge, which is the Severn Way footpath, so they will have to discuss with SG whether to divert the path or build a new bridge. Traffic modelling suggests that there will be an increase of traffic by 43%.! 2 - Mohsin Shareef, Project Manager for M49 Junction. Contractor to be announced very shortly. They will be doing a full review of their detailed proposals in November, with a view to making an immediate start before the end of this year. Pre-commencement work involves moving one pipeline and protecting another; it also involves moving a rhine, and they will be providing a new culvert under the junction. (I saw James from LSIDB this morning, he confirms the new culvert will enable them to divert more drainage to New Pill and so relieve some of the flows to Chessel Pill). He told us about how traffic through Easter Compton and Pilning should reduce after the junction. Rep from Almondsbury PC asked for a signed copy of the slide showing the bar charts (joking), but we agreed that 'reduction' probably meant a reduction in the rate of growth. Asked about how this was affected by the increase of traffic on the bridges, he said that the M49 modelling was having to be re-done to reflect that prediction. Planned construction completion by end of 2019, but opening would depend entirely on the developers completing the access roads and these being adopted by SouthGlos/Bristol CC. Jo Perry from SouthGlos - proposals to resurface Govier Way (the road is coming apart on the roundabout where Tesco trucks turn). Road closures will be a nightmare for the businesses. Follow-up to A403 works. I asked for the footpath from Ableton Lane to Central Ave to be upgraded to cycleway, as we requested originally. Talking about traffic volumes, Rep from Coop said that they deal with 600-800 truck movements in 24hrs..(one every 2mins) SevernNet bus running now only to the Avonmouth/Cabot Park part, a circular route from Avonmouth Station. They are working with Lidl and</p>	

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	<p>others to develop a plan for a similar service for Western Approach/ Central Park from Severn Beach Station.</p> <p>This led to a discussion of the potential for a route to be built from Pilning Station across to Tesco and into Govier Way. This is now a positive request on a wish list for the future, as development allows.</p> <p>Access Funding: there is 50% match funding available from SouthGlos (and Bristol CC) for bus shelters, to encourage bus uptake.(we need to enquire - Richard Drew was due to speak, but sent apologies) - something for our Precept meeting please, Victoria?</p> <p>SevernNet are coordinating + setting up a meeting of all the companies on Severnside (Western Approach and Central Park). This proved very fruitful when they did the same in Avonmouth, it enables the companies to work together to put pressure on the Council to get things done and also showed the companies where they could help to fund things to make them happen.</p> <p>There was general disappointment with the lack of response from the Metro-Mayor.</p> <p><u>Playing Field Report - SCB</u></p> <p>The field has recently been cut and has some small lumps of grass lying on top, would not think it would be a problem.</p> <p>Small amount of rubbish in teenage shelter.</p> <p>New piece of equipment impressive but spoilt by large amount of litter under and around it. Perhaps people did use the bin. No litter elsewhere and not much in bin outside gate.</p> <p>Older play equipment appears to be fine though the small hole in tilt ring is getting bigger.</p>	
<p>2017-11-9 Ongoing Business</p>	<ol style="list-style-type: none"> 1. To agree the refreshed Charter between S.Glos Council and Town & Parish Councils PT explained the background to the refreshed Charter between S.Glos Council and Town & Parish Councils and the importance of understanding between S.Glos Council and Town & Parish Councils. FCAB proposed to adopt the Charter, seconded by KW, all agreed. 2. Local Major Developments FCAB questioned the smoke coming from the Suez chimneys. After discussion it was agreed that VB should write to the Environment Agency to discover exactly what Suez are and are not allowed to regarding smoke emissions. VB to also check the planning conditions with regard to trains at Suez. TF questioned the locations of Air Pollution Monitors in the parish. VB confirmed the locations as being Keens Grove, Pilning; Wick Road, Pilning and Severn Beach Primary School, Severn Beach. VB further confirmed that the Air Pollution Monitors are attended every four weeks by S.Glos. Council with results collated on an annual basis. 	<p>VB VB</p>

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	<p>3. Village Halls/Playing Fields</p> <p>a) Update regarding Severn Beach Village Hall – PT had previously circulated the report regarding the management committee meeting. VB updated the meeting on the fact that currently the Parish Council do not have the power to provide a library. The option to undertake the General Power of Competence can be agreed at the Annual Parish Council meeting which would allow the Parish Council to move forward with the library at Severn Beach Village Hall.</p> <p>b) Update regarding Pilning Village Hall & Playing Field – SCB reported that litter around the new play equipment is a problem. After discussion, it was agreed to insert a new bin near the new piece of play equipment.</p> <p>c) Update regarding the extension at Pilning Village Hall – VB explained that the management committee had been advised to push forward with the necessary arrangements to make sure the planning application is not lost. ND advised that it would be necessary to advise the insurance company ahead of any build works.</p> <p>4. Update on allotment sites</p> <p>KW offered to give VB an up-to-date list of the unworked plots at Severn Beach.</p> <p>SCB advised that all plots are in contract but some are unworked/underworked. VB to ask Tim Dark to remove the former compost area at Pilning.</p> <p>5. Update on Cemeteries</p> <p>SCB reported the gravel yet to be completed. FCAB to ask Tim Dark. NC questioned whether the graves at Northwick are subject to a 75 year lease. FCAB advised that she thought the graves were not subject to a 75 year lease but NC & FCAB to check this.</p> <p>6. Update from councillors regarding local village matters</p> <p>FCAB requested that VB check if the skittles match with Almondsbury Parish Council would be taking place in December.</p> <p>FCAB reminded Councillors to attend the Remembrance Service on Sunday 12th November 2017.</p> <p>FCAB requested that VB ask S.Glos Council to remove the vegetation from the sign on Blackhorse Hill.</p> <p>FCAB advised that the recent graffiti in Severn Beach had been reported to police.</p> <p>FCAB further advised that she had reported many incidents of parking on pavements to householders in the area.</p> <p>TF reported fly tipping at the Northwick turning off the A403. TF to</p>	<p>VB</p> <p>VB</p> <p>KW/ VB</p> <p>VB</p> <p>FCAB</p> <p>NC/ FCAB</p> <p>VB</p> <p>ALL</p> <p>VB</p> <p>TF</p>
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	<p>report via Report It section of the S.Glos. Council website.</p> <p>NC reported that Pilning Post Office is closed due to staffing. NC requested that Robert Griffin and VB find out when it is due to re-open. Robert Griffin confirmed that he had already asked this.</p> <p>MP noted the continued issue with parking on Redwick Road junction with A403. PT advised that he had requested a meeting with S.Glos Council and is awaiting an answer. VB to chase.</p> <p>HR requested clarification on Network Rail plans near the houses in Pilning. VB explained that the vegetation would be cleared to 3m from the live line and a suitable fence would be erected by Network Rail if the boundary fence is Network Rail responsibility. VB advised that is likely that behind the houses in Pilning it likely that it would be Network Rail responsibility and therefore the fence would be of a very high standard and strong deterrent to anyone trying to access the live line.</p> <p>SCB advised that she had reported a damaged lamp post in Pilning. SCB further advised that an agreement had been reached between a local family and A Forgotten Landscape regarding the siting of a bench near New Passage.</p>	<p>VB</p> <p>VB</p>
<p>2017-11-10 Planning</p>	<p><u>Application for Certificate of Lawfulness</u></p> <p>PT17/4637/CLP Northworthy Farm, Severn Road, Pilning – Use of an existing building as a residential annexe ancillary to main dwelling house</p> <p><u>Decisions by S.Glos Council</u></p> <p>PT17/2686/LB Sandfords School, Northwick – External and internal alterations to include alteration to roofline and removal of chimneys to facilitate change of use of former school to residential dwelling and associated works – Approve with conditions</p> <p>PT17/2299/F Sandfords School, Northwick – Change of use of former school to residential – Approve with conditions</p> <p><u>Withdrawn Application</u></p> <p>PT17/4137/PNFU – Church Farm, Northwick Road, Pilning</p>	
<p>2017-11-11 Report from S. Glos. Council</p>	<p>Robert Griffin updated the meeting on the following points –</p> <ol style="list-style-type: none"> 1) Friday 27th October 2017 saw a long queue into The Wild Place causing traffic issues backing up onto the motorway 2) At a recent meeting it was revealed that our area is the worst area in the county for fly tipping. Recent prosecutions had been 	

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	<p>successful however.</p> <p>3) S.Glos Council has an issue with the number of houses being built versus the number of planning applications which have been approved.</p> <p>KW questioned what was being done regarding recent reports of the county being the worst county for funding for schools. Robert Griffin confirmed this had been misreported.</p> <p>FCAB requested that anyone wishing to take on a deputy role of Cemetery Clerk to contact her directly.</p>	
Date of Next Meeting	The date of the next Parish Council meeting will be Monday 4 th December 2017 starting at 7pm there being no further business the meeting closed @ 8.53pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
04.10.17	Email	Heritage Partnership Meeting 13 th October 2017, Emersons Green Village Hall	Circulated
04.10.17	Email	Grants Advice Sessions	Circulated
04.10.17	Email	Joint Oldbury & Berkeley Site Stakeholder Group meeting, Wednesday 25 th October 2017	Circulated
04.10.17	Email	AGM Notice and Agenda GPFA, 10 th October 2017 at Cheltenham RFC	Circulated
05.10.17	Email	Request from Ian Robert (Severn Beach) to cut grass at Pilning playing field slower to prevent clumping of grass cuttings	VB/ Elm Tree
06.10.17	Email	Response from S.Glos Council confirming the removal of the Better By Bike route using the Sea Wall from their website	Circulated
09.10.17	Email	Have your say on a Food Plan for S.Glos	Circulated
09.10.17	Email	Latest news from A Forgotten Landscape	Circulated
10.10.17	Email	Decision sheet for Cabinet, Monday 9 th October 2017, 2pm	Circulated
11.10.17	Email	Air Quality Monitoring report 2012 – 2016 from S.Glos Council	Circulated
11.10.17	Email	Agenda for Development Control (West) Committee, Thursday 19 th October 2017, 11am, Thornbury	Circulated
11.10.17	Email	Viridor Avonmouth ERF Community Liaison Group minutes 21 Sept 2017	Circulated
12.10.17	Email	Agenda for S.Glos Local Strategic Partnership, Friday 20 th October 2017, 10am	Circulated
12.10.17	Email	S.Glos Council consultation regarding Positive Activities for Young People	Circulated
19.10.17	Email	Joint Oldbury & Berkeley Site Stakeholder Group Meeting – 25 th October 2017 at SGS College starting at 1300hrs	Circulated
24.10.17	Email	Agenda for Scrutiny Commission, Wednesday 1 st November 2017, 10am, Kingswood	Circulated
25.10.17	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 3 rd November 2017, 9.30am Thornbury	Circulated
26.10.17	Email	Reporting rough sleepers in S.Glos	Circulated
26.10.17	Email	Via Sue Binns, letter from Mrs Susan Biggs regarding the need for teenage equipment at Pilning playing field	Discussed
26.10.17	Email	From John Mason regarding the gate opposite 103 Marsh Common Road, Pilning being used as site access for M49 junction site	VB sent an email to the contact and awaiting response

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26.10.17	Email	From Mrs Susan Biggs requesting skate equipment at Pilning	Discussed
27.10.17	Email	Agenda for Cabinet, Monday 6 th November 2017, 2pm	Circulated
28.10.17	Email	From Doug Nethercott regarding graffiti in SB	FCAB displayed poster SB notice board
31.10.17	Email	Latest news from Severn Estuary Partnership October 2017	Circulated
01.11.17	Email	Clerks & Councils Direct November 2017	Circulated
02.11.17	Email	S.Glos Health & Wellbeing and Social Care e-bulletin November 2017	Circulated
02.11.17	Email	Agenda for Safer and Stronger Communities Strategic Partnership, Friday 10 th November 2017 at 9.30am, Kingswood	Circulated
02.11.17	Email	Severn Beach Village Hall management committee meeting minutes	Circulated by PT

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
06.11.17	Mrs V Bywater	Wages + office payment & fuel allowance	919.92	0.00	919.92
06.11.17	HMRC	NI & PAYE	185.17	0.00	185.17
06.11.17	Mr T Dark	Odd jobs	111.30	0.00	111.30
06.11.17	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2017/ 2018	187.58	37.52	225.10
06.11.17	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
06.11.17	Pilning Village Hall	Hire of hall 2018/ 2019	180.00	0.00	180.00
06.11.17	BT	Telephone & Broadband	91.53	18.30	109.83
06.11.17	Mrs V Bywater	Renewal of domain name 2017 - 2019	15.00	0.00	15.00
06.11.17	Mrs V Bywater	Key cutting for 2018 Severn Beach Allotment holders	68.50	0.00	68.50
06.11.17	Grant Thornton LLP	External Audit work	300.00	60.00	360.00
06.11.17	Wicksteed Leisure Ltd	Play equipment at Severn Beach Village Hall	7315.80	1463.16	8778.96
06.11.17	RE & AM Hicks	Hedge cutting Bank Road and Severn Beach	60.00	12.00	72.00
06.11.17	C Thompson	Work at SB play equipment	180.00	0.00	180.00
06.11.17	ALCA	Training Course on Finance & Accounting	50.00	0.00	50.00
		TOTAL	9,834.80	1,624.98	11,459.78