



Pilning & Severn Beach Parish Council Meeting held on Monday 4th November 2024. Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP 7pm

COUNCILLORS:

Ian S Roberts (ISR); Jet O'Neill (JO); Mike Pruett (MP); Nick Davies (ND); (Chairman); Olga Taylor (OT); Peter Tyzack (PT); Steve Graham (SKG) and Victoria Bywater (VB)

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RS) Neighbourhood Plan Steering Group, Simon Johnson (SJ) District Councillor and eight members of the public.

1 Apologies for absence

None

2 Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 7th October 2024 after amendment to were unanimously approved as a true record.

4 Matters arising / actions

.1 Ongoing

108/671 Christmas tree support – Clerk contacted SGC for a print of the buried services data at Redwick Crossroads for the tree support groundworks. Due week commencing 04/11/2024.

142/780 – s106 money - On 29/07/2024 SGC were paid the following in relation to the Panittoni site: £15,000 towards sports feasibility study and £146,316.92 towards sports facilities. South Gloucestershire Council is now beginning the process of the feasibility study with 3rd party assistance. Clarification given of the 5km boundary for the distribution of the s106 money.

144/854 – Broad Gauge rail display – PT has been able to source more sleepers and cross braces, currently the display is available to view at Crossings House. The Clerk has composed some wording for the interpretation sign. Display hoped to be installed in time for 23rd November, the 60th anniversary of the end of passenger services on the line.

145/881 – Pilning Playing Field flail – left hand side will be cut back week commencing 30/09/2024. Too wet currently to carry this out. Still too wet 18/10/2024. Clerk contacted again 28/10/2024. Grass levelling near the site of the old cricket club pavilion to be done at the same time.

146/915 – Pilning shop bin – Clerk contacted South Gloucestershire Council again 18/09/2024, 20/09/2024 and 23/10/2024. South Gloucestershire Council's position is that they are prepared to add a bin under the Localism contract next to the existing red bin at the shop. Clerk to contact the parties involved and to check if there is enough space.

149/29 – Lack of Enforcement – 03/09/2024 the Clerk wrote to South Gloucestershire Council explaining the disappointment the Parish Council felt over the lack of action regarding the

staircase on the side of the former Pilning Post Office. Received a holding response from Nigel Riglar at South Gloucestershire Council.

149/33 – Purchase of signage and equipment for Severn Beach allotments – subcommittee to discuss when formed.

150/56 – Flooding preparedness exhibition – Almondsbury, Aust & Oldbury on Severn are keen to make a joint approach to South Gloucestershire Council. Clerk to contact South Gloucestershire Council to start the process.

151/72 – Concern over trees in the Pilning new cemetery - resident was referred to the tree condition report and planned works for the Autumn. Clerk to seek three quotes for tree work and write paper to present to Council. Two contractors have contacted the Clerk for further details.

151/84 – Severnside Rail Conference – Severnside focused conference with GWR / NR / WECA and other partners in the future. Suggestion that Claire Young MP could help lead.

151/86 – Draft LCNAP document – Emerging LCNAP document sent to Linking the levels officer at South Gloucestershire Council for comment.

151/88 – Wooden Fort damage – report of minor damage to the wooden fort at Pilning Playing Field. Clerk to investigate.

151/90 – Memorial works at Northwick – Wiseman grave - Plan of action agreed with the Cemetery Clerk to remove the curb stones and lay the headstone flat at the foot of the grave. Quotes from stonemasons to be obtained. Andrew Frost - L W Clutterbuck, Simon Ashwell - Stone man, Jefferies or Summers.

151/104 - Severn Beach allotment quotes – Clerk to investigate two more quotes for clearing the land around the allotments. Requests sent to potential two local contractors 22/10/2024 and a third 31/10/2024. Clerk meeting a contractor 04/11/2024, written quote £9500 +VAT.

152/106 – Letter to EDF re Orchard Pools – Both the EDF Stakeholder Relation Manager and the agent for Orchard Pools have been contacted by the Clerk. 01/11/2024 The agent has been in touch with the developers and conversations are going on between them.

152/107 – Allotment noticeboards – Order has been placed. Estimated delivery date w/c 02/12/2024.

152/109 – Meeting with South Gloucestershire Streetcare - Request sent to Leigh James Head of Streetcare. Two dates have been offered: 12/11/2024 pm or 15/11/2024 am. Doodle poll sent to Councillors to encourage take up.

152/115 – Request to LSIDB for map – Clerk has requested a map showing water catchment areas and outfalls to the Severn relevant to this parish. LSIDB considering the request. Clerk to chase up.

152/130 – CIL payment returns – Required by South Gloucestershire Council by 4th December.

152/138 – Decoration Policy – Refresh and reprint the policy for public noticeboards.

.2 Completed / Closed

144/838 – Cemetery Noticeboard – noticeboard has been installed and is now in use. 01/11/2024 **Completed.**

149/26 – Swapping wards – Clerk asked Electoral services if a serving Cllr can swap wards. South Gloucestershire Council confirm that this can only be done by a Councillor resigning and being re-elected in the other ward. **Closed**

149/27 – Terms of reference – The Clerk has researched and made draft terms of reference for future Parish Council sub committees. Presented to council for approval. **Completed**

150/41 – Pilning Playing Field strim –Area strimmed 17/09/2024. Elmtree has accepted where the edge of the grass cutting should be. **Closed**

- 150/44 – Severn Beach MUGA Basketball hoop – The basketball hoop equipment has been erected at the MUGA at Severn Beach Playing Field. Invoice expected for work to put the basketball equipment up. **Completed**
- 150/47 – Remembrance Day – Road closure application sent to South Gloucestershire Council. Closure confirmed by SGC 24/10/2024. SGC has been asked about the supply of official advance warning and road closure signs. Clerk has designed a reusable bright yellow 1m square banner, these have been costed at £39 each +VAT total cost £117 for three. Order placed, Chairman and Clerk authorised expenditure. **Completed**
- 150/62 – Former railway line site on Bank Road – Multiple complaints about additional caravans on the new site in Bank Road. Also see 151/100 **Closed**
- 150/64 – Interim internal audit – Accounts have passed the half year audit. **Completed**
- 151/80 – Elder bush complaint – Overgrown elder bush on Frances Barr Walk. Quote for £25 to undertake the work accepted. Work undertaken 18/10/2024. **Completed**
- 151/83 – Water pipe lagging – allotment water supply pipes to be lagged before winter sets in. **Completed**
- 151/95 – Piling cemetery graves – three graves need a little gardening work Plots 159, 216 & 308. SKG volunteered to undertake this work. **Completed**
- 151/98 – Policies to be uploaded to the website. **Completed**
- 151/96 – Streetlights not working – Street lights outside of Ableton Court are not working, Clerk reported to Streetcare. Not South Gloucestershire Council, told to report to Bromford (?) Reported to Donnelly & Callaghan. **Reported**
- 151/99 – Topple test failures – The Cemetery Clerk was made aware that headstones previously laid flat had been re-erected without any fixings. Stones have been laid flat again and warning notices with contact details have been fixed to the affected gravestones. Parish Council Facebook post made by the Clerk. **Reported**
- 151/100 – Mobile home – Reported to South Gloucestershire Council Enforcement that the arrival of another mobile home on the Bank Road south site. Response from South Gloucestershire Council circulated. **Closed**
- 151/101 – Cemetery Green bin – Green bin collection has been missed at the cemetery Clerk visited SGC One stop shop Patchway 18/10/2024. New green bin contract in place to October 2025. Bin successfully collected 23/10/2024. £60 refund required to Clerk. **Completed**
- 152/108 – Truck stop objection – Sent to South Gloucestershire Council 08/10/2024 **Completed**

5 Correspondence

See appendix A

6 Accounts for Payment

See appendix B

Planit Gardens	General maintenance	£268.21
BDO LLP	External Audit	£504.00
Subtotal		£772.21
Revised grand total		£7297.49

Accounts were approved.

153/155 Action JE

.1 Bank reconciliation for the previous month see appendix C

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

Resolved that the bank reconciliation report for October 2024 be approved.

7 Neighbourhood Plan report on progress

See appendix C

8a Public Participation

Pilning station – update to come from Simon Johnson – see below

Free items for collection – residents have been putting out items for free on their doorsteps, unfortunately many items, particularly bikes, are being scattered around Severn Beach Playing Field. Item to go in the next edition of In View.

Trees from South Gloucestershire Council – a resident asked if some of the new trees being proposed could be planted at Severn Beach Playing Field to complete the line of trees along the front boundary. A solution needs to be found to meet the needs of the parish and South Gloucestershire. The person in charge of creating the miniature railway has some suggestions for tree planting that may be acceptable.

Teen shelter – PT had looked at the Teen Hut and treated it with solvent to get rid of the worst of the graffiti. Suggestion was made that the Perspex panels are taken out and the painting scheme mentioned in June be implemented.

Resolution to allow the Chairman and Clerk to deal with the repairs

154/191 Action ND / JE

Centre of Pilning – a resident complained that the centre of Pilning was looking “a mess” with graffiti on the telephone exchange building, “Village Spice” still looking unkempt, although better than it did.

Pebble display – an update was requested about the pebbles that were painted for the late Queen’s Platinum Jubilee. These are in safe storage. The Clerk explained that the display was planned to go on the old bus shelter site next to the memorial tree on Beach Road. Suggestion that a render coat of concrete on the retaining wall behind the Tea cottage into which the pebbles could be set was seen as a good idea

Resolved to get a quote for render or epoxy adhesive

154/192 Action JE

Burning garden waste – complaint from a resident that garden waste is being burnt. Probably as a direct result of the lack of green bin provision.

Parking complaints – ND noted in response to a parking complaint that the Parish Council are working towards a solution to hopefully help ease parking congestion in Severn Beach.

Bristol Wanderers – The team’s leader spoke to the meeting expressing a wish to get the Parish Council’s support. Mention was made about the possibility of a team using Pilning Playing Field, there are additional challenges at Pilning as there are no changing facilities at the hall anymore. ND noted that the Parish Council does aspire in its Action Plan to support sporting ventures. A grant application had already been received from Bristol Wanderers by the Parish Council but regrettably it did not meet the criteria required for consideration. VB to check with Pilning Village Hall Committee about availability of a meeting room for changing.

Action VB

8b Report from District Councillor Simon Johnson

See appendix D

9 AGENDA ITEMS

.1 To decide on a request to Highways to extend 30mph speed limit on Marsh Common Road

After debate and particularly given a recent planning approval on this section of Marsh Common Road the motion was proposed by PT and seconded by ND

Vote: All in favour

.2 To decide on pursuing designating Gypsy Platt as a "Local Green Space"

After a recap of the history around the site in question and reasons for the bringing the motion forward, much debate was had, the motion was proposed by PT and seconded MP.

Vote: Three in favour one against

153/147 Action JE

.3 To receive a draft Terms of Reference for Parish Council sub-committees

Draft Terms of Reference were previously circulated by the Clerk. The Clerk noted that care had been taken to make sure the Terms of Reference were legally sound.

Proposed ND and seconded SKG

Vote: Seven in favour

10 PLANNING

.1 Items from the public relating to planning matters.

None

.2 To decide undelegated applications for consideration.

P24/01380/CLE – Parish Council to reiterate their objection to the planning application

P24/02414/RM – Parish Council to object to the planning application.

.3 South Gloucestershire Council planning decisions.

Refusal

P24/01933/HH 67 Redwick Road Pilning South Gloucestershire BS35 4LU Erection of a single storey rear extension to form additional living accommodation.

Approve with Conditions

P24/01282/F 49 Gorse Cover Road Severn Beach South Gloucestershire BS35 4NR. Erection of 1no. outbuilding to form tattoo studio (Sui Generis) with associated works.

Approve Certificate of Lawfulness

P24/01728/CLE Wainbridge Stables Northwick Road Pilning South Gloucestershire Erection of a new dwelling.

.4 To receive an update on outstanding enforcement issues.

Noted that surveyors have been seen at "Chapel View" site in Northwick

.5 To decide on professional legal advice.

An approach is to be made to ELF (Environmental Law Foundation)

PT mentioned whether the proliferation of caravans could be enforced in a similar way to homes of multiple occupation.

.6 Report any trading applications.

None

11 PARISH EVENTS

1. Harry Brown's at St Peter's Church Pilning, Friday 8th November see posters for details
2. Remembrance Sunday Parade 10th November at the village war memorial. 10:50.
3. Archive Day 70th anniversary of 1st Severn Beach Scouts, Mafeking Hall 16th November
4. November 23rd Free lunchtime organ concert St Peter's Church Pilning 1.30pm start. Prof Andrew McCrea playing, Royal College of Organists.
5. Pirates War and Plunder in the Bristol Channel in 1420. Severn Beach Village Hall 23rd November 7:30pm
6. Nativity scene exhibition 7th - 8th December at St Peter's Church Pilning see posters for details.

12 POLICY REVIEW

.1 Tree management policy

Minor textual correction

.2 Volunteer policy

Minor textual correction

Proposed the above policies be adopted en-bloc Agreed unanimously.

Action JE

.3 Action Plan Update

Working Group meeting arranged for Friday 15th November. One objective of the meeting will be to align the Standing Orders, Financial Regulations, Subcommittee Terms of Reference and how they relate to the budget.

Clerk to check statutory items in the Action Plan

13. UPDATES & REPORTS

.1 Pilning Station

OT was pleased that Pilning Station had featured in a couple of recent publications.

The gate has remained open for the morning and afternoon Saturday train services, however passengers are feeling intimidated by persons on site and the numerous CCTV cameras.

Noted that the new MP mentioned Pilning station in her maiden speech in Parliament. The MP appears to be fighting for improved rail services including a proper reopened Pilning station.

.2 Severn Beach Station

None

.3 Severn Beach Village Hall

Grass cutting contractor apparently are still not cutting to the boundaries as they have been reminded to do.

.4 Pilning Village Hall

Recent minutes circulated

.5 Pilning Playing Field

Refer to matters arising / actions

Teen hut continues to cause concern, also see public participation.

.6 Severn Beach Allotments

Status of Severn Beach allotments currently, plots below noted as not being worked, unless otherwise stated.

Plot 4 Not seen for a couple of months.

Plot 6 Trees now well overgrown.

Plot 11 Starting to look a bit overgrown.

Plot 14

Plot 18 The fence is now blocking mowing the side path.

Plot 21 Looks like the plot has been cleared

Plot 22

Plot 25

Plot 27 Starting to have the weeds take over.

Plot 29

Plot 36 After a good start the weeds have now taken over.

.7 Pilning Allotments

Most of the allotments are well tended. One plot has a new tenant.

The white gate still needs a lick of paint, The Clerk will contact TD again to undertake this.

.8 To receive a report from the Cemetery Clerk

Refer to matters arising / actions

.9 Update on "Report it" reference numbers

The 57hz hum has returned but South Gloucestershire Council appear to be trying to avoid the issue.

.10 Report from external meetings

Recent conflict memorial – PT met the lead person for the memorial, it was explained that they are waiting for delivery of the rocks from the quarry, then the rest slots into place. Except that they are still seeking a sensible quote for the railings. Also, they have some 200 bricks surplus, which they are happy to have taken away in return for a donation.

ND attended Rapid Adaptation Pathways Assessment workshop; a new approach to understanding flood risk and adaptation at Severnside. ND was disappointed at the tiny local representation and a lack of knowledge of on the ground conditions.

14 Communication

.1 To suggest content for the next edition of In View

The Clerk confirmed there was plenty to add to the next edition.

Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 2nd December 2024 at Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP. There being no other business the meeting was closed at 21:58.

Pilning & Severn Beach Parish Council – Full Council meeting 4th November 2024

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

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APPENDIX A – CORRESPONDENCE

Date	Type	Detail	Action
08/10/2024	Email	Police and Crime Plan survey: Only a couple of weeks left to take part!	Circulated
08/10/2024	Email	Local Green Space	Noted
08/10/2024	Email	South Gloucestershire Council Newsletter - Events	Circulated
08/10/2024	Email	Temporary Road Closure - Collins Drive, Severn Beach	Published
08/10/2024	Email	Free Cycle Training at UWE - Saturday 19th and Sunday 20th October	Circulated
09/10/2024	Email	Bristol Wanderers FC C.I.C. possible grant application	JE replied
09/10/2024	Email	Caterpillar track machinery	Circulated
09/10/2024	Email	Bin at Pippits Court	JE replied
09/10/2024	Website	Complaint over another mobile home arriving on Bank Road	JE replied
09/10/2024	Email	Complaint over another mobile home arriving on Bank Road	JE replied
09/10/2024	Website	Offer of a litter pick in Severn Beach	JE replied
09/10/2024	Email	Severn Beach Public Toilet _ Repainting	JE replied
10/10/2024	Email	Café Compton invitation	Circulated
10/10/2024	Email	SevernNet events reminder	Circulated
10/10/2024	Email	Welcome to the Forest of Avon	Circulated
10/10/2024	Email	Circulated schedule - two items in the Parish Council area of interest	Circulated
11/10/2024	Email	GWR Noise & Air Pollution - Severn Beach	Noted
11/10/2024	Email	Bank Road electric cable Confirmation of your Other surface damage report: SGC-247923-J6L0	Noted
11/10/2024	Email	Ableton Lane Streetlights Confirmation of your Street light report - reference: SGC-247940-T0S9	Noted
11/10/2024	Email	Flood Warden Newsletter Autumn 2024	Circulated
11/10/2024	Email	Ref COM/24/0623/OD - Land South Of The Northwick Road And Bank Road Junction Pilning	Circulated
11/10/2024	Email	Citizens Advice South Gloucestershire: Weekly news sign-up	Circulated
11/10/2024	Email	Severn Beach - Horn Usage - Again	Noted
11/10/2024	Email	Promenade Gardens Contract	Agenda (01/25)
11/10/2024	Email	Farm Lane Amazon Flooding	Filed
14/10/2024	Email	Ableton Court Streetlighting	Noted
14/10/2024	Email	s106 money from Panittoni	Circulated
14/10/2024	Email	Football in Severn Beach	Noted
14/10/2024	Email	DEFIBRILLATOR FUND NOW OPEN	Noted
14/10/2024	Email	Citizens Advice South Gloucestershire: Weekly news sign-up	Agenda (01/25)
14/10/2024	Email	Localism contract and Promenade Gardens	JE replied

15/10/2024	Email	ALCA question Devolution & GPC Status	JE replied
15/10/2024	Email	Raising the aspirations of our children for work - Oct Breakfast - Th, 24th 07:30 - 09:00	JE replied
15/10/2024	Email	South Gloucestershire Council proposed Special Expenses for 2025/26	Noted
15/10/2024	Email	Idling Trains - Severn Beach	Noted
15/10/2024	Email	Energy from Waste incinerators	Circulated
15/10/2024	Email	Meeting with Leigh James from South Gloucestershire Council Streetcare	Circulated
16/10/2024	Email	Pump House Station Rd Piling	Circulated
16/10/2024	Email	Save the Date - WERN's AGM	Circulated
16/10/2024	Email	Town and Parish Council Forum - 26 November	Circulated
16/10/2024	Email	New tree planting in the ward of Pilning and Severn Beach	Circulated
16/10/2024	Email	REMINDER Thurs 17th Flood Warden Lunch & Learn: MS Teams Meeting Link	Forwarded
16/10/2024	Email	Agenda for Development Management Committee, Thursday, 24th October, 2024, 11.00 am	Noted
16/10/2024	Email	Proludic - Outdoor Play/Sports Equipment	Noted
16/10/2024	Email	SevernNet Transport Forum	JE replied
16/10/2024	Email	South Gloucestershire Council Remembrance Day 2024 for website	JE replied
17/10/2024	Email	Draft design for Remembrance Sunday advance warning signs	JE replied
17/10/2024	Email	RAPA Event Report from ND	Circulated
18/10/2024	Email	FoSBR/Bristol Rail Campaign walk from Ashley Down Station - Friday 15th November 2024	Noted
18/10/2024	Phone	Report of a tree down in Gorse Cover Road	Noted
18/10/2024	Email	Up and coming M4 closure weekend of the 18th to 21st Oct.	Noted
18/10/2024	Email	SUEZ 157Hz - Again	JE replied
18/10/2024	Email	Land at Northwick Road South Gloucestershire Council Enforcement	Circulated
18/10/2024	Email	Orchard Pools response	Noted
19/10/2024	Email	Fishing Tackle left by fishermen	JE replied
20/10/2024	Email	Business Rates relief for Severnside	Noted
20/10/2024	Email	Severn Beach Sea Wall - Fishing Hooks	JE replied
20/10/2024	Email	Fishermen & Waste	JE replied
21/10/2024	Email	Poppies for 2025	JE replied
21/10/2024	Email	Update on your Street light report: SGC-247940-T0S9	Noted
21/10/2024	Email	Have your say Age friendly South Gloucestershire	Circulated
22/10/2024	Email	Road Safety Focus Group – £15 Gift Card for Participants	Noted
22/10/2024	Email	News Bulletin - 22 October 2024	Noted
22/10/2024	Email	113715 PSBPC PVC Banner 1m x 1m eyelets x4.APPROVAL	JE replied
23/10/2024	Email	Griffiths cemetery plot	OM replied

23/10/2024	Email	NJC Pay Award 2024/25	Noted
23/10/2024	Email	Bin at Pilning Shop	Noted
23/10/2024	Email	Sport England Active Places - PILNING PLAYING FIELDS	Noted
23/10/2024	Email	Community Infrastructure Levy Neighbourhood Portion Annual Statement 2022/23	To be actioned
23/10/2024	Email	PT.8057 Remembrance Day Parades and Services 2024 - road closure confirmation	Noted
24/10/2024	Email	Reminder - Network Rail improvement works between Bristol and Bath	Noted
25/10/2024	Email	Idling Trains - Severn Beach	Noted
25/10/2024	Email	Traveller Development in Pilning	JE replied
25/10/2024	Email	Rabbit/suitcase sculpture expenses	JE replied
25/10/2024	Email	ALCA Training Bulletin	Circulated
25/10/2024	Email	Follow up - SevernNet Business Breakfast October 2024	Circulated
25/10/2024	Email	South Gloucestershire Council Notification of Customer platform downtime - 29th October - 5pm	Circulated
25/10/2024	Email	Urgent roadworks at junction of KWL and SAR from 20:00 tonight (Fri 25th)	Noted
26/10/2024	Email	Recent conflicts Memorial	Circulated
26/10/2024	Email	History group signage	JE replied
26/10/2024	Email	Information to the new Head of Streetcare	Noted
28/10/2024	Email	29933 - Noticeboard photo request	Noted
28/10/2024	Email	Better Housing Better Health - fuel vouchers	Circulated
28/10/2024	Email	Pilning Station Planning Enforcement	Noted
28/10/2024	Email	P&SB Updates from Simon Johnson	Circulated
28/10/2024	Email	Idling Trains - Severn Beach	Noted
29/10/2024	Email	Football in Severn Beach	JE replied
29/10/2024	Email	T&PCF Questions for Cllr Maggie Tyrrell Leader and Cllr Ian Boulton	Circulated
29/10/2024	Email	Buried services on land at Redwick Crossroads	JE replied
29/10/2024	Email	Insurance for Remembrance Day stewards	JE replied
29/10/2024	Email	Customer Platform now available following deployment this evening	Noted
29/10/2024	Email	Notification and Approval Request for Annual Pilgrimage Walk – 2nd November	JE replied
30/10/2024	Email	SLCC BRANCH AGM 8th NOVEMBER	Noted
30/10/2024	Email	Pilning Playing field	JE replied
30/10/2024	Email	Vital Training to Enrich your Council	Noted
30/10/2024	Email	GWR Annual Stakeholder Survey - advance notification	Noted
30/10/2024	Email	Allotments at Severn Beach miniature railway	JE replied
30/10/2024	Email	Flood Wardens Lunch & Learn - Flood Plans and Action Cards Session - resources and information	Circulated
31/10/2024	Email	Miniature railway	JE replied

01/11/2024 Email Assistance in contacting Streetcare re litter pick
01/11/2024 Email Parish Council November Police update.
01/11/2024 Email Orchard Pools message from land agent
01/11/2024 Email Severn Estuary Partnership E-Newsletter - October 2024

JE replied
Published
JE replied
JE replied

DRAFT

APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
01/10/2024	WATER2BUSINESS	Allotment water	SHA 1908 s23, s25	£81.41		£81.41
01/10/2024	EMMAUS CHURCH	Hall hire	s111	£75.00		£75.00
01/10/2024	EMMAUS CHURCH	Hall hire	s111	£60.00		£60.00
03/10/2024	NOW PENSIONS	Pension Contribution	s111	£173.33		£173.33
03/10/2024	MRS NICOLA HILLS	Severn Beach Toilet	PHA 1936 s87	£43.66		£43.66
03/10/2024	ELM TREE GARDEN	Grass Cutting	s111	£1,583.30	£263.88	£741.00
03/10/2024	ELM TREE GARDEN	Northwick Cemetery	s214			£231.00
03/10/2024	ELM TREE GARDEN	Pilning Cemetery	s214			£347.42
07/10/2024	GOOGLE	Email and data storage	s111	£132.00		£120.00
07/10/2024	GOOGLE	Email and data storage	LA 2011, NP 2017			£12.00
14/10/2024	PLANIT GARDENS	Pilning Playing Field Litter Pick	PHA 1875 s164	£133.00		£76.00
14/10/2024	PLANIT GARDENS	Pilning Cemetery	s214			£19.00
14/10/2024	PLANIT GARDENS	Allotment strimming	SHA 1908 s23, s25			£38.00
14/10/2024	HMRC	Tax & NI	s111	£399.60		£399.60
14/10/2024	ALCA	Councillor Training	s111	£45.00		£45.00
14/10/2024	ALCA	Councillor Training	s111	£40.00		£40.00
14/10/2024	ALCA	Councillor Training	s111	£40.00		£40.00
15/10/2024	O2	Mobile phone	s111	£16.84	£3.37	£13.47
16/10/2024	J EDWARDES	Expenses McAffee	s111	£97.99		£97.99
17/10/2024	BT	Telephone	s111	£77.62		£77.62
18/10/2024	EMMAUS CHURCH	Hall hire	s111	£120.00		£120.00
22/10/2024	MOTION PRINTING	Remembrance Banners	s137	£140.40		£140.40
24/10/2024	CD THOMPSON	Basketball hoop and new cradle swing fitting	PHA 1875 s164	£265.00		£265.00
31/10/2024	J EDWARDES	Wages Office & Broadband	s111	£2,082.85		£2,082.85
31/10/2024	ODILE MCINTOSH	Wages	s111	£36.00		£36.00
05/11/2024	PETER TYZACK	Broad gauge and AFL display expenses	s111	£143.88		£143.88
05/11/2024	J EDWARDES	Green Bin collection fee (expenses)	s111	£60.00		£60.00
05/11/2024	HMRC	Tax & NI	s111	£678.40		£678.40
			Totals	£6,525.28	£267.25	£6,258.03

Appendix C NPSG Report

Neighbourhood Plan Steering Group (NPSG) Report to Parish Council 4th November 2024 – delivered by Richard Edwards

Since last PC meeting the NPSG has had one meeting on 15th October. Matters discussed and arising since, are as follows:

Flooding

At a WECA ADEPT meeting for SG Severnside on 14th October, Colin Taylor of the EA tabled draft maps for the ASEA re-modelled flood data, covering; current, 2123, and multiple breach scenario. At the end of the meeting these maps were given to Nick Davies for information for the Steering Group. Nick was advised, the data was not expected to be further amended and would be available electronically in a matter of a few days.

Interpreting the maps, there appears to be no tidal flooding predicted for Pilning and only up to around 0.5m for the worst affected areas of Severn Beach. We therefore believe we will be able to make an acceptable flood risk case for new housing development in both Pilning and Severn Beach in alignment with the parameters set out in our Design Codes and Guidelines report. The Sequential Test is being reworked but, will need the electronic data from the EA to finalise it. A hard drive was delivered to the EA on 22nd October to obtain the data, but unfortunately almost 2 weeks later we are still waiting for it to be returned.

Once the Sequential Test is complete, the Steering Group will engage with a consultant to prepare separate generic Exception Tests for the potential site areas for Pilning and Severn Beach. We have briefed SGC Strategic Planning and have some provisional dates reserved for a combined meeting with SGC and the EA.

Neighbourhood Development Plan

We have a sub-group meeting next week to bring the content of the NDP towards readiness for its Regulation 14 consultation.

Evaluation of Sites

We have a meeting next week with Network Rail and SGC to discuss feasibilities for alternative platform location should the need for a 3 trains per hour service be implemented.

There has been no further correspondence from SGC on how they could support potential parking solutions for visitor parking.

The Steering Group attended a meeting with the SB Village Hall Trust where the owner/developer of land at Gypsy Platt presented potential opportunities for the hall and field in consideration of enabling an access road to the site.

The development, over and above the granted planning permission for a single gypsy pitch on the corner of Northwick Road and Bank Road, is challenging the NP's objective of development of the centre of the village for housing or extra care accommodation. We understand the PC has received a letter from a landowner expressing their concerns. Could the PC comment on any enforcement actions being taken by SGC?

Planning Applications

It is noted that there has been a request for a screening opinion for a proposed erection of a wind turbine on land south of Severn Road close to Severnwood Gardens. Although the SG has not met since the application to discuss, it is evident that the screening opinion application maybe somewhat misleading describing the site as an industrial location in Avonmouth.

There have been no other new planning applications of relevance to the NP.

Next SG meeting: 19th November, Emmaus Church (7pm).

Appendix D Unitary Councillor Report

Pilning & Severn Beach Parish Council Report | Monday 4th November 2024

Key updates for Parish Council colleagues in November 2024;

- Following the last Parish meeting discussion, I met with Ian Davey at South Glos Council to ascertain the S.106 funding due to be awarded in Pilning & Severn Beach. This update has been shared with Parish Councillors, articulating the process by which the funds will be awarded.
- I joined Cllr Mike Pruett visiting the Bristol Wanderers Football Club who play in Severn Beach. The Club have superb aspirations for the future and primarily engage local people in their football club. The Club are looking to raise awareness of their work and fundraise to create more fit for purpose facilities in the ward.
- As a follow up to the last Parish Meeting, I met with Aaron Bush (Planning Enforcement), regarding the planning team processes to enforce action on Bank Rd, as well as Pilning Station. Officers have shared their 2023 Report to highlight the process for allocating traveller sites in the Council.
- An update on the M49 Junction has been shared with the Parish Council following an update from Kelvin Packer at South Glos Council. The updated timeline includes a start date of Spring 2025, and completion in Spring 2026. A further update received this week includes positive news that water vole displacement work has successfully completed, and wider pre-commencement planning conditions have now been discharged.
- In my wider role for South Glos Council, I have attended the Children's Outcome Board this week, will attend the Circadian Leisure Trust AGM & Board, and Chair the Corporate Parenting Board throughout a busy period for the Council. With the UK Gov budget last week, we are in the process of budgeting for 2025/26, looking at all our resource planning aligned to the Council Plan. With an ever-increasing demand on services and strained public finances, there are difficult decisions to make in the months ahead. In the last few weeks I have also attended Full Council meetings, joined the South West Lead Members forum for Councillors across the region leading on Children & Young People, attended a SGC Cabinet Away Day with Cabinet colleagues.
- As requested by local people commenting at the last Parish meeting, I have added my comments to planning applications impacting local people such as the proposed truck stop, and where required will continue to 'call in' applications to committee.
- I have remained in contact this month with residents at Salthouse Farm Park. The Certificate of Lawfulness is still undetermined and I am chasing Officers to understand why there has been such a delay in the process.

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