

Pilning & Severn Beach Parish Council

Meeting held on Monday 4th March 2013 at 7pm at Severn Beach School, Severn Beach

A presentation was given prior to the meeting by Miriam Woolnough from S.Gloucestershire Council on ‘A Forgotten Landscape’ which was very interesting and well recieved. Thank you to Miriam for her time.

COUNCILLORS Mr I L Roberts (Chairman), Mrs F C A Barr MBE, Mrs J A Fennell, Mrs N Chappell,
PRESENT (8) Mr Ian Humphries, Mr Ivor W Humphries, Mrs C E Woodhouse & Mr Kevin Weeks

Also Present: - Mrs Victoria Bywater (Clerk); Mr Robert Griffin of Shaymoor Lane, Pilning; Mr Tony Aucott of Ableton Lane, Severn Beach & Mr Colin Brickell of School Way, Severn Beach.

The Chairman asked those present to observe a minute’s silence, as a mark of respect, for Brenda Howse of Pilning; Roy Fry of Church Road, Severn Beach; Lynn Gowler of Beach Avenue, Severn Beach; Jimmy Cowan late of Beach Road, Severn Beach, all recently deceased.

Item Number	Details	Action By
2013-02-1 Apologies for Absence	Apologies were accepted from Mike Pruett & Tony Lewis.	
2013 –02-2 Declarations of Interest	None reported	
2013-02-3 Minutes of the previous meeting	The minutes of the previous meeting held on 4 th February 2013 had been previously circulated in the most part by email. The minutes of the meeting of 4 th February 2013 were agreed as a true record. Proposed by FCAB , seconded by JF. All agreed	
2013-02-4 Matters Arising	2013-02-8 <ul style="list-style-type: none"> • VB had contacted Dave Villis of S.Glos who advised on hedge cutting dates – General rule 1st March. • Stile at playing field repaired • Avonmouth signs instructed to install new Village Hall & Playing Fields Sign and separate sign to list groups etc. to replace old notice board. Awaiting quote for replacement notice board. Ian H suggested another local company. Ian H to forward the contact details to VB. • S.Glos had responded regarding mud on the A403 advising that a new wheel wash facility installed and road sweepers working • Bristol South Cycling Club had responded seeking more information on the sea wall. VB replied with full details. Further response received advising that they will encourage members not to use the sea wall. • Letters written to Mercedes, Audi & Porsche. Telephone message received from Porsche advising not used at weekends and it is a public highway. 	IanH / VB

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	Appendix A – Correspondence <ul style="list-style-type: none"> Wicksteed Playscapes booked for 14th March 2013. 	
2013-02-5 Standing Order	Further to the change of standing order number 13 proposed by FCAB and seconded by NC to change the figure of £500 to £750. After discussion it was decided to refer this to the Finance Committee. VB to organise a Finance Committee meeting.	VB
2013-02-6 Correspondence	Please see Appendix A - Attached	
2013-02-7 Accounts for Payment	Please see Appendix B – Attached 1. KW 2. NC All agreed	
2013-02-8 Public Participation	No requests had been received.	
2013-02-9 New Business	<p><u>1. Local Major Developments</u></p> <p>a) Zoo development – deferred to next meeting as TL not present.</p> <p>b) Environment Agency involvement with tipping at Smoke Farm, Severn Lane – IvorH questioned the EA involvement in the tipping on the site and the EA involvement in the whole of the Western Approach site. IvorH requested the EA to be invited to speak to explain the position.</p> <p>VB responded explaining a conversation between VB and Mr Andy Reading of the EA. EA happy to answer any valid questions on which they can provide useful comment. A list of questions to be given to VB by ALL which Mr Andy Reading will take to a monthly meeting of the Avonmouth/ Severnside Flood Defence Group and then revert with question.</p> <p><u>2. Village Halls/Playing Fields</u></p> <p><u>Severn Beach</u></p> <p>KW reported he had attended the Severn Beach Village Hall AGM which was well attended and where a new committee was voted in with the only change being the Treasurer.</p> <p>JF questioned if any response had been received regarding the Hall proposals. KW confirmed no response given as the results had not been fully collated.</p> <p>NC asked if any further information had been received from Vaz and the Kebab Van application. IvorH reported he had spoken to Vaz and the application is ongoing.</p> <p><u>Pilning</u></p> <p>NC questioned the deadline for submissions regarding the footpath at Bank Road/ Pilning playing fields. VB to contact S.Glos & Planning Inspectorate.</p> <p>VB passed round the proposals for the new development at Pilning Village Hall suggesting a formal presentation from the architect to take place at the Annual Parish Meeting – date to be arranged. IR explained</p>	<p>ALL</p> <p>VB</p> <p>VB</p>

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	<p>the plans.</p> <p><u>3.Village Matters</u></p> <p>VB reported on behalf of Mike Pruett that the hedges at Ableton Lane, Severn Beach had now been cut back.</p> <p>IvorH reported the bus stop and subsequent yellow lines outside Severn Beach School need to be addressed as when the bus stops cars cannot pass because there are parked cars opposite. VB to contact S.Glos to ask for an extension of the double yellow lines.</p> <p>IvorH as to whether the St. Peter’s School security lighting would also be part of the light ‘switch-off’ scheme. KW responded informing Council he thought the school was not part of the scheme.</p> <p>IvorH requested the Parish Council make a donation to the William Allen Chamber Organ restoration fund at St. Peter’s. £500 was agreed proposed by IvorH and Seconded by FCAB. Vote – 8 for, 1 against.</p> <p>NC reported that she had telephone conversation with SITA regarding the inadequate rubbish collection services.</p> <p>IanH reported on behalf of a parishioner the parking on the corner of Wainbridge Crescent in the turning area. IR suggested either IanH or the parishioner contact S.Glos direct.</p> <p>KW reported advertising signs for a local business on the Main Road. FCAB to speak to the owner to advise them of the rules concerning posters.</p> <p>KW asked Council who maintains the flower pots and boat in the village of Severn Beach. CW responded informing KW of the Regeneration Group funded by local businesses. FCAB further responded advising on how the group was formed and that there are 4 tubs available for any businesses wishing to sponsor. IanH suggested GKN keen to sponsor.</p> <p>FCAB reported a conversation she had had with the S.Glos contractors who collect rubbish on the A403 and the increased level of the rubbish. IR had sent a email thanking S.Glos for their work on the A403.</p> <p>FCAB further reported the constant efforts of our local Police Constable regarding stray horses in the area.</p> <p><u>4.Allotments Contract</u></p> <p>VB passed round a proposed update to the existing contracts for the Allotment Gardens. Comments to be given to VB soonest as new contracts need to be in place by 1st April.</p> <p><u>5.Cemetery</u></p> <p>a) Update on new paths etc. at Pilning – IR reported that 1 quote had been received for tree work. A further 2 quotes to be sought. FCAB requested permission to send out the letter previously circulated to family of the deceased in the new cemetery regarding the proposed new paths and tree work. All agreed.</p> <p>FCAB requested clarification of the siting of the next grave at Pilning. The location to be at the top end nearest the path and the</p>	<p>VB</p> <p>VB</p> <p>FCAB</p> <p>ALL</p> <p>IR/ VB</p> <p>FCAB</p>
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	<p>Allotment Gardens. Mike Pruett and FCAB to measure the new Cemetery and give exact positioning of the new paths so that an accurate quote can be given by prospective contractors. Two quotes had been received for the cutting of the grass and associated works at Piling Cemetery but as the current employee ceases work at the end of March 2013 a vote was taken to award the contract. IvorH proposed MJ Fisher seconded by CW and supported by FCAB. Vote taken 7 for 1 abstained. Contract to be given to MJ Fisher and VB to draw up contract. IvorH offered to speak to MJ Fisher. FCAB reported the fencing on the bridge at Piling Cemetery loose and in need of repair. VB to contact S.Glos. to organise the repair.</p> <p>b) Review of Northwick Grass Cutting Contract – VB reported speaking to current contract holder Mr Les Liddiatt who is happy to include the emptying of the litter bin as part of the contract. The rate had not increased for 10 years so an increase was agreed from the current £700.00 plus VAT per year to £800.00 plus VAT for the year to include the litter bin emptying. Proposed by JF and seconded by CW. IR reported having replaced the lock on the Tower at Northwick. Unfortunately, a large amount of bird faeces and dead birds litter the floor of the Tower preventing the opening of the door. FCAB informed Council of a meeting between herself, S.Glos, a builder and a specialist cleaning company. FCAB instructed to organise for the bird faeces and dead birds to be removed from the Tower so that the remedial work to the roof can begin. IR asked if spaces still available in Northwick Cemetery. FCAB confirmed some space available. After discussion, it was decided to not replace the fence at Northwick Cemetery.</p> <p><u>6.Update on Ableton Court</u> CW reported that some of the residents at Ableton Court have felt bullied by Merlin Housing Association which had led to some residents leaving. CW to organise a meeting and invite residents, Parish Councillors, S.Glos representatives and Merlin Housing representatives. Tony Aucott asked to inform residents. Date set for 18th March 2013 at Ableton Court in the lounge. CW advised that the Beach Road houses due for demolition are now to be refurbished due to siting on the floodplain.</p> <p><u>7.Report from Cllr Robert Griffin</u> – Please see Appendix C Further to the report attached, Cllr Robert Griffin responded to some items raised earlier in the meeting as follows: Litter on the A403 – due to unsheeted loads</p>	<p>VB</p> <p>VB</p> <p>FCAB</p> <p>CW/ ALL</p>
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	<p>Zoo Development – the plans have been requested. Cllr Robert Griffin asked the Parish Council to give their view on the splitting of the two villages into two separate parishes which is due to be discussed within the next few months. IR proposed against splitting the villages, seconded by CW. Vote – 6 for, 1 against. Cllr Robert Griffin also asked the Parish Council’s position regarding the Burger Van at Severn Beach Village Hall. IR responded that it was not for the Parish Council to have a view on this as it is private land and suggested he spoke with the Severn Beach Village Hall Committee.</p>	
2013-02-10 Planning	<p><u>Comments of PC sent to S Glos. Council via website</u></p> <p>PT13/0287/CLP 3, Marsh Common Road, Easter Compton Certificate of Lawfulness for the proposed erection of side conservatory and single rear extension. No objection</p> <p>PT13/0250/F Land Adjacent to Crossland Cottage, Severn Road Pilning Change of use of land from agricultural to land for the keeping of horse. Erection of stables, tack room, barn and associated works. Construction of outdoor menage. Objection</p> <p>PT13/0326/F 26, Vicarage Road, Pilning Erection of rear conservatory. No objection</p> <p>PT13/0493/F Scottish Power Generation Ltd, Central Av, Hallen Erection of replacement security fence 3m high No objection</p> <p><u>Decisions by S Glos. Council</u></p> <p>PT12/3345/F Mafeking Hall Installation of mezzanine floor, windows, door and erection of outbuilding Split decision – refused outbuilding</p> <p>PT13/0013/F Former St Peter’s Primary School, erection of single story rear extension to form porch area Permit</p> <p>PT1312/4028/O Erection of 2no. detached dwellings (Outline) with access to be determined. Permit</p> <p><u>Wildlife & Countryside Act 1981 S.Glos Council (Footpath between Bank Road and Playing Fields at Pilning) definitive map and statement modification order 2011</u></p> <p>Further comments required by 8th March 2013. VB to respond.</p>	VB
In Camera	The Clerk read out to the Parish Council a letter from the accountant in respect of the PAYE and staffing issues in relation to the end of year.	
Date of Next Meeting	The date of the next meeting will be Tuesday 2 nd April 2013 at Pilning Village Hall, Pilning.	VB

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	THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED 8.55@ PM.	
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APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
04.02.13	Email	Avon, Somerset & Wilts Cancer Services Network survey on women over 70	Circulated via email
05.02.13	Email	BrisDoc NHS – Focus group meeting Mon 18 th Feb 12-2pm	Circulated via email
05.02.13	Email	NALC Policy Consultation Briefing	Circulated via email
05.02.13	Email	NALC Allotment template	Circulated via email
05.02.13	Email	Robert Griffin News for Pilning & Severn Beach	Circulated via email
06.02.13	Email	Proludic Newsletter	Circulated via email
06.02.13	Email	Jane's Pond Natural Playground Information	Circulated via email
06.02.13	Email	Big Spring Clean – get involved reminder	VB registered Allotment sites
07.02.13	Email	Footpath between Bank Road & Pilning Playing fields definitive map and statement modification order 2011	Circulated via email
07.02.13	Email	NALC LTN#1 relating to Council's power to Discharge their Functions	Circulated via email
07.02.13	Email	Publication of Government Response to the consultation on the amendment of the Nuclear Decommissioning and Waste – Government Response	Circulated via email
08.02.13	Email	S.Glos – Parish Matters	Circulated via email
08.02.13	Post	S.Glos & Stroud College Annual Report 2011-2012	n/a
08.02.13	Post	Society of Local Council Clerks – Training opportunities	n/a
08.02.13	Post	Order Acknowledgement from Wicksteed re. Inspection of play equipment	n/a
09.02.13	Email	Response from Paul Jones of Bristol South Cycle Club as per meeting actions from Feb meeting seeking more information regarding the bylaw of the Sea Wall	VB responded with bylaw attachment
11.02.13	Email	Response from Burce Kent regarding waste collection and return of bins as per Jan/ Feb meeting actions – now referred to Collections Manager of SITA	VB responded thanking for his attention
11.02.13	Email	Spring Crank-Up – Sunday 21 st April 11am-4pm, Winterbourne Medieval Barn	VB to display on P notice board
11.02.13	Email	Response from Stephen Petrie of SITA regarding waste collections asking for locations.	VB responded informing street names
11.02.13	Email	Bristol & South Glos. LINK are holding a consultation meeting on the 15 th February 2013 10am-12noon at Dawn James Room, The Vassall Centre, Bristol BS16 2QG	n/a
11.02.13	Email	Agenda for Development Control (West) Committee	n/a
11.02.13	Email	Draft Joint Strategic Needs Assessment – online comment form	Circulated via email
11.02.13	Email	S.Glos LINK – Feb E-Bulletin	Circulated via email
12.02.13	Email	Children & Young People Committee – meeting changed to Wed 24 th July at	Circulated via

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		10am	email
12.02.13	Email	S.Glos Waste Strategy – online consultation	Circulated via email
12.02.13	Email	S.Glos NHS Health and Wellbeing Strategy meeting on Thurs 21 st Feb 2013	Circulated via email
12.02.13	Email	Information on PLACE – Patient Led Assessments of Care Environment	Circulated via email
13.02.13	Email	S.Glos Council meeting agenda for Wed 20 th Feb 2013 7pm	Circulated via email
14.02.13	Post	Information informing us that the footpath between Bank Road and Pilning Playing Fields order and submission has been sent to the Planning Inspectorate	n/a
14.02.13	Post	Oldbury on Severn Power Station Site Stakeholder Group minutes from Wed 23 Jan 13	n/a
14.02.13	Email	Scoping Consultation for Seabank 3 CCGT correspondence	Circulated via email
14.02.13	Email	Information on change of meetings within S.Glos regarding Policy & Resources	Circulated via email
15.02.13	Telephone message	Keith Faulkingham of S.Glos regarding mud on A403 as per Feb meeting actions. Wheel wash now installed on site and 2x road sweepers in active use.	VB telephoned KF
17.02.13	Email	NALC E-Bulletin	Circulated via email
17.02.13	Email	Update report – The 2013/ 14 Council Tax	Circulated via email
17.02.13	Email	Low cost playground equipment	Circulated via email
17.02.13	Email	60 th anniversary mugs	Circulated via email
17.02.13	Email	Doug Nethercott – Requesting a further response to his previous correspondence	VB responded
19.02.13	Post	Sovereign Play Equipment sale information	n/a
19.02.13	Email	Link Farewell Afternoon Tea on Mon 25 th March 4pm-6pm	Circulated via email
19.02.13	Email	From Cllr Robert Griffin regarding a request from a parishioner for the installation of a handrail on the Severn Beach steps by the Burger Bar	Circulated via email – VB to respond after meeting
20.02.13	Phone	Alan Smith Bristol 12 Bore Club (shoot old ICI ground) please contact if any problems re. shooting in the area 01179 792714	n/a
20.02.13	Email	Further response from Bristol South Cycling Club promising to abide by bylaws	n/a
20.02.13	Email	S.Glos Parish Matters	Circulated via email
20.02.13	Email	Invitation to attend on behalf of LINK the S.Glos Partners Annual Conference on Mon 25 th March 2013	Circulated via email
23.02.13	Post	Merlin Housing Society Non-traditional housing redevelopment newsletter	n/a
23.02.13	Email	Core Strategy Update	Circulated via email
23.02.13	Email	Severn Vale Area Forum agenda for Wednesday 6 th March 2013 at 7pm, Thornbury	Circulated via email
23.02.13	Email	Severn Vale Area Forum meeting dates 2013 as follows:- The Chase, Tuesday 5 th March Kingswood Civic Centre; Severn Vale Street, Thornbury Wednesday 6 th March 2013 Council offices, Thornbury; Frome Vale Assoc.	Circulated via email

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Yate Thursday 7 th March 7pm Shireway Community			
25.02.13	Post	Letter from The Planning Inspectorate with regard to the footpath between Bank Road and the Playing Fields at Pilning. Closing date of 8 th March 2013 for any objections or the right to be heard.	Please advise as to response
25.02.13	Email	NALC link to latest Policy & Parliamentary Affairs Consultation	Circulated via email
25.02.13	Email	Letter from Severn Beach Allotments Association reporting high levels of rubbish on the site.	VB responded advising of Spring Clean day booked for 20 th April 2013
25.02.13	Email	S.Glos PTSE New Affordable Housing Rural Exception site guidance	Circulated via email
25.02.13	Email	Analysis from the Youth Survey (Jan 2013) following Localism event	Circulated via email
25.02.13	Email	Review of South Gloucestershire's adopted landscape character assessment & preparation of a supplementary planning document for renewable energy.	Circulated via email
28.02.13	Email	S.Glos 'Introduction to the Planning Process' Thurs 21st March.	n/a
28.02.13	Email	Agenda for Development Control (West) Sites Inspection Sub Committee – Fri 1st March 2013 9.30am at Council Chamber, Council Offices, Thornbury	Circulated via email
28.02.13	Email	Agenda for Policy Resources Committee – Mon 4th March 2013 at 1pm	Circulated via email
28.02.13	Email	Queensbury Shelters	Circulated via email
28.02.13	Email	S.Glos Run, Jump & Throw Roadshows – free roadshow	Circulated via email
28.02.13	Email	NALC resignation of CEO	Circulated via email
01.03.13	Email	Partners Conference reminder	Circulated via email
02.03.13	Email	NALC E Bulletin	Circulated via email
02.03.13	Letter	Thank you letter from Friend of Severn Beach School for £100 replacement chq	n/a
03.03.13	Post	Severn Vale Community Locality Network Fliers	n/a

APPENDIX B – ACCOUNTS FOR PAYMENT

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Date	Payee	Details	Net	Reclaimable VAT	Total
04.03.13	Mrs V Bywater	Clerk's wages (February) including petrol allowance	601.72	0.00	601.72
04.03.13	Mrs V Bywater	Stamps- general use (10) allotment invoices (52)	31.00	0.00	31.00
04.03.13	Mrs V Bywater	BT Telephone & Broadband Bill – due 17 th February (paid by VB)	128.90	25.77	154.67
04.03.13	S.Glos Council	Dog bins – 13.01.13 to 03.02.13	119.28	23.86	143.14
04.03.13	ALCA	Annual Subscription	493.69	0.00	493.69
04.03.12	Wicksteed	Annual Inspection of Play Equipment both at SB & Pilning	90.00	18.00	108.00
04.03.13	BWBSL	Water services at the trough (Bank Road)	25.53	0.00	25.53
04.03.13	R G Kirby	Repair to stile at Severn Beach Playing Fields & Repair to fence at Pilning Allotments/ Cemetery Entrance	445.00	0.00	445.00
04.03.13	S.Glos Council	Meeting room hire at Severn Beach Primary School	35.00	0.00	35.00
04.03.13	Mrs V Bywater	Stamps – in preparation for Allotment chase of rent & general use for March	12.50	0.00	12.50
04.03.13	Mr N Pearce	Odd jobs February 2013 – 9.5 hours + 5 miles	58.90	0.00	58.90
04.03.13	BT	BT Telephone installation & calls	80.70	16.14	96.84
04.03.13	M J Fisher	Grass cutting Feb 2013 + 1x Beach Road	670.00	0.00	670.00
04.03.13	Mrs C Woodhouse	Expences for purchase of gift for Dr T Paterson retirement	28.49	0.00	28.49
		TOTAL	2,820.71	83.77	2,904.48

APPENDIX C – REPORT FROM SOUTH GLOUCESTERSHIRE COUNCIL (ROBERT GRIFFIN)

News for Pilning & Severn Beach.

1st April 2013

Dear Ward Members,

South Glos. Council Tax – Will be frozen again this year. 2013/14

Part Night Street lighting - During April 2013, some streetlights in Pilning, Severn Beach and Almondsbury are programmed to be converted to operate on a part night basis.

Lower Severn Inland Drainage Board – Some submissions already received on Swanmoor and Bilsham lane rhines flooding, have been passed to the Lower Severn Internal Drainage Board, a reply received and forwarded.

Wessex Water – I requested Wessex Water to install a relief foul water sewage pipe from the Swanmoor Pumping Station to Avonmouth via the Industrial Estate. This was to avoid the unpleasant overloading at Swanmoor during periods of heavy rain. No answer received.

Bilsham Lane ditches – These are the responsibility of the adjoining landowners. Please could they be cleared for the good of all?

Travellers – An illegal travellers' site with 30 caravans was in the Sevalco car park just over the Bristol border and 6 extra in our Bank Road site at Pilning. Within 1 mile of these 30 caravans Bristol Council have built a new travellers site with all services. These were evicted from Sevalco within a few days but left behind their piles of rubbish. They headed down the A403.

Abandoned Horses – 57 now checked OK. One dead foal removed. Patchway based travellers are using the foreshore for fly grazing. Some horses have been moved from the foreshore to Western Approaches. 3 separate incidents of these horses getting onto the motorway at junction 18, PRP Rescue Services Ltd recovered them. Also getting onto the A403 and causing problems for the Police to deal with. A Statement from Jamie Shiels PC 3309 :- Today I have assisted the Landfill site in Hallen with the erecting of several Abandonment notices for the horses left on their property (This gives the owner 14 days to remove the horses or if this is not done the landowner can dispose of the horses after 14 days). Let's hope by the time you read this our local horse population will have reduced

Fly Tipping – The public footpath/road beside the wood chipping site on the A403 at Pilning has had a load of fly tipping left on it. That is the second load of this type in three weeks. 254959. Well done, Streetcare for dealing with it.

South Glos. Enforcement Policy – This has now been approved by the council.

PT/12/4028/O – The former St. Nicholas site has been granted Planning Permission for two houses with the condition that no living rooms can be built on the ground floor.

PT13/0250/F – Planning Permission has been re-submitted for Stables etc. off the A403 on Green Belt land at Northwick. After consultation, I have called this in.

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Highways Agency – have clearly pointed the responsibility for maintenance of the M49 footbridge to South Gloucestershire Council. This banana bridge has been reported to South Glos. twice by me. I am waiting for this problem to be addressed.

140697 - Beach Road – The sign at the corner of Station Road and Beach Road adjacent to the flats is leaning back significantly and requires straightening. The Beach Road sign outside 134 Beach Road has been missing for a while. A single post is still there

258255 - Oak Tree – Advice on Oak Tree sought behind Gorse Cover Road. Reply sent to relevant person.

Merlin (non-standard) tenants – should have received a personal letter explaining what is happening to their homes. Redevelopment is only taking place in Little Stoke, Chipping Sodbury and Yate. None in Pilning or Severn Beach due to Planning laws.

Station Road Bridge, Pilning – The overhaul is progressing.

Drain Clearance on the B4055 – I have seen South Glos. equipment actively checking the drains.

Measles is at an 18 year high.

Dog Passporting (chipping) will become compulsory in 2016. I hope it is enforced better than for horses.

Welfare Reform – I attended a South Glos. presentation on the new Welfare System.

Sea wall steps – A request for a banister while the steps are being repaired was received by me. Passed to P&SBPC.

N.B. – Please note when I report these issues I have no control on when they will be actioned by South Glos.

I am very grateful for all the information transmitted to me. You are the eyes and ears of our area and your vigilance is invaluable.

A happy Easter to you all, Robert