

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 3<sup>rd</sup> June 2013 at 7pm at Pilning Village Hall, Pilning

COUNCILLORS (9) Mr I L Roberts(Chairman) Mr M Pruett, Mrs J A Fennell, , Mrs F Barr MBE, Mrs N Chappell, Mr Ivor Humphries, Mrs C E Woodhouse, Mr Ian Humphries & Mr Kevin Weeks

Also Present: - Mrs Victoria Bywater (Clerk), Mrs J Macleod, Mr P Tyzack and Mr R Griffin.

**The Chairman asked those present to observe a minute's silence for William Leanard Wilson of Salthouse Farm and Brian Hoare of Osbourn Road as a mark of respect for all recently deceased.**

Item Number	Details	Action By
<b>2013-06-1</b> <b>Apologies for absence</b>	Apologies were accepted from Mr Tony Lewis	
<b>2013-06-2</b> <b>Declarations of Interest</b>	None reported	
<b>2013-06-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 7 <sup>th</sup> of May 2013 had been previously circulated in the most part by email. KW noted the omission that MP added to finance committee. The minutes of the meeting of 7 <sup>th</sup> May 2013 were agreed as a true record. Proposed by KW seconded by JF . All agreed	
<b>2013-06-4</b> <b>Matters Arising</b>	The visit to Hollywood Towers was an excellent visit. A note of thanks has been sent to the team at Hollywood Towers. Norman Pearce has agreed to attend to the smaller items required for repair and renewal at Pilning Village Hall. No further quotes have been received to date with regard to the larger items requested. Ian Roberts and Ivor Humphries attended the Almondsbury Charity AGM. A second quote for works at Severn Beach Play Equipment has been received. A third quote will be difficult to source given the nature of the repairs. Tina Rainey who deals with S.Glos Council play equipment has been contacted but as yet has not returned any views on the recommendations given by Wicksteed. To be discussed later in the meeting. Rob Joyce and Chris Studley from S.Glos Council had been contacted regarding the cracks on the house in Keen's Grove, Pilning and as yet no reply has been received. A full report on the pollution sensors has been received and circulated. FCAB reported near collisions on Beach Road since the turning off of the street lights. VB to contact S.Glos to request at least one light is put on at the junction on Beach Road with the Allotment site.	VB
<b>2013-06-5</b> <b>Standing Order</b>	Standing Order number 21 – Change the time in which a person can be Chairman from 3 years to 4 years in line with the elections proposed at the May meeting by IvorH and seconded by IR. Vote taken – unanimously in favour.	

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<b>2013-06-6</b> <b>Correspondence</b>	Please see Appendix A - Attached	
<b>2013-06-7</b> <b>Accounts for Payment</b>	Please see Appendix B – Attached. Proposed by CW, seconded by IanH . All agreed.	
<b>2013-06-8</b> <b>Public Participation</b>	No requests had been received.	
<b>2013-06-9</b> <b>New Business</b>	<p><u>1.Local Major Developments</u>  FCAB reported SB now in complete darkness at night with the exception of the Western Approaches site.</p> <p><u>2.Village Halls/Playing Fields</u>  a) Severn Beach Village Hall</p> <ul style="list-style-type: none"> <li>• KW reported the football team at SB Village Hall are fund raising for new bunkers</li> <li>• He further reported the terrible state of the car park particularly after heavy rain. Quotes had been received but far too expensive. VB to give Jenny Macleod the details of the contractors used at Pilning Village Hall.</li> </ul> <p>b) Pilning Village Hall</p> <ul style="list-style-type: none"> <li>• VB handed out a colour and black &amp; white tri-fold leaflet for comment and approval. Vote taken to print 2000 in black &amp; white – 4 for, 3 against, 1 abstained – carried. Quotes had been received and VB to instruct cheapest to print, fold and number leaflets.</li> <li>• IR asked for support in the delivery of the leaflets. Leaflets to be delivered to IR for distribution by all Parish Councillors.</li> <li>• IR requested that the water at the Pilning Village Hall is tested. All agreed and IR to ask Mrs D Roberts to proceed with the testing.</li> <li>• IR further requested that the toilets and showers are renewed due to their tired state. 2 further quotes required for the work.</li> <li>• FCAB noted the strong smell from the drainage rhine behind the village hall. VB to contact the Internal Drainage Board, Environmental Health and the Environment Agency regarding the smell.</li> </ul> <p><u>2A.Tree planting in Severn Beach &amp; Pilning</u>  It was agreed that this had been covered under Correspondence. Peter Tyzack to forward details of the contact at S.Glos Council to VB.</p> <p><u>3.Allotments</u>  MP reported he had walked around the Allotment site at SB and noted the poor state of the former Rugby building. VB to contact S.Glos Council to find out if the Parish Council could demolish the building and just leave a</p>	<p>VB</p> <p>VB</p> <p>ALL</p> <p>IR</p> <p>IR/ VB</p> <p>VB</p> <p>PT/ VB</p>

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<p>suitable housing for the water stop-tap etc.</p> <p>KW offered to trim off the now vacant SB13 plot to prevent weeds spreading. SB13 will be vacant from 13<sup>th</sup> June 2013 after which the strimming can take place.</p> <p>MP requested a site plan of both Allotment sites.</p> <p>VB asked if the Pilning Allotment holders could have a key held with Mr Norman Pearce for the Church lane. FCAB to have a key cut and give to Mr Norman Pearce. VB to inform the Allotment holders that Mr Norman Pearce will hold a key.</p> <p><u>4.Village Matters</u></p> <p>IR reported that the decision from S.Glos Council to split the village had resulted in a change in the number of Cllrs to 6:4 SB:P from next election. No further split will take place for the next 5 years. Discussion followed.</p> <p>KW reported the large amount of small chipping stones on the pavements around SB from the driveways onto the pavements making it difficult for prams and wheelchair users. IR suggested KW contact S.Glos Council.</p> <p>JF reported a man living on the sea wall in a tent. VB to contact the EA to inform them of the resident.</p> <p>JF further reported the poor state of the drains near the sea wall. IR informed the meeting that work is due to commence in July as per the correspondence circulated.</p> <p>JF further reported more problems with a cyclist on the sea wall.</p> <p>MP reported the unsafe parking although legal of a car on the corner of Ableton Lane and Severnwood Gardens. PT advised this is a police matter. VB &amp; FCAB to inform the local police about this car.</p> <p>NC requested the MOD is contacted regarding the hedge on Jackson Close. VB to write to the MOD to request they cut this hedge.</p> <p>NC questioned when the benches around the villages will be painted. VB to ask Norman Pearce for a timescale for painting the benches.</p> <p>NC requested an update on Northwick Tower. VB updated the meeting that work had commenced earlier in the day and unfortunately the floor on the ground level has now collapsed. VB to inform S.Glos Council to seek direction on the way forward.</p> <p><u>5.Update on Ableton Court</u></p> <p>CW reported that a meeting took place on 15<sup>th</sup> May 2013 at Ableton Court with a mediator for Merlin Housing Association to discuss a way forward. IR, CW and FCAB had attended and now the mediator will meet with Merlin Housing Association before meeting both parties together.</p> <p><u>7.Reports</u></p> <p>Report from Robert Griffin – Please see Appendix C</p> <p>Further to the report at Appendix C, Robert Griffin reported the following;</p> <ul style="list-style-type: none"> <li>• On 22<sup>nd</sup> May 2013 S.Glos Council democratic services had recommended following queries received and a sample vote taken to change the allocation of Cllrs to 6:4 SB:P</li> <li>• An enforcement letter has been sent to the landowner of the land overgrown with brambles adjacent to SB station</li> </ul>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB/ FCAB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>
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	<ul style="list-style-type: none"> <li>• The 3 unofficial sites of the travelling community have now reduced to 1</li> <li>• The Plough at Pilning is currently hosting members of the travelling community. Enforcement has been contacted but as they are guests there is no breach</li> <li>• Horses belonging to members of the travelling community are now grazing at Stowick Farm</li> <li>• Motorbikes driving off-road on the Western Approaches have been reported</li> <li>• A planning enquiry is due regarding the extra 8 pitches at the site on Bank Road</li> <li>• The wood-chipping site has a Department for the Environment licence not to exceed 3m so is working to their licence</li> </ul>	
<b>2013-06-10 Planning</b>	<p>NC reported further developments at Mayburn Villa in the form of a gym. VB to inform S.Glos Council Highway department about this development.</p> <p><u>Comments of PC sent to S Glos. Council via website</u></p> <p>None</p> <p><u>Decisions by S Glos. Council</u></p> <p>PT07/0266/F Mayburn Villa, Northwick Approve with conditions</p> <p>PT12/3227/CLE Certificate of lawful use or development in respect of land at Marsh Common Road – Approve with conditions</p> <p>PT13/1273/CLP 8 Beach Avenue, Severn Beach</p> <p>Approve with conditions</p> <p><u>Appeal against an Enforcement Notice</u></p> <p>Meadow Park, Bank Road, Pilning</p> <p>Breach- change of use of the land from residential use to tipping, storage and burning of waste materials without planning permission.</p>	VB
<b>Date of Next Meeting</b>	<p>The date of the next Parish Council meeting will be Monday 1<sup>st</sup> July 2013 at Severn Beach Primary School, Severn Beach</p> <p>THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED @ 8.34 PM.</p>	VB

**APPENDIX A – CORRESPONDENCE**

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
April 13	Email	Membership renewal of S.Glos Heritage Forum	Renew
April 13	Letter	Friend of S.B. Primary School – donation request	VB to write to ask for more details
07.05.13	Email	Armed Forces Day on 29 <sup>th</sup> June 2013 at Staple Hill – plus leaflets	Circulated
08.05.13	Email	May update regarding the revoking of S.W. Regional Strategy and the recent release of the ONS household projections for 2011 – 2021	Circulated
09.05.13	Email	FOSBR local support for 4 tracking on Friday 17 <sup>th</sup> May at Stapleton Road Station (11am)	Circulated
10.05.13	Email	Results of Speed Reminder Signs on Ableton Lane, SB	Circulated
10.05.13	Email	S.Glos Press Release – 10.05.13 ‘West Councils win national award for independent living service’	Circulated
10.05.13	Email	Parish Matters – Minutes from 9 April Meeting	Circulated
10.05.13	Email	Parish Charter Working Group next meeting 9 <sup>th</sup> July 2013 at 10am	Circulated
10.05.13	Letter	CPRE AGM Agenda – 1 <sup>st</sup> June 2013 at Frenchay	Circulated
10.05.13	Email	Healthwatch S.Glos E bulletin	Circulated
12.05.13	Email	Winterbourne Medieval Barn Event cancellations on 19 May, 15 June and 14 July 2013	Circulated

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13.05.13	Post	National Grid Project News Spring 2013	At June meeting
13.05.13	Post	Greenfields Garden Services Ltd leaflet of equipment	At June meeting
13.05.13	Email	Update & invitation to contribute to S.Glos Landscape Character Assessment and Renewables SPDs	Circulated
13.05.13	Email	Update from the Inspector on S.Glos Core Strategy	Circulated
13.05.13	Email	Presentation on code of conduct given at a recent ALCA training session	Circulated
13.05.13	Email	Call for evidence – Managing Radioactive Waste Safely: Review of the Siting Process for a Geological Disposal Facility	Circulated
13.05.13	Email	Information relating to the WW1 Centenary in 2014	Circulated
13.05.13	Email	Notice from Mr L Cummings for his allotment garden SB13	Records updated
14.05.13	Email	Agenda for Development Control (West) Sites Inspection Sub Committee Friday 24 <sup>th</sup> May 2013 at 9.30am at Thornbury	Circulated
14.05.13	Email	Agenda for Council Wednesday 22 <sup>nd</sup> May 2013 at 7pm at Kingswood	Circulated
14.05.13	Email	From Yvonne Orchard regarding the cars and unsociable behaviour at Severn Beach Village Hall	Passed to Jenny Macleod
14.05.13	Email	Agenda for Development Control (West) Sites inspection subcommittee on Friday 24 <sup>th</sup> May 2013 at 9.30am	Circulated
15.05.13	Email	Agenda for Council on Wednesday 22 <sup>nd</sup> May 2013 at 7pm at Kingswood	Circulated
15.05.13	Email	Draft of ScCC Engagement Strategy from National Grid for the Hinckley Connection	Circulated
15.05.13	Post	Open Spaces Society asking for donations	Circulated
16.05.13	Email	Correspondence from Bassitys Ltd regarding the maintenance of the traffic free cycle paths asking if we would like to continue to use their services when we take over this part of the area	S.Glos contacted n/a
17.05.13	Email	Cllr Robert Griffin forwarded a request from Warburtons to fund a dog waste bin if the PC fund the emptying of the bin	Circulated
17.05.13	Email	S.Glos Council Press release – New Parish Councils proposed for S.Glos	Circulated
20.05.13	Email	Jill Fysh requesting that Plot 13 at Severn Beach Allotments is sprayed with weed killer	KW to trim off SB13
20.05.13	Email	Consultation for Severn Estuary Flood Risk Management Strategy is now open. Views required by Wednesday 31 <sup>st</sup> July 2013	Circulated
21.05.13	Telephone + Email	Response to the request from May meeting actions regarding the results of the pollution monitors situated at 23 Keens Grove and 2 Wick Road, Pilning	Meeting actions May 13
21.05.13	Email	Reminder from S.Glos regarding Housing Strategy Consultation	Circulated
21.05.13	Email	Complaint from June Greedy (Allotment holder SB) regarding behaviour of children on the Allotment site	To monitor
21.05.13	Letter	Thank you letter from Severn Beach Mother & Toddler Group for the £200 donation	n/a
21.05.13	Post	FoSBR Newsletter – April 2013	At June meeting
22.05.13	Email	S.Glos Press release – Cllrs approve new parish councils	Circulated
22.05.13	Email	'Now I'm Retiring Information Fair' Sat 15 <sup>th</sup> June 2013 at Yate Library + leaflet	Circulated
22.05.13	Email	Received from Kerry Robertson (SB13 Allotment Holder) regarding items missing from their allotment garden	KW responded
23.05.13	Email	Request from Jill Fysh regarding the requirement for a designated area for weed composting. Suggestion given of near the rain shelter	Circulated
23.05.13	Email	Agenda from Economy & Skills Strategic Partnership on Wednesday 5 <sup>th</sup> June 2013	Circulated
23.05.13	Email	From Cllr Robert Griffin informing PC of S.Glos decision not to split P & SB PC	Circulated
24.05.13	Email	Policies, Sites & Places Development Plan Document	Circulated
24.05.13	Email	Suggestions for sites of trees from Mr Peter Tyzack	VB to contact S.Glos to inform them of the PC views on siting of trees
24.05.13	Email	2 <sup>nd</sup> quote for work at SB play area from Sutcliffe Play	VB to instruct Sutcliffe Play to commence work at SB & Pilning
24.05.13	Letter	From Dz Architecture – request to add drawings etc. to their website	VB to inform Dz permission given
25.05.13	Post	Merlin Housing Association May 2013 Newsletter	Circulated
25.05.13	Post	S.Glos Deaf Association June 2013 Newsletter	Circulated
28.05.13	Post	S.Glos News Spring 2013	Circulated
29.05.13	Email	Application for Licencing Act at Wild Place, Hollywood Tower Estate	Circulated
29.05.13	Email	Agenda for Development Control West Committee on Thursday 6 <sup>th</sup> June at 2.30pm	Circulated
30.05.13	Email	Review of representations made on Order revoking SW regional strategy	Circulated
30.05.13	Email	Agenda for Safer Stronger Communities Strategic Partnership on Friday 7 <sup>th</sup> June 2013 at 9.30am at Thornbury Council Chambers	Circulated
30.05.13	Email	Consultation on proposed changes to S.Glos Council's Local Planning Application Requirements – views required	Circulated
30.05.13	Email	EA repair works at Binn Wall, Beach Road to commence in July	Circulated
30.05.13	Email	Severnside Environmental Link Group meeting Tues 18 June 2013 at Rockhampton	Circulated
30.05.13	Email	Agenda for Policy & Resources Committee Monday 10 <sup>th</sup> June 2013 at 2pm Thornbury	Circulated
30.05.13	Email	FOSBR Festival of Nature 15-16 June @ Bristol Harbourside & Bristol : Ambitious City Pop in Pin Up event 10-14 July 2013	Circulated

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30.05.13	Email	Review of Local Engagement Mechanisms and Decision Making – Parish Survey	Circulated
31.05.13	Post	Volunteer Centre, Thornbury request for information for database and Annual Report 2012-2013	VB to inform Volunteer Centre permission given
31.05.13	Email	From Tony Lewis requesting support from Parish Council for Enforcement Ref: COM/13/0197/OD/1-DOE, Meadow Park, Bank Road	Full PC support
31.05.13	Email	Results from recent pedestrian survey from Cllr Robert Griffin	Circulated
31.05.13	Email	Parish Matters – ‘Now I’m Retiring’ & Living Well with Dementia	Circulated
31.05.13	Email	June 2013 Community Spaces Consultation and Information	Circulated
31.05.13	Email	Museum Group meeting 24th July 2013	Circulated
02.06.13	Email	Link to Policy & Parliamentary Affairs consultation	Circulated
02.06.13	Email	Flyer from Comedy Rhyme Shows	Circulated
03.06.13	Email	Review of the Integrated services for young people project	Circulated

#### APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
03.06.13	Open Spaces Society	Annual Renewal	45.00	0.00	45.00
03.06.13	Mrs V Bywater	Wages for May 2013 + office payment & fuel allowance	643.61	0.00	643.61
03.06.13	HMRC	NI & PAYE for May 2013	226.37	0.00	226.37
03.06.13	Mr N Pearce	Odd jobs May 2013	45.00	0.00	45.00
03.06.13	Mr M J Fisher	Grass cutting May 2013	750.00	0.00	750.00
03.06.13	FoSBR	Subscription for 2013	20.00	0.00	20.00
03.06.13	Dz Architecture	Hire of projector for Annual Parish Meeting	59.00	0.00	59.00
03.06.13	Mr M J Fisher	Grass cutting Beach Road & Allotments SB	190.00	0.00	190.00
03.06.13	Mr M J Fisher	Grass cutting at 2x cemeteries, Bank Road, Pilning	450.00	0.00	450.00
03.06.13	Bristol Water	Allotments, SB	35.63	0.00	35.63
03.06.13	Avon Displays	Pilning Village Hall sign	465.00	93.00	558.00
03.06.13	Mrs V Bywater	Randall & Co -Internal Audit	50.00	0.00	50.00
03.06.13	S.Glos Heritage Forum	Annual Renewal	10.00	0.00	10.00
		<b>TOTAL</b>	<b>2,989.61</b>	<b>93.00</b>	<b>3,082.61</b>

#### APPENDIX C – REPORT FROM SOUTH GLOUCESTERSHIRE COUNCIL (ROBERT GRIFFIN)

7th June 2013

Dear Ward Members,

Severn Beach Station – I have asked South Glos. Enforcement if it is within their power to get all the unsightly brambles on the wasteland next to our station cleared.

Beach Road/Station Road – The road sign in Beach has gone missing, I have reported this to South Glos. Streetcare.

Ableton Court Status – I understand an independent professional facilitator visited the residents ably supported by Parish councillors. Her stance and observations helped the residents. She will report back to the Merlin Board. I am sorry I could not attend due to a South Glos. Committee Meeting.

Severn Beach – The incidences with Travellers unofficial camps etc. had been resolved by them moving on in 8 days.

Many thanks to various organisations. Only 16 horses on the foreshore now grazing on the salt marsh.

Car Damage – I understand on the night of the 18th cars were damaged in Severn beach by yobs.

Wessex Water – Have already installed a foul water relief sewer from Easter Compton diverted via a new pumping station and the Frome Valley Relief sewer to Avonmouth. This should relieve all flooding worries at Marsh Common. Well done. Thank you to Pilning & Severn Beach Parish Council for sending a letter to backup mine,

Beach Road – Flooding. Highways complaint Reference 216684 – Now in progress.

Gorse Cover Road – The fly tipping on this road was cleared by Streetcare with 48 hours. Well done - 292197.

Streetcare – Under the new arrangements Litter & Doggy bins contents will be collected together. Therefore, there will be a reduction in bins.

Wood chipping on the A403 – This still legally continues under the Dept. of the Environment licence. The only restriction is the stack height of 3 metres. Sorry it is the best I can do.

Waste Green Sacks – The capacity of these will be 75 litres the same as used by Bristol City Council.

Cookeg – I had a request from an email address called cookeg for my monthly report. I cannot reply to this invalid email address or send it my report.

Best regards, Robert