

Pilning & Severn Beach Parish Council Annual Parish Council Meeting held on Tuesday 3rd May 2016 at 7pm at Pilning Village Hall, Pilning

COUNCILLORS Mrs FCA Barr MBE, Mr M Pruett, Mr T Fennell, Mrs N Chappell, Mrs H Rickards,
PRESENT (10) Mr I Roberts, Mr N Davies, Mrs C E Woodhouse, Mrs S Binns & Ald. P Tyzack

Also Present: - Mrs V Bywater (Clerk), Cllr R Griffin & Mr C W Brickell
The Chairman, Frances Barr MBE, welcomed everyone and then passed the meeting to VB to conduct the election of Chairman.

Item Number	Details
2016-1 Election of Chairman	NC nominated FCAB, seconded by CW, all in favour.
2016-2 Election of Vice-Chairman	NC nominated IR, HR nominated PT and CW nominated MP. A vote was taken and the majority vote was for PT.
2016-3 Representatives	Officers were agreed as per Appendix A below. PT proposed to drop titles from the minute records (i.e. Ald. P Tyzack would be come Peter Tyzack HR proposed to include first names (i.e. Mrs Heather Rickards NC proposed to leave as current (i.e. Mrs N Chappell) A vote was taken on the proposal by NC with 5 in favour, carried. The minutes would continue to be recorded as is.
2016-4 Parish Insurance	AON Insurance
2016-5 Minutes of the Annual Parish Meeting	The minutes of the Annual Parish Meeting held on the 11 th May 2015 were read and signed by the Chairman as a true record.
2016-5 Approval of Annual Accounts	All agreed for FCAB to sign the annual accounts for submission to the external auditor.
2016-6 Closure of meeting	The meeting closed at 7.15pm

APPENDIX A- ELECTION OF OFFICERS

Chairman	Mrs FCA Barr MBE
Vice-Chairman	Ald. P Tyzack
Treasurers of Dep & Ex Inc A/cs	1.Mrs FCA Barr MBE 2.Mrs N Chappell 3.Mrs C Woodhouse 4.Ald. P Tyzack
Treasurers of Ben Fear A/c	1.Mrs F Barr MBE 2.Mrs C Woodhouse
Treasurers of Burial A/c	1.Cemetery Clerk 2.Mrs N Chappell 3.Mr M Pruett

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Terra/ Zeneca Committee	1.Mrs FCA Barr MBE 2.Mrs C Woodhouse 3.Mr I Roberts 4.Mr M Pruett
Footpaths	1.Mrs FCA Barr MBE 2.Mr N Davies 3.Mr M Pruett 4.Mrs H Rickards P.RofW. Officer : Ald. P Tyzack
Northwick Churchyard & Pilning Cemetery	1.Mrs N Chappell 2.Mrs C Woodhouse 3.Mrs S Binns 4.Cemetery Clerk
Finance (Accounts and Precept)	1.Mrs N Chappell 2.Ald. P Tyzack 3.Mr N Davies 4.Mr I Roberts 5.Mr M Pruett 6.Cemetery Clerk
Care for the Elderly	Mrs C Woodhouse & Mr T Fennell
Village Halls	Pilning – Mrs N Chappell Severn Beach – Mrs S Binns
Almondsbury Charities	Mr Ivor Humphries
Edmonds & Cole	Mr M Pruett
Allotments	Pilning – Mrs S Binns & Mrs H Rickards Severn Beach – Mrs FCA Barr MBE & Mr M Pruett