# PRESENTATION AND Q&A WITH LSIDB

**COUNCILLORS**:

Ian S Roberts (ISR); Jet O’Neill (JO); Mike Pruett (MP); Nick Davies (ND); (Chairman); Olga Taylor (OT); Peter Tyzack (Vice Chair) (PT) and Victoria Bywater (VB)

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RE) Neighbourhood Plan Steering Group, and eight members of the public.

# 1 Apologies for absence

Steve Graham (SKG)

# 2a Co-option of Councillors

The Parish Council received an application from Stephanie Rutterford (SR) and Graham Crane (GC) and after consideration Proposed ND and agreed unanimously.

Stephanie Rutterford (SR) and Graham Crane (GC) signed the Acceptance of Office and the Clerk received their Declarations of Interest.

# 2b Declarations of Interest

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members’ Register of Interests.

# 3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 6th January 2025 were unanimously approved as a true record.

# 4 Matters arising / actions

**In progress**

142/780 – s106 money - On 29/07/2024 SGC were paid the following in relation to the Panitonni site: £15,000 towards sports feasibility study and £146,316.92 towards sports facilities. South Gloucestershire Council is now beginning the process of the feasibility study with 3rd party assistance. Update from South Gloucestershire Council 17/01/2025 is a return to the previous position that no work will be undertaken until the whole amount has been received.

144/854 – Broad Gauge rail display – Timbers are on the concrete plinth, not yet set up; Clerk has had wording approved by the Local History Group for the interpretation board. Design to be finalised. Possible inclusion of the former railway kissing gate as well.

146/915 – Pilning shop bin – Clerk contacted South Gloucestershire Council again 18/09/2024, 20/09/2024 and 23/10/2024. Meeting 12/12/2024, agreement made to have the South Gloucestershire Council bin on the right-hand side of the shop door. Design of bin to be determined. At the meeting it was discovered that the Parish Council noticeboard is about to be removed from the side of the building.

150/56 – Flooding preparedness exhibition – Almondsbury, Aust & Oldbury on Severn are keen to make a joint approach to South Gloucestershire Council. Clerk to contact South Gloucestershire Council to start the process. Sean Rhodes agreed to ask the relevant officer.

151/84 – Severnside Rail Conference – Severnside focused conference with GWR / NR / WECA and other partners in the future. Suggestion that Claire Young MP could help lead. 14/11/2024 The Clerk contacted GWR Community Engagement and Events Manager. Regrettably the proposed event had been passed to a local manager who then failed to act on it. Hopefully things will start moving again. Claire Young contacted as well.

151/90 – Memorial works at Northwick – Wiseman grave – grave has been cleared of the tree root. Cemetery Clerk preparing a paper for Council.

152/106 – Letter to EDF re Orchard Pools – Both the EDF Stakeholder Relation Manager and the agent for Orchard Pools have been contacted by the Clerk. 01/11/2024 The agent has been in touch with the developers and conversations are going on between them. Clerk requested an update 10/12/2024.

152/138 – Decoration Policy – Refresh and reprint the policy for public noticeboards.

154/192 – Pebble display – Clerk to get a quote for concrete screed or epoxy resin for the wall behind the Tea Cottage. Consideration to be given to exterior grade tile adhesive.

154/198 – Northwick Tower roof repair. Quotes being sought on three schemes. ND & ISR assisting the Clerk.

1. Bespoke scaffolding cut to the internal tower dimensions. Quote received
2. Second hand cup lock scaffolding for the dimensions of the tower
3. Replacing all the woodwork with new and installing wooden stairs inside the tower. Meeting a contractor at the tower Wednesday 29th January 3pm.
4. Repair to the roof only.

155/209 – Complaint regarding lights by Ableton Court – Clerk tried to contact Connelly & Callahan, no response. Clerk requested South Gloucestershire Council to light the public footpath, no budget to do so. Clerk’s second attempt was more positive with Connelly & Callahan, a solution is now being actively sought.

155/231 - Payroll services – The Clerk has secured four quotes. Paper being prepared for February agenda. Changeover is expected to happen in April 2025.

157/322 – South Glos Invite - Invite sent to Chris Willmore for a future Parish Council meeting 20/1/2025. No reply

**Completed / Closed**

151/72 – Concern over trees in the Pilning new cemetery – Council approved for work to be undertaken during 2025. Work to start 23rd January weather permitting. **Actioned**

154/194 – Bench repairs – Two benches at the Pippits Court end of Frances Barr Walk need attention, currently missing seat and back slats. One bench successfully repaired, the other will require replacement. Clerk to order new bench under agreed earmarked reserves for 2024/2025. **Agenda item**

155/226 – Highways Data- to be shared with South Gloucestershire Council. PT has contacted Sean Rhodes with the information **Actioned**

157/301 Pay disbursements – **Actioned**

157/301 – Kissing gate – The Clerk is obtaining quotes for a larger gate to replace the wooden kissing gate and the smaller five bar gate. New gate size is 10ft making access to the allotment and cemetery much more manageable. Heavy duty combination padlock to be obtained for the gate.  
Severn Beach miniature railway has accepted the offer of the wooden gate for preservation and reuse. **Agenda item**

157/310 Precept to South Gloucestershire Council – Sent 09/01/2025 The Clerk has had confirmation that the precept request has been received by South Gloucestershire Council. **Actioned**

157/311 – Grant to Friends of Marlwood School – The grant for £130 paid **Actioned**

157/316 – Tenancy at will – The Chair & Clerk have signed the tenancy at will and a hard copy and pdf has been sent to South Gloucestershire Council. **Actioned**

# 5 Correspondence

See appendix A

# 6 Accounts for Payment

See appendix B

Planit Gardens General maintenance £120.00

**Subtotal £120.00**

**Revised grand total £4574.85**

**Accounts were approved.**

**158/341 Action JE**

**.1 Bank reconciliation for the previous month see appendix C**

To comply with Parish Council Financial Regulation 3. viii the Chair was presented with the bank reconciliation.

**Resolved that the bank reconciliation report for January 2024 be approved.**

# 7 Neighbourhood Plan report on progress

See appendix C

# 8a Public Participation

Miniature railway – a resident of Beach Road complained that there had not been sufficient consultation regarding the building of the miniature railway. ND apologised but explained that there had been coverage across In View magazine, social media and television. The builder of the railway had also tried to meet with the resident without success.

**8b Report from District Councillor Simon Johnson**

See appendix D

# AGENDA ITEMS

# .1 To decide on a response to the possible withdrawal of the 918 Castle School bus

Councillors were previously made aware of a renewed campaign to keep the 918-bus running after the summer school holidays in 2025. SJ gave a resume of the issues facing South Gloucestershire Council and WECA funding. Encouragement was given for the Parish Council to keep writing and making the case for the bus.

**Resolved for the Clerk to write giving the Parish Council’s support to the campaign**

**158/344 Action JE**

# .2 To decide on scaffolding work for Northwick Tower

The Clerk presented a paper with a recommendation. Since the paper was written another contractor has inspected the roof of the building. The report is that

* The roof is felted and it just has four holes in it where the weathervane connects to the timbers but the timbers are all sound.
* flashings have failed all the way around because they weren't dressed into the stonework
* one ridge tile is broken and needs replacing and the ridge needs to be put back on.
* there are two slates that have slipped and need to be reattached.

In conclusion the roof is quite sound, sound enough that ND stood on it.

The Clerk has already spoken to the scaffolding contractor for securing it until Easter. Also, a contractor has been identified locally for the restoration of the weathervane.

An offer was received to construct a framework to fix the weathervane to the tower masonry without going through the roof.

**PT proposed the external repair of the roof with the weathervane being returned to the tower by Easter. Delegate the Clerk and Chair to a maximum of £2000.**

**Seconded ISR agreed unanimously**

**158/365 Action JE**

# .3 To approve the wording of lease between Parish Council and Mr Joe Nemeth

Deferred due to the recent “Tenancy at will” agreed between South Gloucestershire Council and the Parish Council. A revised “Tenancy at will” document between the Parish Council and Mr Joe Nemeth is now being considered by South Gloucestershire Council.

**PT proposed to delegate to the Chair and Clerk agreed unanimously**

**158/366 Action ND & JE**

# .4 To decide on perusing an offer to build a new access behind the Tea Cottage in return for land

A paper was prepared by the Clerk setting out the proposal from a resident neighbouring Parish Council land. In exchange for a section of land, a new access would be built at the residents’ expense behind the Tea Cottage to Frances Barr Walk.

It was noted that this proposal had been put forward several times before by the previous owner of the neighbouring property. It was considered that the major issue with the proposal is the potential value of the land to a new owner in the future. The Parish Council would not be serving the best interests of the parish by giving it away.

**Proposal to decline the offer MP seconded ISR**

**Six in favour two against one abstention**

**158/342 Action JE**

**Agenda item required for repair work to the steps**

**158/359 Action JE**

# .5 To decide on selling access rights to Pilning Playing Field (top left of the field)

The Clerk had circulated correspondence from the resident wishing to buy the access rights. ND recapped that the subject had come up previously and was subject to the grass cutting contract being let. The contract has been let to the same contractor until 2028.

**ND proposed that the current position is continued because of maintaining Pilning Playing Field.**

**Eight in favour one abstention**

It is noted that the offer from the resident still stands should the situation change in the future.

# .6 To nominate a committee and set a budget to deliver alterations at SB allotments prior to Easter

ND gave a resume of the project to deliver the car parking at Severn Beach allotments to alleviate some of the parking problems that occur in the centre of the village.

Up to eighty cars potentially could be accommodated on what was the Rugby club parking. Further work is required to make car parking available by Easter. A permanent height restrictor will be installed and the gate will only be open at certain times, this is to be decided but probably 10am to 6pm. Allotment holders will still have access to the gate padlock code as now.

**Resolved that as this is a single item there is no need to nominate a committee to undertake the project. Expected cost to be £8000.00**

**Proposed VB seconded ISR agreed unanimously.**

**158/367 Action ND & JE**

# .7 To set a budget for the creation of parking on grass adjacent to the Tea Cottage.

Concern was raised that the hump into the site will need to have signage as there is a risk of grounding.

Item deferred; information required not yet available.

# .8 To decide on the purchase of bunting for use around the parish

After much discussion including concerns as to how the bunting would be put up, the proposal was put forward to buy bunting by PT seconded JO

**Six against two for one abstention, motion not carried**

# .9 To approve the amended Parish Council Forward Plan

There are still some details to be determined, the view of the Council was that the Forward Plan be approved in principle, subject to amendments. Clarification is to be made regarding the policy review calendar. Specific interest groups will be working groups and therefor reporting to full Council for decision-making and finance.

**Proposed VB and seconded PT agreed unanimously**

**158/368 Action VB / SKG & JE**

# .10 To decide on the replacement of the Bank Road gate on Roy Edwardes Way

The Clerk had previously circulated the cost of a new larger gate, hanging post and receiving posts. Cost including fitting £600

**Purchase and fitting proposed VB and seconded ISR all in favour**

**158/347 Action JE**

# .11 To decide on the replacement of a bench on Severn Beach promenade

The Clerk had previously circulated the cost of a new plastic recycled bench

**Proposed MP and seconded ISR agreed unanimously**

**158/346 Action JE**

# .12 To decide on payroll services supplier for 2025-2028

The Clerk presented a paper with recommended candidates for payroll services. The Clerk recommended Tim Rennie at Click Accounts for the work.

**Proposed ISR and seconded JO agreed unanimously**

**158/347 Action JE**

# 10 PLANNING

# .1 Items from the public relating to planning matters.

None

# .2 To decide undelegated applications for consideration.

None

# .3 South Gloucestershire Council planning decisions.

Withdrawn

P24/02558/LB - Rookery Farm Rookery Lane Pilning South Gloucestershire BS35 4JN

P24/02571/F Rookery Farm Rookery Lane Pilning South Gloucestershire BS35 4JN

Approve with conditions

P24/02815/HH 1 School Way Severn Beach South Gloucestershire BS35 4QA Erection of first floor side extension to form additional living accommodation.

P24/02488/HH 39 Redwick Road Pilning South Gloucestershire BS35 4LG Creation of new vehicular access on to a classified road.

P24/02692/HH 6A Redwick Road Pilning South Gloucestershire BS35 4LQ Erection of single storey front extension to from additional living accommodation (Part Resubmission of P24/01006/HH)

P24/01803/RVC Plot 4 Land At Western Approach Severn Beach BS35 4JX Variation of conditions 2, 5, 7, 10, 11 and 14 attached to permission P21/05372/RM to amend the conditioned documents and plans under each condition. Reserved Matters Application pursuant to condition 1 of planning permission ref. SG4244 (dated 27th November 1957 for the 'Development of Areas 1, 2 and 3') comprising the layout, design and external appearance of 1 no. commercial building (Use Class B8) including servicing arrangements, vehicle parking, landscaping, attenuation features and associated works.

No objection

P24/02933/OHLE Land Adj to A403 Northwick South Gloucestershire Application for consent under Section 37 of the Electricity Act 1989 to replace the existing pole with a new 11 metre pole, and to replace the stay wire like for like. The application is made under section 5(2) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008.

Utter dismay was expressed over the granting of P24/01803/RVC, PT attended the hearing and as far as he could tell South Gloucestershire Committee members had made very little effort to acquaint themselves with the case and did not take any notice of the objections raised by the Parish Council.

# .4 To receive an update on outstanding enforcement issues.

No update

# .5 To decide on professional legal advice.

None

# .1 To decide on a response to SGC Local Plan Reg 19 Draft.

If you are not in Pilning & Severn Beach, then generally it is not a bad local plan.

* No houses that we need
* No commitment to investment in the spine road or even the safeguarding of the area for the Spine Rd.
* Proposal to build on the Greenbelt, something like a hundred acres of warehousing. Note there are already four hundred and fifty acres of vacant land currently being marketed and four million feet of warehouses currently empty.

As the Local Plan only comes round every twelve to fifteen years or so, it would be worthwhile for the Parish Council to instruct a professional to go through the plan and help make our objections.

**Proposal to instruct Vision planning to respond to the Local Plan cost £2625 plus VAT**

**ND proposed PT seconded agreed unanimously**

**158/361 Action JE**

# .6 Report any trading applications.

Two reported

Food festival – date to be confirmed. Councillors were content to allow this application to proceed

Container café – proposed to be sited at the allotment end of Promenade Gardens. More details are required. Application is not yet ready to proceed.

# PARISH EVENTS

None to report

# POLICY REVIEW

# .1 Data Protection

# .2 Document Retention

# .3 Equal Opportunities Website Accessibility

**Proposed the above policies be adopted en-bloc Agreed unanimously.**

**158/351 Action JE**

# 13. UPDATES & REPORTS

# .1 Pilning Station

None

# .2 Severn Beach Station

None

# .3 Severn Beach Village Hall

None

# .4 Pilning Village Hall

VB gave her apologies for the most recent meeting. Concern was raised by the Management Committee that a request for information by VB came from the Parish Council. This is not the case. VB has asked for the Management Committee draft minutes to be changed to reflect this.

# .5 Pilning Playing Field

A meeting has taken place with VB and Bristol Wanderers Football Club regarding using Pilning Playing Field as a training ground. This was very positive and is very much in line with aspirations for the playing field in the “Forward Plan”.

# .6 Severn Beach Allotments

Status of Severn Beach allotments currently, plots below noted as not being worked, unless otherwise stated.

Plots not being worked:-

|  |  |  |
| --- | --- | --- |
| Plot 4 | Plot 10 | Plot 14 |
| Plot 15 | Plot 18 | Plot 22 (now relet) |
| Plot 27 | Plot 34 | Plot 38 |

# .7 Pilning Allotments

The allotments are looking as though they are heading for the winter dormant period.

Little work being done apart from tidying up.

# .8 To receive a report from the Cemetery Clerk

Circulated by the Clerk previously

# .1 To decide on a new memorial plaque under the Holbrook tree in the new cemetery

**After discussion the proposal was made to accept the second memorial**

**Proposal VB seconded ISR agreed unanimously**

**158/352 Action JE**

# .2 To decide on employing a grounds maintenance person for the cemeteries

**After discussion of the paper provided by the Cemetery Clerk the proposal was made to advertise the post.**

**158/353 Action JE**

# .3 To decide on a project to erect a memorial wall at Pilning Cemetery

**After discussion of the paper provided by the Cemetery Clerk the proposal was deferred.**

# .9 Update on “Report it” reference numbers

None

# .10 Report from external meetings

Tree planting – Chair and Clerk had a positive meeting with South Glos officer regarding tree planting at Promenade Gardens and the possibility of fruit trees at Severn Beach allotments.

Almondsbury Charity – VB gave a resume of recent activity with the charity and that they are seeking admin support.

Bristol Wanderers – As mentioned in 13.5 a positive meeting was had with the football club regarding Pilning Playing Field being used as a training ground.

# Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 3rd March at Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP. There being no other business the meeting was closed at 22:15.

**Pilning & Severn Beach Parish Council – Full Council meeting 3rd March 2025**

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

# APPENDIX A – CORRESPONDENCE

**Date Type Subject Action**

06/01/2025 Email Flood reporting Published

06/01/2025 Email Flooding | BETA - South Gloucestershire Council Published

06/01/2025 Email Security mirror request Forwarded

07/01/2025 Email Broken bollard at Station Road Ramp Reported

07/01/2025 Email Pilning Speed Watch JE replied

07/01/2025 Email BBC interview - miniature railway Noted

07/01/2025 Email Thank you Noted

08/01/2025 Email Friday's site visit - Plot 4 Land At Western Approach Noted

08/01/2025 Email Tea Cottage to Francis Barr Way steps Agenda

08/01/2025 Email Northwick Tower progress Noted

09/01/2025 Email Tree planting Promenade Gardens JE replied

09/01/2025 Email Volunteer litter picker JE replied

09/01/2025 Email NPSG Meeting Agenda Published

10/01/2025 Email Precept from Pilning & Severn Beach Parish Council - Confirmation Noted

10/01/2025 Email NPSG Financial reconciliation JE replied

12/01/2025 Email Severnside Challenges Noted

12/01/2025 Email Complaint regarding miniature railway JE replied

12/01/2025 Email Update on allotment availability JE replied

13/01/2025 Email Response regarding misleading information about the miniature railway Noted

13/01/2025 Email Clerks Network Thursday 16 January 2025 Noted

13/01/2025 Email REMINDER: Draft SIP Consultation - Additional Webinar Circulated

13/01/2025 Email Concern over miniature railway JE replied

13/01/2025 Email Request for tender results JE replied

13/01/2025 Email Complaint regarding Station Road Severn Beach bollards JE replied

14/01/2025 Email ALCA event registration confirmation: Trust and Charity Law in Practice (4th & 11th March 2025, 10:30 - 12:00) Noted

14/01/2025 Email Dog complaint at Severn Beach Sea wall JE replied

15/01/2025 Email Parish Online Newsletter #55 Noted

15/01/2025 Email Flood Warden Newsletter Winter 2024-25 Circulated

15/01/2025 Email Google Workspace service and pricing updates Noted

15/01/2025 Email Aust Reserve Group JE replied

15/01/2025 Email Agenda for Development Management Committee, Thursday, 23rd January, 2025, 11.00 am Circulated

15/01/2025 Email Promenade Gardens, Severn Beach - Subject to Contract Actioned

15/01/2025 Email January 2025 Newsletter Published

15/01/2025 Email Your help to promote local food surveys - One for residents/ One for businesses and organisations Noted

16/01/2025 Email Youth Board Request for open spaces Noted

16/01/2025 Email Northwick Tower progress Noted

17/01/2025 Email New Local Plan proposals to allocate sites for additional Gypsy & Traveller pitches and Showpeople plots Circulated

17/01/2025 Email s106 money from Panitonni JE replied

17/01/2025 Email Chessell Ave scrap yard JE replied

18/01/2025 Email Access to view of old bridge for book-cover photo Forwarded

18/01/2025 Email Minutes from 26 November Town and Parish Council Forum Circulated

20/01/2025 Email South Gloucestershire Council Trading Standards Scams and Rogue trading Pop-Up meeting Circulated

20/01/2025 Email Complaint regarding Severn Beach play area JE replied

21/01/2025 Email Confirmation of report an abandoned vehicle Noted

21/01/2025 Email Possible Continental Street market Forwarded

21/01/2025 Email Government announcement of additional funding for potholes Circulated

21/01/2025 Email Kissing gate for SVB miniature railway Noted

21/01/2025 Email NP Project Plan Issue 8 Published

22/01/2025 Email Planning terminology glossary Filed

23/01/2025 Email Breakfast meeting report Noted

23/01/2025 Email Possible GWR funding for Forgotten landscape walks leaflet reprint Noted

24/01/2025 Email Pizza Van issues JE replied

25/01/2025 Email Train Horn - Severn Beach Noted

25/01/2025 Email Fallen tree Northwick Churchyard Forwarded

26/01/2025 Email Pilning Village Hall meeting tomorrow night Noted

27/01/2025 Email Enforcement Weekly List JE replied

27/01/2025 Email Youth Board Request for open spaces JE replied

27/01/2025 Email Development Management Noted

27/01/2025 Email ALCA Clerks & Officers Network Meeting (28th January, 14:00-15:00) Noted

27/01/2025 Email SEVERNSIDE LINK ROAD Agenda

27/01/2025 Email Pricing for Gates and Posts Agenda

28/01/2025 Email Severn Beach Allotment works Noted

28/01/2025 Email Thanks for work on Frances Barr Walk Noted

28/01/2025 Email Wednesday 29/01/2024 Friends of Aust Reserve group Noted

28/01/2025 Email Casual vacancy Pilning & Severn Beach PC Filed

28/01/2025 Email Storm Eowyn & Herminia Flood Warden Update Circulated

28/01/2025 Email Severn Estuary Partnership E-Newsletter - January 2025 Circulated

28/01/2025 Email New memorial at Severn Beach - spelling mistake JE replied

28/01/2025 Email Severn Beach Miniature Railway insurance certificates Filed

29/01/2025 Email Train Horn - Severn Beach Noted

29/01/2025 Email PT.8192 Station Road, Pilning - Temporary Road Closure Published

29/01/2025 Email Library bulletin July - December 2024 Circulated

29/01/2025 Email Clerks Network Hybrid Meeting Noted

29/01/2025 Email Tenancy at will Promenade Gardens Actioned

29/01/2025 Email Risk assessments and methods of construction for SBMR Filed

29/01/2025 Email Planning application for P22/02113/O YTL Brabazon Filton Circulated

29/01/2025 Email Concern over Promenade Gardens Car Park proposal JE replied

29/01/2025 Email Train Horn - Severn Beach Noted

29/01/2025 Email Pilning & Severn Beach Neighbourhood Plan Flood Risk Assessment Noted

30/01/2025 Email Fence repair JE replied

30/01/2025 Email Severn Beach Allotment works Noted

31/01/2025 Email Works at land Ableton Lane JE replied

31/01/2025 Email Broken bollard at Station Road Ramp JE replied

01/02/2025 Email Pilning Station enforcement Noted

01/02/2025 Email Pilning Village Hall minutes Noted

01/02/2025 Email Pilning Tennis Court Noted

02/02/2025 Email SB Allotments working Noted

02/02/2025 Email TRAPP'D JANUARY 2025 NEWSLETTER Circulated

02/02/2025 Email Complaint regarding the removal of the hedge at Severn Beach allotments JE replied

03/02/2025 Email Learning Difficulties Development Fund - 2025/2026 - Applications now open Circulated

# APPENDIX B – ACCOUNTS FOR PAYMENT

**DATE PAYEE DESCRIPTION LEGAL REF NET VAT VAT TOTAL**

03/01/2025 EMMAUS CHURCH NPSG hire LA 2011, NP 2017 £90.00 £90.00

03/01/2025 NICHOLA HILLS Severn Beach Toilet PHA 1936 s87 £43.66 £43.66

03/01/2025 ELMTREE GARDEN Grass Cutting s111 £1,583.30 £263.88 £741.00

03/01/2025 ELMTREE GARDEN Northwick Cemetery s214 £231.00

03/01/2025 ELMTREE GARDEN Pilning Cemetery s214 £347.42

06/01/2025 NOW PENSIONS Pension Contribution s111 £187.59 £187.59

08/01/2025 J EDWARDES Microsoft Subscription s111 £123.60 £123.60

08/01/2025 DUNKLEY'S Payroll preparation s111 £50.40 £8.40 £42.00

08/01/2025 PLANIT GARDENS Pilning Playing Field PHA 1875 s164 £164.50 £38.00

08/01/2025 PLANIT GARDENS General maintenance s111 £9.50

08/01/2025 PLANIT GARDENS Pilning Cemetery s214 £19.00

08/01/2025 GOOGLE Email and data storage s111 £132.00 £120.00

08/01/2025 GOOGLE Email and data storage LA 2011, NP 2017 £12.00

08/01/2025 SLCC Membership Fee s111 £190.00 £190.00

14/01/2025 O2 Mobile phone s111 £15.00 £2.50 £12.50

17/01/2025 BT Telephone s111 £77.62 £15.52 £62.10

31/01/2025 J EDWARDES Wages Office & Broadband s111 £1,710.78 £1,719.79

31/01/2025 ODILE MCINTOSH Wages s111 £36.00 £36.00

04/02/2025 DUNKLEY'S Payroll preparation s111 £50.40 £8.40 £42.00

**£4,454.85 £298.70 £4,067.16**

# Appendix C NPSG Report

# Appendix D Unitary Councillor Report

**Pilning & Severn Beach Parish Council Report | Monday 3rd February 2025.**

Key updates for Parish Council colleagues in February 2025;

• The Local Plan is being considered at Cabinet and Full Council this month, indicating where housing and built development will be prioritised to meet UK Government housing targets up to 2041. It is worth noting that our administration has developed the first policy, specifically detailing sites within South Gloucestershire for the traveller community, which I know was a raised by local people in Pilning & Severn Beach. Our aim is to direct the development of sites, rather than seeing them developed without a plan, planning or local input. An FAQ document has been shared with the Parish Council and will be updated following consultation and adoption of the local plan.

• The Council budget is also being considered this month, indicating Council finance priorities to protect and deliver statutory services that for our residents. There are significant changes being proposed by the new UK Government. These proposals, their cost and impact is being thoroughly considered. Most of our finances are invested into statutory social care services for adults and children, which are under ever increasing demand. We are aiming to deliver good value for taxpayers, ensure we are efficient, prioritise our core statutory role and be innovative to find solutions to these challenges. Initial proposals include a Council Tax rise of 4.99%.

• I attended the Wessex Regional Flood & Coastal Committee last week. The virtual meeting approved a 2% uplift in funding as part of the levy, with South Glos Council increasing our funding accordingly. The committee do an important job across the region, and we recognise the importance of the climate emergency and managing our infrastructure with partners in DEFRA and the Environment Agency.

• I have touched base with the Lower Severn Internal Drainage Board to seek their support and attendance at P&SB Parish Council and build a closer working relationship.

• Changes to South Gloucestershire Council recycling centres come into effect from March 2025. Residents will be able to book a visit from 25th February by phone or online. The former Conservative Government introduced the legislation aiming to reduce the abuse of commercial waste disposal across England. This will help reduce long queues at peak times and enable better planning for the staff at centres in the area but does require a change in residents habits over the next 6 months.

• Council Officers and elected members continue to work with WECA and partners to secure bus routes to and from Thornbury, which are vital for school children in Pilning & Severn Beach. We are awaiting an update and remaining in contact with parent groups and individuals as much as possible.

• I have sent follow up / chasing emails to Officers this week relating to the outstanding Certificate of Lawfulness decision due to Salthouse Farm Park.

• I have contacted Planning Enforcement colleagues (Dawn Russell & Aaron Bush) with a view to arranging a visit to the ward with Parish Councillors as per our discussion pre-Christmas.

• I have liaised with colleagues in South Glos Council with a view to organising a multi-agency meeting, ideally including Claire Young MP to bring all bodies together to find a solution to Pilning Stations current issues and concerns.

Email; Simon.Johnson@southglos.gov.uk

Phone; 07399 080444