

# Pilning & Severn Beach Parish Council

## Meeting held on Tuesday 2<sup>nd</sup> May 2016

### At Pilning Village Hall, Pilning

COUNCILLORS (10) Mrs FCA Barr MBE (Chairman), Mrs C Woodhouse, Mr T Fennell, Mrs N Chappell, Mr M Pruett, Mr N Davies, Alderman P Tyzack, Mrs S Binns, Mrs H Rickards & Mr I Roberts.

Also Present: - Mrs V Bywater (Clerk); Cllr R Griffin & Mr C Brickell

**The Chairman asked those present to observe a minute's silence for Don Morgan of Wick Road; Geoff Jones of Severn Beach and Gerald Smith of Redwick Road ,as a mark of respect, who had recently deceased.**

Item Number	Details	Action By
<b>2016-05-1</b> <b>Apologies for absence</b>		
<b>2016-05-2</b> <b>Declarations of Interest</b>	None	
<b>2016-05-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 4 <sup>th</sup> April 2016 had been previously circulated. The minutes of the meeting of 4 <sup>th</sup> April 2016 were agreed as a true record. Proposed by MP and seconded by SB. All in favour.	
<b>2016-05-4</b> <b>Matters Arising</b>	VB updated the meeting on the further discussions held with Mr Heming regarding the path at cemetery. After discussion it was proposed by MP, seconded by SB, all agreed to instruct Mr Heming to commence the work on the path as per his original quotation. VB requested that letter of engagement from Thrings should be signed to proceed with the work relating to the Landscape Buffer on the 1957 Agreement. This was proposed by ND, seconded by CW, all agreed. It was agreed to discuss the skate board equipment later in the meeting. VB had requested a report from SB Neighbourhood Watch. VB instructed to ask for a similar report from Pilning Neighbourhood Watch. VB advised that no formal response had been received regarding the extension of the fence at SB station. PT informed the meeting that an article in the InView magazine confirmed that the fence would be finished. VB advised that the response from S.Glos council regarding the brambles was that it is too late to do bramble work due to nesting birds VB reported that the bus shelter had been repaired and cleaned opposite SB school. VB further instructed to arrange the clean of the bus shelter at the Burger Bar.	VB  VB  VB  VB
<b>2016-05-5</b> <b>Correspondence</b>	Please see Appendix A	
<b>2016-05-6</b> <b>Accounts for Payment</b>	Please see Appendix B Accounts for payment, proposed by PT, seconded by CW, all agreed.	
<b>2016-05-7</b>	None	

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<b>Public Participation</b>		
<b>2016-05-8 Reports</b>	<p><u>PT Attendance at South Glos Communities Committee Meeting, Kingswood, Wed 6th April, 6pm.</u></p> <p>I attended the Communities Meeting as the question of transferring Section 52 monies to us was on the agenda. We were concerned that the money should be paid to us without deduction, as there was some suggestion that some might be siphoned off for other open space work by the Council. I was attending with copies of the quote for the ball-park fencing, in case there were any queries.</p> <p>There were a number of questions from the members of the committee to the officers of the council, but they all seemed more interested in the issues in their own patch. There were no questions about our allocation, in fact we were not mentioned.</p> <p>The vote was taken on the whole spend of 18 projects, some £310,780, and passed unanimously.</p> <p><u>Sevenside Emergency Planning Forum, at the Fire Training Centre, Chittening, Wed 6th April, 2pm.</u></p> <p>I attend this as Chair of the Sirens Trust, and whilst there is no need for me to report-back to the Parish, several items will be of interest:-</p> <ul style="list-style-type: none"> <li>• The internal reporting and contact system, whereby the hazardous sites can communicate quickly with each-other, has been updated, removing some of the flaws with the old system.</li> <li>• The booklet delivery, to 33,000 household, has now been completed. The delivery areas extend well beyond the area of notification required by the COMAH regulations, covering the audible area of the sirens. I have some spare copies to bring to our next meeting.</li> <li>• M49 junction: arrangements for public consultation on the proposals will be announced on May 9th.</li> <li>• Bristol City Council is developing an on-line mapping system for roadworks, so that the public will be able to look and see a daily updated map of where roadworks are happening. Likely that other councils will follow suit when they see whether it is successful.</li> <li>• Astra-Zeneca are continuing to operate for another year, at least, so they will be running a COMAH exercise on 13th Sept. It won't involve us, but useful to know about.</li> <li>• Astra-Zeneca admitted to their recent 3am false alarm. I asked, if it had been 'for real' how long would it have been before the Sevenside Siren was sounded.. the answer was that they will sound their internal alarm immediately there is a problem, then as soon as they assess that the incident will carry the risk to outside of their boundary they will call the police. Assuming that the Police press the button immediately then it would be between 3-5 minutes of the occurrence.</li> <li>• I raised the question of other alarms and sirens. There is no</li> </ul>	

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appetite for producing a list of site alarms, as each of these is a private internal system. Where an incident requires emergency services attendance, or where an incident is likely to have an affect outside the perimeter of the site then the Force Commander will take the decision to sound the Severnside Sirens to inform the public.

PT Attendance at Aust Road/Eastfield Lane drainage meeting – 14 April 2016

PT met with Nick Blanchard from S.Glos technical services to show him the drainage problems affecting residents at Aust Rd(smelly ditch holding stagnant water), Eastfield lane/footpath and the cycle-way(ponding every time it rains).

Nick Blanchard will get the jetting machine to the culvert under Aust Rd, then put a camera through to look for collapses; also clear the roadside ditch, just south of Aust Rd, which has trees growing in it which are holding back the water flow.

South of those trees the water is at the level it should be and is running, as it should, under the A403 to Warth Lane, where the Drainage Board maintain the rhines. He promised to do this work this year.

FCAB & CW Attendance at a Service of Thanksgiving for the Queen's 90th Birthday.

Hosted by South Gloucestershire Council for all Chairs of Parish Councils and their guest, 90 90year old men and women, SG Councillors and various organisations within SG. Held in St. Mary's Church, Thornbury and was a service honouring the Queen's lifetime of service and a rededication of ourselves in service to our community. It was a very good service except we both found the Bishop's sermon rather long winded, a very nice idea was being given a pebble which was collected during the service by pupils of the local schools who in turn helped the Vicar build a cairn. The pebbles represent our service contributing to a rich, diverse and united community. We had time after to chat to various other Chairs and came away refreshed.

**Town & Parishes Forum, Poole Court, Yate, Wed 13th April 2016**

started at 9.45

1 Confirmed by South Glos that the T&P Forum will continue, they see a value in it and want to work better with Parishes, so a senior officer will attend every Forum meeting. Looking to find more ways of working in partnership with Parishes.

2 At the last TP Forum, one parish queried having had a bill from South Glos for running elections when they didn't have one(ie they had insufficient nominees to cause an election, but SG still wanted to charge for the admin). Advice from ALCA that whilst they can ask, we don't have to pay, so if it happens again don't pay it.

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3 We were asked to look out for the Housing & Planning Bill and to consider making a formal response to the Consultation. One of the elements of the bill is to remove the right of Parish Councils to be consulted on planning applications, we may have a view on that... ALCA has sent out a copy of what Kingston Seymour have submitted..

4 Rob Walsh then talked about changes to the Area Forums/Safer Stronger Group arrangements. Decision of Council is to scrap the Forums, reduce the Safer Stronger Groups to 14, meeting 3 times per year. The powers of the Forums and the Area Committees (scrapped as well) will transfer to service committees of the Council. So we need to check the agendas of all SG committees and be prepared to attend, and speak, whenever anything that concerns us is being discussed. All the grants that were previously available have now been scrapped, the only grant money now available will be £3,500 being allocated to each SG councillor to spend in his/her ward as they see fit. So we need to ensure that Robert is aware of things that he could spend the money on.

These changes of arrangements will be reviewed at the end of the year.

5 Clare Nelmes talked about the Libraries. Encouraged us all to respond to the consultation. They are hoping to extend the service to those who are 'homebound' especially in the area currently served by the mobile library. They are looking to Gloucestershire to see how they have managed their cuts and how they are relying very heavily on volunteers, as that seems the only option. They would welcome innovative ideas for providing library services from Parish Councils (Severn Beach Post Office Library was mentioned as an idea that worked well).

6 Rob Walsh. Update on West of England and the Metro Mayor. If this is to happen it is scheduled for next year with the Mayor elected in May 2017. They are pushing for residents to have a referendum vote on whether we want one, probably to be held on the same day as we vote to stay in EU.

The new combined authority would not be a new Avon, it would develop out of the combined authority we already have, with additional powers being granted as well as extra money. One person pointed out that the 'extra' money they are proposing to give us is less than the total of recent cuts to the four authorities, so we are basically getting our money back, just with more strings attached.

Consultation with Parishes on this should be coming soon.

7 The Joint Strategic Plan goes to Phase 2 in September, when we shall be consulted on the proposals.

8 We were advised to check our data protection policy, to make sure we have one.

9 We were advised about the availability of HR specialist support from South Glos. Council.

10 Question about legal advice, we were advised always to consult ALCA as their legal people are specialists on Parish law matters. SG legal people have a different perspective and are anyway over burdened with SG work.

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	<p>11 The threat to Free School meals (Govt had said they would scrap the free meals for all infants, introduced by the last Govt). There has been nothing further mentioned on this so, hopefully, they have dropped the idea. But if they do, then it is possible for a Parish/Town Council to fund this if we wanted to.</p> <p>Ended at 12.00</p>	
<p><b>2016-05-9</b>  <b>Ongoing</b>  <b>Business</b></p>	<p>1. Local Major Developments  PT requested a response to the recent correspondence relating the Delta Properties. After discussion, it was agreed to decline a further meeting until a formal planning application is submitted. VB to respond to Delta Properties.</p> <p>2. To consider the signage on the sea wall  PT requested a review on the signage along the sea wall. After discussion it was agreed that VB should contact Rob Wiltsher to request a visit to check and advise on the signage along the sea wall.</p> <p>3. To consider the current problems with motorbikes on Western Approaches  MP had circulated information on other possible ways of trying to get the police to take action against the motorbike riders on Western Approaches. VB to use this information to construct a report for the Evening Post/Gazette. VB to also request this is added as an agenda item on the next Safer Stronger meeting.</p> <p>4. Village Halls/Playing Fields  a) Update regarding Severn Beach Village Hall  PT circulated meeting notes taken at a recent Village Hall committee meeting.  VB updated the meeting on the ball park fence and had previously circulated related costs. It was agreed for VB to instruct the installation of the ball park fence.</p> <p>b) Update regarding Pilning Village Hall  IR updated the meeting on the skate board park equipment. IR to instruct Alan Coward to move the equipment to the tarmac area, cost to be met by the village hall. IR &amp; CW to encourage a group of local people to assist with the move to the tarmac area.</p> <p>c) Update regarding the extension at Pilning Village Hall  IR updated the meeting that he had met with the architect and the plans are now almost ready for submission for building regulations. An invoice for this meeting and final work had been received. It was agreed to include this in this month's accounts for payment so no further delays incurred. IR requested others to offer themselves to be on a Pilning Village Hall extension committee. CW/ SB/ND offered to be members of this committee. VB to ask Mr Ian Roberts of Severn Road, Northwick if he would also join the committee due to his expertise.</p> <p>3. Update on allotment sites  FCAB reported that allotment holders working their sites.</p>	<p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>IR</p> <p>IR/ CW</p> <p>VB</p> <p>VB</p>



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	PT reported the surface of the footpath between The Glebe and Vicarage Road in Pilning is unsafe. VB to report to S.Glos. council.	VB
<b>2016-05-11 Planning</b>	PT16/0249/F The Old School House, Bank Road, Pilning – Withdrawn PT16/0538/F Pilning Trading Standards 20 Marsh Common Road – Approve with conditions PT16/0967/OHLE Land near Severnwood Gardens, Severn Beach - Electricity Approve PT16/0600/F Bell House, Bell Lane, Pilning – Withdrawn PT16/0875/F 17 Denny Isle Drive, Severn Beach – Refusal PT16/1146/F Fairview, Bank Road, Pilning – Demolition of conservatory and store and erection of single storey rear and first floor and rear and first floor side and rear extensions to form additional living accommodation - Approve with conditions	
<b>2016-05-12 Report from S. Glos. Council</b>	Cllr. Robert Griffin updated the meeting as follows – 1) Wild Place expanding to include a Zoological department for UWE 2) A recent meeting to discuss the abandoned horses has been cancelled 3) There is a petition at Pilning surgery pharmacy regarding the continuing viability of out-reach pharmacies 4) Lidl are moving to Central Park 5) A request for a beacon at SB had been received.	
<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be on Monday 6 <sup>th</sup> June 2016 starting at 7pm there being no further business the meeting closed @ 9.37pm.	

**APPENDIX A – CORRESPONDENCE**

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
05.04.16	Email	Severn Estuary Partnership News – March 2016	Circulated
05.04.16	Email	Agenda for planning, transport & strategic environment major schemes sub-committee, Wednesday 13 <sup>th</sup> April 2016, 2pm, Kingswood	Circulated
06.04.16	Email	Public Rights of Way issues resolved report	Circulated
06.04.16	Email	HealthWatch S.Glos April E-Bulletin	Circulated
06.04.16	Email	Oldbury SSG April 27 <sup>th</sup> 2016	Circulated
07.04.16	Email	Notice of piling work overnight 9/10 April 2016 - Pilning	Circulated
07.04.16	Email	Confirmation of receipt of complaint regarding fly-tipping on Delta Property land	n/a
08.04.16	Email	SevernNet Newsletter 8 <sup>th</sup> April 2016	Circulated
08.04.16	Email	S.Glos Council Hackney Carriage & Private Hire Licensing Policy 2015- 2020 consultation	Circulated
09.04.16	Email	A Forgotten Landscape E-bulletin	Circulated
11.04.16	Email	Response from Gary Patterson (Way Gym) on the moving of the skate board park equipment	Circulated
12.04.16	Email	Response from S.Glos Council regarding the brambles at the entrance to the boating lake, SB	Circulated
13.04.16	Email	Agenda for Development Control (West) Committee, Thursday 21 <sup>st</sup>	Circulated

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		April 2016, 11am, Thornbury	
14.04.16	Email	Response from S.Glos Council regarding the pot holes on Wainbridge Crescent, Pilning	Circulated
14.04.16	Email	Pilning overnight piling 16-17 April 2016	Circulated, website & Facebook
19.04.16	Email	Agenda for Children & Young People Committee, Wednesday 27 <sup>th</sup> April 2016, 2pm, Kingswood	Circulated
19.04.16	Post	Updated Four Towns Vale Link registration form	Circulated
20.04.16	Email	Response from Michael Dixon regarding the closure of Ableton Road junction	Circulated
25.04.16	Email	Further information regarding the path at Pilning cemetery from James Heming	Circulated
25.04.16	Email	Agenda for Planning, Transportation and Strategic Environment Committee, Wednesday 4 <sup>th</sup> May 2016, 3pm at Hayfields, Mangotsfield	Circulated
25.04.16	Email	SevernNet Newsletter – 25 <sup>th</sup> April 2016	
25.04.16	Email	Update regarding the light at Keen's Grove, Pilning	Circulated
26.04.16	Email	Update from Delta Properites regarding Lidl plans for new warehouse	Circulated
27.04.16	Email	S.Glos. Council – Gipsy & Traveller Policy	Circulated
27.04.16	Email	Agenda for Development Control (West) Sites Inspection sub committee, Friday 6 <sup>th</sup> May 2016, 9.30am, Turnberries, Thornbury	Circulated
28.04.16	Email	DIS Extra NALC	Circulated
29.04.16	Email	Severn Estuary Partnership News April 2016	Circulated

**APPENDIX B – ACCOUNTS FOR PAYMENT**

Date	Payee	Details	Net	Reclaimable VAT	Total
03.05.16	Mrs V Bywater	Wages + office payment & fuel allowance	912.44	0.00	912.44
03.05.16	HMRC	NI & PAYE	81.06	0.00	81.06
03.05.16	Mr T Dark	Odd jobs	45.00	0.00	45.00
03.05.16	Mr M J Fisher	Grass cutting & maintenance	1510.00	0.00	1510.00
03.05.16	BT	Broadband	33.00	6.60	39.60
03.05.16	Mr C Thompson	Erection of parish notice boards	60.00	0.00	60.00
03.05.16	South Glos Council	Pilning Village Hall rates	218.68	0.00	218.68
03.05.16	Dunkley's	Preparation of payroll Dec 2015 - Apr 2016	60.00	12.00	72.00
03.05.16	Queensbury Shelters Ltd	Repair and clean of bus shelter at SB	250.00	50.00	300.00
03.05.16	Obsidian Accountancy	Internal audit for 2015/ 2016	295.00	59.00	354.00
03.05.16	Castle School Trust Education Trust Fund a/c	Donation for School Prizes	20.00	0.00	20.00
03.05.16	Marlwood School	Donation for School Prizes	20.00	0.00	20.00
03.05.16	ALCA	Training	200.00	0.00	200.00
03.05.16	Mrs FCA Barr MBE	Key cutting of allotment gate keys	19.00	0.00	19.00
03.05.16	DZ Architecture	Architectural work for Pilning Village Hall extension	2850.00	0.00	2850.00
03.05.16	Foresport fencing	Fencing at ball park - 50% of invoice	6005.00	1201.00	7206.00

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		<b>TOTAL</b>	<b>12,579.18</b>	<b>1,328.60</b>	<b>13,907.78</b>
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