

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th September 2017 at 7.00pm at Pilning Village Hall, Pilning

COUNCILLORS (8) Mrs FCA Barr MBE (Chairman), Mrs C Woodhouse, Mrs N Chappell, Mr M Pruett, Mr N Davies, Alderman P Tyzack, Mrs H Rickards & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk), District Councillor Robert Griffin, Deborah Aguirre Jones and Miss Tess Chappell.

The Chairman asked those present to observe a minute's silence for Kevin Hansford of Beach Road, Severn Beach, Edgar Jones of Whitehouse Lane, Pilning & Alan Rees, former Head Teacher of Severn Beach Primary School, as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2017-09-1 Apologies for absence	Apologies were accepted Cllr Sue Binns, Cllr Tony Fennell & Mr Ian Roberts.	
2017-09-2 Declarations of Interest	None	
2017-09-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 3 rd July 2017 had been previously circulated. The minutes of the meeting of 3 rd July 2017 were agreed as a true record with two small alterations. Proposed by KW and seconded by CW. All in favour.	
2017-09-4 Matters Arising	<ol style="list-style-type: none"> 1) A response had been received from the Metro Mayor but he is currently unable to meet with us. PT suggested contacting the Metro Mayor's Head of Transport, Basil Jackson instead especially as the issues all relate to transport. 2) VB reported that the response from the Valuation Office had been received. VB advised that due to the containers minimal extra cost and the lack of storage for those renting the hall it would be best to keep the rates as they stand. District Cllr Robert Griffin was asked to request rate relief for village halls with S.Glos Council. VB to request a valuation review for the hall. 3) VB reported that the response from S.Glos Council regarding the re-positioning of the 30 MPH on the road leading from Pilning to Severn Beach had been received and S.Glos Council would not support this proposal. PT supplied a photograph to VB to add to the response back to S.Glos. Council. 4) PT questioned whether any other meeting dates had been arranged with Almondsbury Parish Council. FCAB advised that whilst a date had not been set, it was likely to be in December 2017. 5) PT advised that the debris on the junction traffic lights at A403 and Redwick Road had still yet to be cleared. VB to chase. 6) KW reported that the posters at SB station remain vandalised. FCAB advised that this was work in progress. 7) FCAB advised that the green bin had now been emptied by 	<p>VB</p> <p>RG</p> <p>VB</p> <p>VB</p> <p>VB</p>

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	<p>S.Glos. Council.</p> <p>8) HR updated the meeting on the progress so far regarding the Community Library at Severn Beach Village Hall. It was agreed that HR, CW, PT & SCB would form a working group to prepare costings on initial set-up and the on-going costs. To be discussed at the October 2017 meeting.</p>	<p>HR/ CW/ PT/ SCB</p> <p>VB</p>
2017-09-5 Correspondence	<p>Please see Appendix A</p> <p>Further to the email received from June Kirk, FCAB offered to visit the Memorial Garden on Beach Road and the steps next to the Burger Bar to assess the required maintenance.</p>	<p>FCAB</p>
2017-09-6 Accounts for Payment	<p>Please see Appendix B</p> <p>Accounts for payment, proposed by KW, seconded by MP. All in favour.</p>	
2017-09-7 Public Participation	<p>The meeting heard from Deborah Aguirre Jones regarding an update on the Interpretation Boards being inserted in the parish by A Forgotten Landscape Project. Questions were raised by Deborah regarding the on-going maintenance and insurance of the posts and boards.</p>	
2017-09-8 Reports	<p>Pilning Playing Field - Report August 23rd 2017 - SCB</p> <p>The playing field appears tidy and well cared for. There is an issue of rubbish by the teen shelter but as there is no receptacle nearby it will continue to be an issue.</p> <p>Children's play area</p> <p>All seems fine. The tilting circle has once again a small hole; it is not jagged at the moment but needs to be kept under observation. The young children area play equipment, fence and bark have now been removed and there does not seem to be any remaining issues.</p> <p>The tarmac area is gritty and is not an inviting amenity. Should it be swept and perhaps lines painted on it to stimulate imagination. The Skate Board Park would need a considerable amount of money to become a reality. In the meantime, could we improve it? Just ideas to think about in the future.</p> <p>The bin by the play area is not functional, has no lid so when full, litter blows around the field. It has no liner as the inside is broken. Does it need replacing, sited elsewhere? Something to consider.</p> <p>Heather and I looked at the trees at the back of Becky Griffin's property and thought the trees were best felled. There appears to be three none of which are particularly attractive. They are very large and heavy with foliage making things dark and probably dropping many leaves in the garden in autumn. Some branches appear to be overhanging the property and would need to be chopped down. There are also young saplings growing nearby which might be left to grow and replace them.</p>	

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	<p>Cemeteries I took a walk with Heather around both cemeteries in Pilning and we thought they looked well-kept and the grass and strimming is being done. The work we did on the graves made an improvement but weeds are growing back. Perhaps we should consider another working session later in the year so we can keep on top of the problem. A few graves still need gravel to top them up.</p> <p>Northwick Cemetery I took a walk around and found the area looking well cared for, the appearance somewhat spoilt by the ground inside the fence where weeds and grass are growing fast and ivy has started to reclaim the tower. I know it can now be thought of as dangerous to allow people to work within the area but it does seem a shame.</p> <p>I noticed that the sign saying that the Parish Council is responsible for the cemetery has not yet been replaced. I thought we had agreed at a previous meeting to do this.</p>	
<p>2017-09-9 Ongoing Business</p>	<p>1. To agree tree work on Northover Court boundary. After discussion, HR proposed the felling of the three trees in question, seconded by FCAB. A vote was taken, 2 for, two against, four abstentions, not carried. PT suggested a landscape plan should be prepared for the boundary. MP offered to undertake this work.</p> <p>2. Local Major Developments FCAB reported the ongoing piling works for the new Amazon building. PT proposed and KW seconded a letter of complaint to be sent to the construction company.</p> <p>3. Village Halls/Playing Fields a) Update regarding Severn Beach Village Hall – PT had circulated the minutes from the recent management committee meeting. b) Update regarding Pilning Village Hall – NC suggested some building works to the current layout of the hall internally. After discussion, it was agreed that VB should write to the management committee requesting that all alteration suggestions are sent to the Parish Council for consideration so that a full audit trail is formed. VB advised that the bin formally adjacent to the fenced play area is no longer fit for purpose. VB suggested the removal of the bin to encourage the use of the bin located very close by which is emptied under the BuyBack Scheme. All agreed. VB advised that ND had offered to reinsert the Fire Assembly Point signage in a suitable location near the play equipment.</p>	<p>MP</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>ND</p>

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	<p>VB further advised the meeting that the parish council should assume responsibility for the grass area outside the gates to the village hall, the access road vegetation clearance and the strimming around the hall. All agreed. NC advised that the lawn area within the compound would continue to be kept tidy by the play group company.</p> <p>c) Update regarding the extension at Pilning Village Hall – nothing to report.</p> <p>4. Update on allotment sites <u>Report from HR - Pilning Allotments - 23 August 2017</u> Plot 8 remains untouched. Most of the other plots are being well tended, and Plot1 (newly acquired) has had a remarkable amount of work done on it. The unused strip (where the railway line was) continues to be a problem with weeds etc. It is not easy to solve. The outside area by the top gate needs attention.</p> <p>FCAB reported that the allotments which are being worked are in good order. KW supplied VB with a list of current unworked plots. VB to serve an official warning to the unworked plots.</p> <p>5. Update on Cemeteries FCAB reported that Pilning cemetery in very good order. HR reported that a number of graves need to be topped up with gravel. FCAB to ask Tim Dark to top up graves and apply weed-killer as necessary.</p> <p>6. Update from councillors regarding local village matters NC reported a large number of errors on the road names and road numbers relating to official notices in the area. ND reported that he had used the new large anti dog fouling stencil in conjunction with the smaller stencil along the sea wall. ND advised that the new sea wall defences are proposed to be 1.5m high and in order for the work to be completed 500 trees and large lengths of hedge will be removed. It was agreed to invite Colin Taylor to return to the next parish council meeting to explain the reasoning behind this. ND reported recent drug dealing activities in New Passage which had been reported to 101. ND asked for local knowledge on the culvert in New Passage. PT to supply ND with this information if possible. ND requested an update on the work at the Burger Bar. FCAB advised the work is ongoing but the owner hopes to be operational as a café by Summer 2018. ND requested a review into the planned closure of the railway bridge at Pilning. VB to write to S.Glos Council. MP requested that VB write to GWR to report the unacceptable noise from</p>	<p>VB</p> <p>FCAB</p> <p>VB</p> <p>PT</p> <p>VB</p> <p>VB</p>
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	<p>the new ‘turbo-trains’ using Severn Beach station. PT reported the over-grown hedge from Stride Close, Severn Beach to the station. VB to report to S.Glos. Council. FCAB reported a fire at the woodpile on the A403. KW, PT and ND advised that the site is being cleared in preparation for building works. KW reported a recent train journey where he and his family were not asked for tickets on the train from Severn Beach. KW further reported that the poster at the Station suggesting visitors graffiti the sea wall had still yet to be removed. VB to ask A Forgotten Landscape Project to remove the poster. KW reported that the footpaths on the Western Approaches development are being used as a latrine for lorry drivers. VB to write to Severnside Lands Development Ltd and request facilities for the drivers.</p> <p style="padding-left: 40px;">7. To agree whether to financially support the North Somerset mobile library for Pilning & Severn Beach After discussion, on the proposal by FCAB, seconded by PT, a vote was taken and all were in favour of supporting the mobile library for 1x year at a cost of £750.00.</p> <p style="padding-left: 40px;">8. To agree whether to cut back hedging on landscape buffer opposite Beach Road, SB After discussion, FCAB proposed to add the cut back of the hedging to the work undertaken by Edward Hicks later in the year, seconded by MP, all agreed.</p> <p style="padding-left: 40px;">9. To agree representative to attend Viridor Community Liaison Meeting – KW offered to attend, all agreed.</p> <p style="padding-left: 40px;">10. To agree whether to be financially responsible for the electricity supply to the defibrillator located at the estate VB advised that Becky Griffin had been in contact to advise that no responsibility had been requested to support the electricity supply. PT requested that VB write to Becky Griffin to suggest a contingency plan is prepared for all three sites.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>KW</p> <p>VB</p>
<p>2017-09-10 Planning</p>	<p>PT17/2399/F 15 Denny Isle Drive, Severn Beach – erection of a single storey rear and side extension to form additional living accommodation – Approve with conditions PT17/2456/CLP 8 Redwick Road, Pilning – Certificate of lawfulness for a proposed loft conversion – Approve with conditions PT17/2375/CLP Cloud Nine, Church Road, SB – Certificate of lawfulness for a proposed outbuilding – Approve with conditions PT17/2777/CLP 58 Redwick Road, Pilning – Application for a certificate of lawfulness for the proposed use as a residential care home for four residents and two resident staff – Approve with conditions PT17/2411/F Bell House, Pilning – Demolition of existing single storey</p>	

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	<p>rear extensions and erection of single storey side extension and two storey rear extensions to provide additional living accommodation – Approve with conditions</p> <p>PT17/1730/RVC Land at Overcourt Farm & Washingpool Farm, Easter Compton – Variation of condition 38 – Approve with conditions</p> <p>PT17/3343/PNH 28 Wainbridge Crescent, Pilning – Erection of single storey rear extension – No objection</p> <p>PT17/0382/F Cider Barn, Whitehouse Lane, SB – Conversion of former detached garage to form 2no. dwelling houses – Approve with conditions</p>	
2017-09-11 Report from S. Glos. Council	<p>Robert Griffin updated the meeting on the following points –</p> <ol style="list-style-type: none"> 1) Several complaints had been received regarding parking on pavements 2) Registrar delays of up to one month 	
Date of Next Meeting	The date of the next Parish Council meeting will be Monday 2 nd October 2017 starting at 7pm there being no further business the meeting closed @ 9.30pm.	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
04.07.17	Email	Oldbury Site Stakeholder Group Meeting – Wednesday 12 th July 2017, Oldbury Conference Centre	Circulated
05.07.17	Email	S.Glos Council Local Strategic Partnership Update	Circulated
05.07.17	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 14 th July 2017, 9.30am, Turnberries, Thornbury	Circulated
05.07.17	Email	Information from ALCA regarding M4 J18a	Circulated
05.07.17	Email	Advance notice of ALCA S.Glos Unitary Authority Group AGM – 11 September 2017	Circulated
05.07.17	Email	Results from S.Glos from recent speed summary trials	Circulated
06.07.17	Email	July blog from Cllr Robert Griffin	Circulated
06.07.17	Email	Agenda pack for Town & Parish Council forum – 13 th July 2017, 10am, Winterbourne	Circulated
06.07.17	Email	July E news from Severn Estuary Partnership	Circulated
09.07.17	Email	Receipt from FOSBR for membership	Circulated
10.07.17	Email	Decision Sheet for Cabinet, Monday 10 th July 2017, 2pm	Circulated
11.07.17	Email	Oldbury Site Stakeholder Group Meeting – ONR Report for Quarter 2	Circulated
11.07.17	Email	Latest news from A Forgotten Landscape	Circulated
11.07.17	Email	Minutes of Severnside CEF 28 th June 2017	Circulated
11.07.17	Email	Agenda for Council, 19 th July 2017, 7pm Kingswood	Circulated
11.07.17	Email	SLCC Branch meeting Thursday 20 th July 2017	Circulated
12.07.17	Email	Newspaper article regarding trains at Severn Beach from Cllr K Weeks	Circulated
13.07.17	Email	Assessing new nuclear power station designs	Circulated
14.07.17	Email	ASEA: Public exhibition 18 July 2017, Severn Beach primary school 5.30pm – 8pm	Circulated

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16.07.17	Email	Resident regarding pile driving at Western Approaches	Circulated & VB responded
17.07.17	Email	Notice of EGM of Pilning Village Hall management committee	Circulated
17.07.17	Email	Thank you from Mayor's office for centenary mug	Circulated
17.07.17	Email	Adult Mental Health Strategy 2017-2022	Circulated
17.07.17	Email	Oldbury Site Stakeholder Group – site tour Tuesday 15 th August at 1pm	Circulated
17.07.17	Email	Transport to flu clinics from Four Towns & Vale Link community transport	Circulated
18.07.17	Email	National Grid activity in Iron Acton 30 July 2017	Circulated
18.07.17	Email	Agenda for Development Control (West) Committee, Thursday 27 th July 2017, 11am, Thornbury	Circulated
19.07.17	Email	Contract awarded for improved Broadband in South Gloucestershire	Circulated
20.07.17	Email	Summer Fest at Avonmouth Community Centre – 22 nd July 2017	Circulated
20.07.17	Email	Avonmouth Community liaison group minutes June 2017	Circulated
25.07.17	Email	Oldbury Site Stakeholders Group Meeting – draft minutes for 12 July 2017	Circulated
28.07.17	Email	S.Glos Health Watch e-bulletin July 2017	Circulated
31.07.17	Email	Have your say on the Better Care Fund Plan for 2017- 2019	Circulated
31.07.17	Email	Latest news from Severn Estuary Partnership	Circulated
31.07.17	Email	A Forgotten Landscape's Interpretation Plans	Circulated
01.08.17	Email	Draft minutes of the Town & Parish Council Meeting – July 2017	Circulated
02.08.17	Email	Agenda for Development Control (West) Sites Inspections Sub Committee, Friday 11 th August 2017 at 9.30am, Turnberries, Thornbury	Circulated
05.08.17	Email	ALCA – Notice of AGM	Circulated
06.08.17	Email	Notice of AGM of the S.Glos ALCA group – 11 th September 2017	Circulated
09.08.17	Email	Latest news from A Forgotten Landscape – Aug 2017	Circulated
09.08.17	Email	Invitation to share views on the West of England Regional Strategy Discussion Document	Circulated
10.08.17	Email	Information from SevernNet regarding M5 J19, M4 J18a & M5 J17	Circulated
14.08.17	Email	August blog from Robert Griffin	Circulated
15.08.17	Email	Agenda for Development Control (West) Committee, Thursday 24 th August 2017, 11am, Turnberries, Thornbury	Circulated
08.08.17	Email	Response from Valuation Office regarding Pilning Village Hall	Action agreed
15.08.17	Email	Confirmation of next Town & Parish Council Forum – Monday 2 nd October 2017, 10am at Bradley Stoke, Jubilee Centre	Circulated
15.08.17	Email	Notification of services to Pilning Station from January 2018	Circulated
15.08.17	Email	Response from S.Glos Council regarding the moving of the boundary for 30MPH limit entering Severn Beach from Pilning	To be discussed
17.08.17	Email	Notification of withdrawal of Saturday bus service between SB & Avonmouth	Circulated
18.08.17	Email	Response from the Mayor's office, West of England Combined Authority	Circulated
22.08.17	Email	Complaint regarding piling on Western Approaches from resident	VB responded
24.08.17	Email	Change of date for Council – now Wednesday 8 th November 2017, Council Chamber, Kingswood	Circulated
24.08.17	Email	Agenda for Cabinet, Monday 4 th September 2017, 2pm, Council Chamber, Kingswood	Circulated

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24.08.17	Email	ALCA update on Government's Litter Strategy for England	Circulated
25.08.17	Email	Viridor Community Liaison Group meeting – 21 st Sept 2017	KW to attend
25.08.17	Email	ALCA update on West of England Discussion paper	Circulated
25.08.17	Email	S.Glos Council Grants update and launch information	Circulated
30.08.17	Post	Full paper copy of information regarding the new M49 junction	Circulated
30.08.17	Email	M49 Highways England Scheme and Orders documents	Circulated
30.08.17	Email	Severn Estuary Partnership news	Circulated
30.08.17	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 8 th September 2017, 9.30am	Circulated
31.08.17	Post	Draft recommendations for Electoral Review Consultation	Circulated
04.09.17	Email	Consultation on Pharmaceutical needs assessment for S.Glos	Circulated
04.09.17	Email	SB Village Hall meeting minutes	Circulated
04.09.17	Email	June Kirk – work required on Memorial Garden and Burger Bar Steps	FCAB agreed to assess

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
04.09.17	Mrs V Bywater	Wages + office payment & fuel allowance	879.61	0.00	879.61
04.09.17	HMRC	NI & PAYE	158.10	0.00	158.10
04.09.17	Mr T Dark	Odd jobs	45.00	0.00	45.00
04.09.17	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2017/ 2018	187.58	37.52	225.10
04.09.17	Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
04.09.17	Mr L Liddiatt	Quarterly payment for grass cutting at Northwick	200.00	40.00	240.00
04.09.17	Mrs V Bywater	Contribution to use of home computer - £4.69/ week - July - Sept 2016	37.52	0.00	37.52
04.09.17	Elm Tree Garden Contractors Ltd	Tree works Northover Court/ Playing field	860.00	172.00	1032.00
17.07.17	BT	Telephone & Broadband	106.15	21.23	127.38
04.09.17	Avonmouth Windows Ltd	Repair to window at Pilning village hall	156.00	31.20	187.20
04.09.17	SLCC	Training	34.50	6.90	41.40
04.09.17	Mr I Coward	Removal of bark and clearing of Pilning playing field site inc. removal and re-siting of play equipment piece	620.00	0.00	620.00
17.08.17	BT	Telephone & Broadband	79.78	15.95	95.73

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04.09.17	water2business	Water at Bank Road, Pilning allotments	156.69	0.00	156.69
04.09.17	Mr J C Luke	Work on flagpole at New Passage	80.39	0.00	80.39
04.09.17	Gloucestershire Playing Fields Association	Annual Membership	50.00	0.00	50.00
04.09.17	Mrs FCA Barr MBE	Expenses for allotment key cutting	12.00	0.00	12.00
04.09.17	Parish Hall and Recreation Ground	Hire charge for use by Dr's surgery	25.00	0.00	25.00
04.09.17	Amy Flooring Ltd	Floor work at SB Village Hall	3865.20	773.04	4638.24
04.09.17	S.Glos Council	Localism Charge July, Aug & Sept 2017	1028.67	205.73	1234.40
TOTAL			8,752.19	1,337.57	10,089.76