



Pilning & Severn Beach Parish Council Meeting held on Monday 6th January 2020 Severn Beach School, Severn Beach

COUNCILLORS: Mrs Sue Binns (Chairman); Alderman P Tyzack (PT); Mr K Weeks (KW); Mr M Pruett (MP); Mr I L Roberts (ILR); Mr I Roberts (IR); Mr A Smith (AS) & Mrs O Taylor (OT).

Also Present: District Councillor Robert Griffin, 3 residents of the Parish and Victoria Bywater (minutes).

DEATHS: The meeting held a silence in remembrance of Sadie Poole of Pilning who had recently passed away.

Before the main body of the meeting the Chairman thanked the Parish Council, and in particular Alderman Peter Tyzack for standing in and allowing the Parish Council to continue as normal during her enforced period of inaction.

SCB would also like to have minuted that our Clerk, Victoria, has now officially finished in her role as Parish Clerk but has agreed to officiate this evening.

On behalf of the Parish Council the Chairman extended very grateful thanks for all her hard work over many years. She has kept us in line, made sure we have not overspent and kept us up to date with legal matters - no mean feat. She has always, to my knowledge, done far more than her contract asks of her and always with good grace. She has helped me enormously in learning the role of Chairman and I have always been able to turn to her for advice, secure in the knowledge that no question will be deemed foolish! She will be a very hard act to follow.

Her role was filled but the applicant having accepted then chose to withdraw. However, until we fill the post Victoria has very kindly agreed to assist with the urgent matters for which we are very grateful. However, as Victoria can no longer give us twenty hours a week we will do our best as a Council to fill the gaps as best we can.

2020-01-1 Apologies for absence

None

2020-01-2 Declarations of Interest

None

2020-01-3 Minutes of the previous Parish Council Meeting

The minutes of the previous Parish Council Meeting held on the 2nd December 2019 had been previously circulated and were agreed by all as a true record.

2020-01-4 Matters arising

PT updated the meeting that the tree planting had been rearranged for 8th January 2020.

- 1) PT further updated the meeting that he had agreed to become a Trustee of WERN with immediate effect.

2020-01-5 Correspondence

Please see Appendix A.

The meeting discussed correspondence received regarding noise in the parish.

- 1) Noise from Severn Beach Station

OT updated the meeting that this is due to the following issues;

- a) The recent removal of trees at 'Orchard Pools', Severn Beach
- b) The use of 'turbo' trains

MP further updated the meeting that a further issue of trains waiting at the station which is not turned off whilst waiting and the 'turbo' trains are particularly noisy.

After discussion, it was agreed that OT and MP should prepare a letter to GWR which would be sent to GWR by the Chairman. **Action OT MP & SCB**

- 2) Noise from SUEZ plant

MP updated the meeting that a noise log is being kept regarding the noise from the SUEZ plant.

After discussion, it was agreed that MP would arrange a visit to the site for Councillors and members of the public. **Action MP**

PT requested a letter of thanks to be sent to the Gardening Club for the Christmas Trees. SCB agreed to write to the Gardening Club. **Action SCB**

OT updated the meeting that the recently removed Aust to Cribbs Causeway bus service had been replaced by the X14 due to the high number of complaints from members of the public.

After discussion, it was agreed that OT would prepare a letter to the bus company to request the reinstatement of the Chepstow to Cribbs Causeway bus service via Pilning which would be sent to Stage Coach by the Chairman. **Action OT & SCB**

CW updated the meeting regarding recent issues at Ableton Court and confirmed correspondence had been received regarding the issues by the Parish Council. After discussion, it was agreed that CW and SCB would raise the issue at the next Community Engagement Forum meeting.

Action CW/ SCB

2020-01-6 Accounts for Payment

Please see Appendix B

HR raised an issue with regard to the donation request for the Defibrillator at the Plough at Pilning payable to the Scouts as Almondsbury Charities had agreed to pay £1000 without conditions.

After discussion, it was agreed to pay the donation request as agreed at a previous meeting and HR would check with Almondsbury Charities regarding any conditions they had placed on the funding.

Action HR

Accounts for payment were approved.

2020-01-7 Precept recommendations

SCB updated the meeting that the Finance Committee recommended a 2.5% increase in the precept request. SCB proposed the recommendation of the 2.5% increase, seconded by PT, all agreed.

2020-01-8 Policies & Action Plan

SCB updated the meeting that the Finance Committee recommended en bloc approval of the policies. All agreed.

SCB updated the meeting that the Action Plan had not been recommended due to a lack of time and would be discussed at the February 2020 meeting of the Parish Council. **Action VB**

2020-01-9 Planning

Decisions by S.Glos Council

P19/13849/F Windermere Main Road, Easter Compton – Erection of single storey front extension to form additional living accommodation – Approve with conditions

P19/15762/F Fairfield, Northwick Road, Pilning – Conversion of existing outbuilding into annex ancillary to the main dwelling – Approve with conditions

PT19/16719/F Unit 1 Central Park Goldcrest Way Severn Beach Bristol - Installation of biomass Combined Heat and Power boiler and associated drying facilities (amendment to previously approved scheme PT18/1451/F) – Approve with conditions

P19/16988/OHLE Beach Road Severn Beach Bristol South Gloucestershire BS35

4PE - Application for consent under Section 37 of the Electricity Act 1989 for the erection of 3 no. poles in the footpath to support existing overhead service lines at Beach Road. The application is made under section 5(2) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008 - Approve

2020-01-10 Public Participation

A resident reported the recently witnessed plumes of yellow smoke coming from the SUEZ plant.

2019-01-11 Discussion on agenda item 2020-01-10

As the meeting had already agreed for MP to arrange a site visit, it was agreed to bring this matter to the site visit meeting to discuss and report back to a future parish council meeting.

Action MP

2020-01-12 Updates

1. Village Halls/ Playing Fields

- a) Update from Severn Beach Village Hall & Playing Field – No meeting
- b) Update from Pilning Village Hall – No meeting
- c) Pilning Playing Field – IR reported brambles on the tennis court. IR to report to Elm Tree Garden Contractors. **Action IR**

2. Allotments

- a) Update on Severn Beach Allotments – KW circulated a log of worked/ underworked plots. KW reported missing insulation on one of the water troughs. IR to supply insulation, KW to fit.
- b) Update on Pilning Allotments – SCB reported the site to be tidy. **Action IR / KW**

3. Cemeteries

- a) Update on Pilning Cemetery – SCB reported the cemetery to be tidy.

- b) Update on Northwick Cemetery – SCB reported the tree work on one boundary had been completed. SCB suggested completing the work on the other boundaries, all agreed. VB to contact Branchwalkers and the neighbour to discuss and agree the work. **Action VB**

4. Pilning Station

OT reported a recent response from GWR which had confirmed that whilst GWR are unable to fund lighting at the station, if funds were available from other sources, they would not oppose the work. OT further reported a petition for the station to be able to accommodate the use of electric trains at Pilning station to ensure the long-term viability of the station. OT to circulate the petition details to all Councillors. **Action OT**

2020-01-13 Reports

No reports

MP reported the poor condition of cycle paths near Cabot Park which had been reported via 'Fix My Street'.

2020-01-14 Defibrillators

After discussion, on the proposal of PT, seconded by ILR it was agreed to take responsibility for the defibrillators at the Plough, Pilning and Severn Beach (8 for, 2 against).

2020-01-15 Play equipment

After discussion, on the proposal of HR, seconded by IR it was agreed to take responsibility and liability for the newly installed play equipment at Severn Beach (9 for, 1 against). VB to add to the Parish Council asset list and insurance policy. **Action VB**

2020-01-16 Orchard Pools

PT updated the meeting that he continues to press S.Glos Council for a decision regarding the planning position on the site.

MP confirmed that the landowner intends to challenge the Tree Preservation Order.

MP updated the meeting that the need to add paths to the Definitive Map. MP/ PT to circulate maps to all Councillors. **Action MP/ PT**

2020-01-17 Noise

The Chairman confirmed this had already been covered at agenda item 2020-01-5.

2020-01-18 Roads

The Chairman explained that correspondence had been received from a resident regarding the condition of the roads in the Parish.

After discussion, it was agreed that OT would prepare an article for the InView magazine explaining how to report issues via the S.Glos Council website. **Action OT**

2020-01-19 Items to add to future agendas

Items from previous meetings

- 1) The installation of electric car charging points at both village halls (PT)
- 2) To discuss the installation of a cycle hire scheme (April 2020) (OT)
- 3) To discuss Public Rights of Way in the Parish (PT)
- 4) To agree how to support local 'period poverty' (PT)
- 5) Community Land Trust (PT)

PT requested a letter of thanks to be sent to the Gardening club for the installation of the Christmas Trees. SCB to write to the Gardening club. **Action SCB**

The Chairman requested all Councillors give consideration to how the Parish Council could commemorate D Day and this would be discussed at a future meeting. **Action ALL**

KW reported rubbish alongside the A403. All to report issues via the S.Glos Council website **Action ALL**

AS reported HGV's on Redwick Road. After discussion, it was agreed that CW and SCB would raise the issue at the next Community Engagement Forum meeting. **Action CW & SCB**

OT requested a monthly update on Parish Council affairs in the InView magazine. SCB confirmed this would form part of the discussions in appointing a new Clerk.

HR offered to attend the workshop on Climate Emergency. PT/ MP/ HR to attend, PT to respond. **Action PT**

IR expressed frustration at the lack of link road to the new junction on the M49. PT to write again to S.Glos Council. **Action PT**

PT reported the need for better communications with local schools following a successful Christmas event he had attended.

2020-01-20 Report from S.Glos Council

District Councillor Robert Griffin currently sign off from work due to ill health.

Date of Next Meeting

The date of the next Parish Council meeting will be on Monday 3rd February 2020 starting at 7pm, there being no further business the meeting closed 9.15pm.

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
02.12.19	Email	Pilning Village Hall Management Committee minutes 25.11.19	Circulated
02.12.19	Email	Update from Severn Estuary Partnership	Circulated
02.12.19	Email	Notice of M49 road closures	Circulated
03.12.19	Email	Notice of cancellation of the Aust to Cribbs Causeway bus service	Circulated
05.12.19	Email	Notice of Community Engagement Forum Boundary Amendments	Circulated
06.12.19	Email	Notice of forthcoming overnight roadworks on the M49 Severn Tunnel	Circulated
09.12.19	Email	Complaint from a resident regarding Severn Road near Viridor	PT responded
09.12.19	Email	NALC update regarding repairs to Church property – not permitted	Circulated
09.12.19	Email	Notice of temporary road closures, Western Approach	Circulated
10.12.19	Email	Complaint from a resident regarding the recent works on the line close to Severn Beach Station	Discussed
11.12.19	Email	Complaint from a resident regarding Severn Road near Viridor	Circulated
11.12.19	Email	Response from Network Rail regarding the car park at Pilning Station	Circulated
12.12.19	Email	Response from S.Glos Council regarding the change of timetable at Pilning Station	Circulated
12.12.19	Emails	Complaint from a resident regarding roads in the Parish	Discussed
15.12.19	Email	Information from a resident regarding the Ableton Court planning application	Circulated
16.12.19	Post	An Introduction to Internal Drainage Boards	Circulated
16.12.19	Email	Notice of temporary closures of bridleways and footpaths in Severn Beach	Circulated
16.12.19	Email	S.Glos Council Community funding available – Member Awarded Funding 2019/2020	Circulated
18.12.19	Email	Agenda for Development Management Committee – 09.01.20	Circulated
18.12.19	Email	SevernNet Business Breakfast 16.01.19	Circulated
19.12.19	Email	Oldbury Site Stakeholder Group Meeting – 29.01.20	Circulated
19.12.19	Email	Notice of temporary closures of roads in Easter Compton	Circulated
20.12.19	Post	Clerk Magazine	Circulated
20.12.19	Email	Update from Alderman Peter Tyzack regarding the M49 junction	Circulated
20.12.19	Email	Report from Alderman Peter Tyzack regarding the English Coastal Paths consultation and liaison with the Parish Council	Circulated
20.12.19	Email	Agenda for Scrutiny Commission, Wednesday 8 th January 2020, 3pm, Council Chamber, Kingswood	Circulated

24.12.19	Email	Update from Alderman Peter Tyack regarding the M49 link road	Circulated
28.12.19	Email	Complaint from a 2x residents regarding Ableton Court	Circulated/ Discussed
31.12.19	Email	Update from R Walsh (S.Glos Council) regarding 'Orchard Pools'	Circulated
02.01.20	Email	Complaint from a resident regarding noise from SUEZ plant	Circulated
03.01.20	Email	Agenda for Cabinet Monday 13 th January 2020, 2pm, Kingswood	Circulated
04.01.20	Post	Clerk & Councils Direct	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
06.01.20	Mrs V Bywater	Wages + office payment & fuel allowance	1053.22	0.00	1053.22
06.01.20	Mrs O McIntosh	Cemetery Clerk salary	68.00	0.00	68.00
06.01.20	HMRC	NI & PAYE	151.82	0.00	151.82
06.01.20	Mr P Collins	Toilets at SB	33.33	0.00	33.33
06.01.20	Mr T Dark	Odd Jobs	52.50	0.00	52.50
06.01.20	Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	223.97	44.79	268.76
06.01.20	Elm Tree Garden Contractors Ltd	Pilning Cemetery grass cutting & maintenance	193.80	38.76	232.56
06.01.20	Elm Tree Garden Contractors Ltd	Northwick Cemetery grass cutting & maintenance	45.83	9.17	55.00
06.01.20	BT	Telephone & Broadband	113.47	22.69	136.16
06.01.20	Vision Office Technical Services Ltd	Photocopying	17.86	3.57	21.43
06.01.20	Severn Beach Village Hall	Hire of meeting room 10.12.19	11.25	0.00	11.25
06.01.20	Severn Beach Village Hall	Hire of meeting room 19.11.19	7.50	0.00	7.50
06.01.20	Elm Tree Garden Contractors Ltd	Final invoice for extra work at Pilning Allotments	660.00	132.00	792.00

06.01.20	Tbyte Ltd	Computer work relating to handover	40.00	0	40.00
06.01.20	S.Glos Council	Uncontested election costs	350.00	0.00	350.00
06.01.20	Dunkley & Co Ltd	Preparation of payroll	30.00	6.00	36.00
06.01.19	Branch Walkers Tree Services Ltd	Work at Northwick Cemetery	2295.00	459.00	2754.00
06.01.19	SLCC	Annual Membership	216.00	0.00	216.00
06.01.20	1st Severn Beach Scout Group	Replacement defibrillator - The Plough, Pilning	2200.00	0.00	2200.00
06.01.20	AED Locator (EU) Ltd	Monitoring charge Pilning defibrillator	315.00	63.00	378.00
06.01.20	Thrings LLP	Registration with Land Registry of Northwick Tower and cemetery	682.00	130.00	812.00
06.01.20	Mr P Tyzack	Mileage charge	11.25	0.00	11.25
06.01.20	Dunkley & Co Ltd	Preparation of December payroll	11.00	2.20	13.20
TOTAL			8,782.80	911.18	9,693.98