



# **Pilning & Severn Beach Parish Council Meeting held on Monday 3<sup>rd</sup> February 2025. Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP 7pm**

## **PRESENTATION AND Q&A WITH LSIDB**

### **COUNCILLORS:**

Ian S Roberts (ISR); Jet O'Neill (JO); Mike Pruet (MP); Nick Davies (ND); (Chairman); Olga Taylor (OT); Peter Tyzack (Vice Chair) (PT) and Victoria Bywater (VB)

Also attending Jonathan Edwardes (JE) Parish Clerk and Richard Edwards (RE) Neighbourhood Plan Steering Group, and eight members of the public.

### **1 Apologies for absence**

Steve Graham (SKG)

### **2a Co-option of Councillors**

The Parish Council received an application from Stephanie Rutterford (SR) and Graham Crane (GC) and after consideration Proposed ND and agreed unanimously.

Stephanie Rutterford (SR) and Graham Crane (GC) signed the Acceptance of Office and the Clerk received their Declarations of Interest.

### **2b Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

### **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 6<sup>th</sup> January 2025 were unanimously approved as a true record.

### **4 Matters arising / actions**

#### **In progress**

142/780 – s106 money - On 29/07/2024 SGC were paid the following in relation to the Panittoni site: £15,000 towards sports feasibility study and £146,316.92 towards sports facilities. South Gloucestershire Council is now beginning the process of the feasibility study with 3<sup>rd</sup> party assistance. Update from South Gloucestershire Council 17/01/2025 is a return to the previous position that no work will be undertaken until the whole amount has been received.

144/854 – Broad Gauge rail display – Timbers are on the concrete plinth, not yet set up; Clerk has had wording approved by the Local History Group for the interpretation board. Design to be finalised. Possible inclusion of the former railway kissing gate as well.

146/915 – Pilning shop bin – Clerk contacted South Gloucestershire Council again 18/09/2024, 20/09/2024 and 23/10/2024. Meeting 12/12/2024, agreement made to have the South Gloucestershire Council bin on the right-hand side of the shop door. Design of bin to be determined. At the meeting it was discovered that the Parish Council noticeboard is about to be removed from the side of the building.

- 150/56 – Flooding preparedness exhibition – Almondsbury, Aust & Oldbury on Severn are keen to make a joint approach to South Gloucestershire Council. Clerk to contact South Gloucestershire Council to start the process. Sean Rhodes agreed to ask the relevant officer.
- 151/84 – Severnside Rail Conference – Severnside focused conference with GWR / NR / WECA and other partners in the future. Suggestion that Claire Young MP could help lead. 14/11/2024 The Clerk contacted GWR Community Engagement and Events Manager. Regrettably the proposed event had been passed to a local manager who then failed to act on it. Hopefully things will start moving again. Claire Young contacted as well.
- 151/90 – Memorial works at Northwick – Wiseman grave – grave has been cleared of the tree root. Cemetery Clerk preparing a paper for Council.
- 152/106 – Letter to EDF re Orchard Pools – Both the EDF Stakeholder Relation Manager and the agent for Orchard Pools have been contacted by the Clerk. 01/11/2024 The agent has been in touch with the developers and conversations are going on between them. Clerk requested an update 10/12/2024.
- 152/138 – Decoration Policy – Refresh and reprint the policy for public noticeboards.
- 154/192 – Pebble display – Clerk to get a quote for concrete screed or epoxy resin for the wall behind the Tea Cottage. Consideration to be given to exterior grade tile adhesive.
- 154/198 – Northwick Tower roof repair. Quotes being sought on three schemes. ND & ISR assisting the Clerk.
1. Bespoke scaffolding cut to the internal tower dimensions. Quote received
  2. Second hand cup lock scaffolding for the dimensions of the tower
  3. Replacing all the woodwork with new and installing wooden stairs inside the tower. Meeting a contractor at the tower Wednesday 29<sup>th</sup> January 3pm.
  4. Repair to the roof only.
- 155/209 – Complaint regarding lights by Ableton Court – Clerk tried to contact Connelly & Callahan, no response. Clerk requested South Gloucestershire Council to light the public footpath, no budget to do so. Clerk's second attempt was more positive with Connelly & Callahan, a solution is now being actively sought.
- 155/231 - Payroll services – The Clerk has secured four quotes. Paper being prepared for February agenda. Changeover is expected to happen in April 2025.
- 157/322 – South Glos Invite - Invite sent to Chris Willmore for a future Parish Council meeting 20/1/2025. No reply

### **Completed / Closed**

- 151/72 – Concern over trees in the Pilning new cemetery – Council approved for work to be undertaken during 2025. Work to start 23<sup>rd</sup> January weather permitting. **Actioned**
- 154/194 – Bench repairs – Two benches at the Pippits Court end of Frances Barr Walk need attention, currently missing seat and back slats. One bench successfully repaired, the other will require replacement. Clerk to order new bench under agreed earmarked reserves for 2024/2025. **Agenda item**
- 155/226 – Highways Data- to be shared with South Gloucestershire Council. PT has contacted Sean Rhodes with the information **Actioned**
- 157/301 Pay disbursements – **Actioned**
- 157/301 – Kissing gate – The Clerk is obtaining quotes for a larger gate to replace the wooden kissing gate and the smaller five bar gate. New gate size is 10ft making access to the allotment and cemetery much more manageable. Heavy duty combination padlock to be obtained for the gate.  
Severn Beach miniature railway has accepted the offer of the wooden gate for preservation and reuse. **Agenda item**

157/310 Precept to South Gloucestershire Council – Sent 09/01/2025 The Clerk has had confirmation that the precept request has been received by South Gloucestershire Council.

**Actioned**

157/311 – Grant to Friends of Marlwood School – The grant for £130 paid **Actioned**

157/316 – Tenancy at will – The Chair & Clerk have signed the tenancy at will and a hard copy and pdf has been sent to South Gloucestershire Council. **Actioned**

## **5 Correspondence**

See appendix A

## **6 Accounts for Payment**

See appendix B

Planit Gardens	General maintenance	£120.00
<b>Subtotal</b>		<b>£120.00</b>
<b>Revised grand total</b>		<b>£4574.85</b>

**Accounts were approved.**

**158/341 Action JE**

### **.1 Bank reconciliation for the previous month see appendix C**

To comply with Parish Council Financial Regulation 3. viii the Chair was presented with the bank reconciliation.

**Resolved that the bank reconciliation report for January 2024 be approved.**

## **7 Neighbourhood Plan report on progress**

See appendix C

### **8a Public Participation**

Miniature railway – a resident of Beach Road complained that there had not been sufficient consultation regarding the building of the miniature railway. ND apologised but explained that there had been coverage across In View magazine, social media and television. The builder of the railway had also tried to meet with the resident without success.

### **8b Report from District Councillor Simon Johnson**

See appendix D

#### **• AGENDA ITEMS**

### **.1 To decide on a response to the possible withdrawal of the 918 Castle School bus**

Councillors were previously made aware of a renewed campaign to keep the 918-bus running after the summer school holidays in 2025. SJ gave a resume of the issues facing South Gloucestershire Council and WECA funding. Encouragement was given for the Parish Council to keep writing and making the case for the bus.

**Resolved for the Clerk to write giving the Parish Council's support to the campaign**

**158/344 Action JE**

### **.2 To decide on scaffolding work for Northwick Tower**

The Clerk presented a paper with a recommendation. Since the paper was written another contractor has inspected the roof of the building. The report is that

- The roof is felted and it just has four holes in it where the weathervane connects to the timbers but the timbers are all sound.

- flashings have failed all the way around because they weren't dressed into the stonework
- one ridge tile is broken and needs replacing and the ridge needs to be put back on.
- there are two slates that have slipped and need to be reattached.

In conclusion the roof is quite sound, sound enough that ND stood on it.

The Clerk has already spoken to the scaffolding contractor for securing it until Easter. Also, a contractor has been identified locally for the restoration of the weathervane.

An offer was received to construct a framework to fix the weathervane to the tower masonry without going through the roof.

**PT proposed the external repair of the roof with the weathervane being returned to the tower by Easter. Delegate the Clerk and Chair to a maximum of £2000.**

**Seconded ISR agreed unanimously**

**158/365 Action JE**

**.3 To approve the wording of lease between Parish Council and Mr Joe Nemeth**

Deferred due to the recent "Tenancy at will" agreed between South Gloucestershire Council and the Parish Council. A revised "Tenancy at will" document between the Parish Council and Mr Joe Nemeth is now being considered by South Gloucestershire Council.

**PT proposed to delegate to the Chair and Clerk agreed unanimously**

**158/366 Action ND & JE**

**.4 To decide on perusing an offer to build a new access behind the Tea Cottage in return for land**

A paper was prepared by the Clerk setting out the proposal from a resident neighbouring Parish Council land. In exchange for a section of land, a new access would be built at the residents' expense behind the Tea Cottage to Frances Barr Walk.

It was noted that this proposal had been put forward several times before by the previous owner of the neighbouring property. It was considered that the major issue with the proposal is the potential value of the land to a new owner in the future. The Parish Council would not be serving the best interests of the parish by giving it away.

**Proposal to decline the offer MP seconded ISR**

**Six in favour two against one abstention**

**158/342 Action JE**

**Agenda item required for repair work to the steps**

**158/359 Action JE**

**.5 To decide on selling access rights to Pilning Playing Field (top left of the field)**

The Clerk had circulated correspondence from the resident wishing to buy the access rights. ND recapped that the subject had come up previously and was subject to the grass cutting contract being let. The contract has been let to the same contractor until 2028.

**ND proposed that the current position is continued because of maintaining Pilning Playing Field.**

**Eight in favour one abstention**

It is noted that the offer from the resident still stands should the situation change in the future.

**.6 To nominate a committee and set a budget to deliver alterations at SB allotments prior to Easter**

ND gave a resume of the project to deliver the car parking at Severn Beach allotments to alleviate some of the parking problems that occur in the centre of the village.

Up to eighty cars potentially could be accommodated on what was the Rugby club parking. Further work is required to make car parking available by Easter. A permanent height restrictor will be installed and the gate will only be open at certain times, this is to be decided but probably 10am to 6pm. Allotment holders will still have access to the gate padlock code as now.

**Resolved that as this is a single item there is no need to nominate a committee to undertake the project. Expected cost to be £8000.00**

**Proposed VB seconded ISR agreed unanimously.**

**158/367 Action ND & JE**

**.7 To set a budget for the creation of parking on grass adjacent to the Tea Cottage.**

Concern was raised that the hump into the site will need to have signage as there is a risk of grounding.

Item deferred; information required not yet available.

**.8 To decide on the purchase of bunting for use around the parish**

After much discussion including concerns as to how the bunting would be put up, the proposal was put forward to buy bunting by PT seconded JO

**Six against two for one abstention, motion not carried**

**.9 To approve the amended Parish Council Forward Plan**

There are still some details to be determined, the view of the Council was that the Forward Plan be approved in principle, subject to amendments. Clarification is to be made regarding the policy review calendar. Specific interest groups will be working groups and therefore reporting to full Council for decision-making and finance.

**Proposed VB and seconded PT agreed unanimously**

**158/368 Action VB / SKG & JE**

**.10 To decide on the replacement of the Bank Road gate on Roy Edwardes Way**

The Clerk had previously circulated the cost of a new larger gate, hanging post and receiving posts. Cost including fitting £600

**Purchase and fitting proposed VB and seconded ISR all in favour**

**158/347 Action JE**

**.11 To decide on the replacement of a bench on Severn Beach promenade**

The Clerk had previously circulated the cost of a new plastic recycled bench

**Proposed MP and seconded ISR agreed unanimously**

**158/346 Action JE**

**.12 To decide on payroll services supplier for 2025-2028**

The Clerk presented a paper with recommended candidates for payroll services. The Clerk recommended Tim Rennie at Click Accounts for the work.

**Proposed ISR and seconded JO agreed unanimously**

**158/347 Action JE**

## **10 PLANNING**

**.1 Items from the public relating to planning matters.**

None

**.2 To decide undelegated applications for consideration.**

None

### **.3 South Gloucestershire Council planning decisions.**

#### Withdrawn

P24/02558/LB - Rookery Farm Rookery Lane Pilning South Gloucestershire BS35 4JN

P24/02571/F Rookery Farm Rookery Lane Pilning South Gloucestershire BS35 4JN

#### Approve with conditions

P24/02815/HH 1 School Way Severn Beach South Gloucestershire BS35 4QA Erection of first floor side extension to form additional living accommodation.

P24/02488/HH 39 Redwick Road Pilning South Gloucestershire BS35 4LG Creation of new vehicular access on to a classified road.

P24/02692/HH 6A Redwick Road Pilning South Gloucestershire BS35 4LQ Erection of single storey front extension to form additional living accommodation (Part Resubmission of P24/01006/HH)

P24/01803/RVC Plot 4 Land At Western Approach Severn Beach BS35 4JX Variation of conditions 2, 5, 7, 10, 11 and 14 attached to permission P21/05372/RM to amend the conditioned documents and plans under each condition. Reserved Matters Application pursuant to condition 1 of planning permission ref. SG4244 (dated 27th November 1957 for the 'Development of Areas 1, 2 and 3') comprising the layout, design and external appearance of 1 no. commercial building (Use Class B8) including servicing arrangements, vehicle parking, landscaping, attenuation features and associated works.

#### No objection

P24/02933/OHLE Land Adj to A403 Northwick South Gloucestershire Application for consent under Section 37 of the Electricity Act 1989 to replace the existing pole with a new 11 metre pole, and to replace the stay wire like for like. The application is made under section 5(2) of The Overhead Lines (Exemption) (England and Wales) Regulations 2009 - Planning Act 2008.

Utter dismay was expressed over the granting of P24/01803/RVC, PT attended the hearing and as far as he could tell South Gloucestershire Committee members had made very little effort to acquaint themselves with the case and did not take any notice of the objections raised by the Parish Council.

### **.4 To receive an update on outstanding enforcement issues.**

No update

### **.5 To decide on professional legal advice.**

None

### **.1 To decide on a response to SGC Local Plan Reg 19 Draft.**

If you are not in Pilning & Severn Beach, then generally it is not a bad local plan.

- No houses that we need
- No commitment to investment in the spine road or even the safeguarding of the area for the Spine Rd.
- Proposal to build on the Greenbelt, something like a hundred acres of warehousing. Note there are already four hundred and fifty acres of vacant land currently being marketed and four million feet of warehouses currently empty.

As the Local Plan only comes round every twelve to fifteen years or so, it would be worthwhile for the Parish Council to instruct a professional to go through the plan and help make our objections.

**Proposal to instruct Vision planning to respond to the Local Plan cost £2625 plus VAT  
ND proposed PT seconded agreed unanimously**

**158/361 Action JE**

## **.6 Report any trading applications.**

Two reported

Food festival – date to be confirmed. Councillors were content to allow this application to proceed  
Container café – proposed to be sited at the allotment end of Promenade Gardens. More details are required. Application is not yet ready to proceed.

- **PARISH EVENTS**

None to report

## **12 POLICY REVIEW**

### **.1 Data Protection**

### **.2 Document Retention**

### **.3 Equal Opportunities Website Accessibility**

**Proposed the above policies be adopted en-bloc Agreed unanimously.**

**158/351 Action JE**

## **13. UPDATES & REPORTS**

### **.1 Pilning Station**

None

### **.2 Severn Beach Station**

None

### **.3 Severn Beach Village Hall**

None

### **.4 Pilning Village Hall**

VB gave her apologies for the most recent meeting. Concern was raised by the Management Committee that a request for information by VB came from the Parish Council. This is not the case. VB has asked for the Management Committee draft minutes to be changed to reflect this.

### **.5 Pilning Playing Field**

A meeting has taken place with VB and Bristol Wanderers Football Club regarding using Pilning Playing Field as a training ground. This was very positive and is very much in line with aspirations for the playing field in the "Forward Plan".

### **.6 Severn Beach Allotments**

Status of Severn Beach allotments currently, plots below noted as not being worked, unless otherwise stated.

Plots not being worked:-

Plot 4

Plot 10

Plot 14

Plot 15

Plot 18

Plot 22 (now relet)

Plot 27

Plot 34

Plot 38

### **.7 Pilning Allotments**

The allotments are looking as though they are heading for the winter dormant period. Little work being done apart from tidying up.

**.8 To receive a report from the Cemetery Clerk**

Circulated by the Clerk previously

**.1 To decide on a new memorial plaque under the Holbrook tree in the new cemetery**

**After discussion the proposal was made to accept the second memorial Proposal VB seconded ISR agreed unanimously**

**158/352 Action JE**

**.2 To decide on employing a grounds maintenance person for the cemeteries**

**After discussion of the paper provided by the Cemetery Clerk the proposal was made to advertise the post.**

**158/353 Action JE**

**.3 To decide on a project to erect a memorial wall at Pilning Cemetery**

**After discussion of the paper provided by the Cemetery Clerk the proposal was deferred.**

**.9 Update on "Report it" reference numbers**

None

**.10 Report from external meetings**

Tree planting – Chair and Clerk had a positive meeting with South Glos officer regarding tree planting at Promenade Gardens and the possibility of fruit trees at Severn Beach allotments.

Almondsbury Charity – VB gave a resume of recent activity with the charity and that they are seeking admin support.

Bristol Wanderers – As mentioned in 13.5 a positive meeting was had with the football club regarding Pilning Playing Field being used as a training ground.

**Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 3<sup>rd</sup> March at Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP. There being no other business the meeting was closed at 22:15.

**Pilning & Severn Beach Parish Council – Full Council meeting 3<sup>rd</sup> March 2025**

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.



## APPENDIX A – CORRESPONDENCE

<b>Date</b>	<b>Type</b>	<b>Subject</b>	<b>Action</b>
06/01/2025	Email	Flood reporting	Published
06/01/2025	Email	Flooding   BETA - South Gloucestershire Council	Published
06/01/2025	Email	Security mirror request	Forwarded
07/01/2025	Email	Broken bollard at Station Road Ramp	Reported
07/01/2025	Email	Pilning Speed Watch	JE replied
07/01/2025	Email	BBC interview - miniature railway	Noted
07/01/2025	Email	Thank you	Noted
08/01/2025	Email	Friday's site visit - Plot 4 Land At Western Approach	Noted
08/01/2025	Email	Tea Cottage to Francis Barr Way steps	Agenda
08/01/2025	Email	Northwick Tower progress	Noted
09/01/2025	Email	Tree planting Promenade Gardens	JE replied
09/01/2025	Email	Volunteer litter picker	JE replied
09/01/2025	Email	NPSG Meeting Agenda	Published
10/01/2025	Email	Precept from Pilning & Severn Beach Parish Council - Confirmation	Noted
10/01/2025	Email	NPSG Financial reconciliation	JE replied
12/01/2025	Email	Sevenside Challenges	Noted
12/01/2025	Email	Complaint regarding miniature railway	JE replied
12/01/2025	Email	Update on allotment availability	JE replied
13/01/2025	Email	Response regarding misleading information about the miniature railway	Noted
13/01/2025	Email	Clerks Network Thursday 16 January 2025	Noted
13/01/2025	Email	REMINDER: Draft SIP Consultation - Additional Webinar	Circulated
13/01/2025	Email	Concern over miniature railway	JE replied
13/01/2025	Email	Request for tender results	JE replied
13/01/2025	Email	Complaint regarding Station Road Severn Beach bollards	JE replied
14/01/2025	Email	ALCA event registration confirmation: Trust and Charity Law in Practice (4th & 11th March 2025, 10:30 - 12:00)	Noted
14/01/2025	Email	Dog complaint at Severn Beach Sea wall	JE replied
15/01/2025	Email	Parish Online Newsletter #55	Noted
15/01/2025	Email	Flood Warden Newsletter Winter 2024-25	Circulated
15/01/2025	Email	Google Workspace service and pricing updates	Noted
15/01/2025	Email	Aust Reserve Group	JE replied
15/01/2025	Email	Agenda for Development Management Committee, Thursday, 23rd January, 2025, 11.00 am	Circulated

15/01/2025	Email	Promenade Gardens, Severn Beach - Subject to Contract	Actioned
15/01/2025	Email	January 2025 Newsletter	Published
15/01/2025	Email	Your help to promote local food surveys - One for residents/ One for businesses and organisations	Noted
16/01/2025	Email	Youth Board Request for open spaces	Noted
16/01/2025	Email	Northwick Tower progress	Noted
17/01/2025	Email	New Local Plan proposals to allocate sites for additional Gypsy & Traveller pitches and Showpeople plots	Circulated
17/01/2025	Email	s106 money from Panittoni	JE replied
17/01/2025	Email	Chessell Ave scrap yard	JE replied
18/01/2025	Email	Access to view of old bridge for book-cover photo	Forwarded
18/01/2025	Email	Minutes from 26 November Town and Parish Council Forum	Circulated
20/01/2025	Email	South Gloucestershire Council Trading Standards Scams and Rogue trading Pop-Up meeting	Circulated
20/01/2025	Email	Complaint regarding Severn Beach play area	JE replied
21/01/2025	Email	Confirmation of report an abandoned vehicle	Noted
21/01/2025	Email	Possible Continental Street market	Forwarded
21/01/2025	Email	Government announcement of additional funding for potholes	Circulated
21/01/2025	Email	Kissing gate for SVB miniature railway	Noted
21/01/2025	Email	NP Project Plan Issue 8	Published
22/01/2025	Email	Planning terminology glossary	Filed
23/01/2025	Email	Breakfast meeting report	Noted
23/01/2025	Email	Possible GWR funding for Forgotten landscape walks leaflet reprint	Noted
24/01/2025	Email	Pizza Van issues	JE replied
25/01/2025	Email	Train Horn - Severn Beach	Noted
25/01/2025	Email	Fallen tree Northwick Churchyard	Forwarded
26/01/2025	Email	Pilning Village Hall meeting tomorrow night	Noted
27/01/2025	Email	Enforcement Weekly List	JE replied
27/01/2025	Email	Youth Board Request for open spaces	JE replied
27/01/2025	Email	Development Management	Noted
27/01/2025	Email	ALCA Clerks & Officers Network Meeting (28th January, 14:00-15:00)	Noted
27/01/2025	Email	SEVERNSIDE LINK ROAD	Agenda
27/01/2025	Email	Pricing for Gates and Posts	Agenda
28/01/2025	Email	Severn Beach Allotment works	Noted
28/01/2025	Email	Thanks for work on Frances Barr Walk	Noted
28/01/2025	Email	Wednesday 29/01/2024 Friends of Aust Reserve group	Noted
28/01/2025	Email	Casual vacancy Pilning & Severn Beach PC	Filed

28/01/2025	Email	Storm Eowyn & Herminia Flood Warden Update	Circulated
28/01/2025	Email	Severn Estuary Partnership E-Newsletter - January 2025	Circulated
28/01/2025	Email	New memorial at Severn Beach - spelling mistake	JE replied
28/01/2025	Email	Severn Beach Miniature Railway insurance certificates	Filed
29/01/2025	Email	Train Horn - Severn Beach	Noted
29/01/2025	Email	PT.8192 Station Road, Pilning - Temporary Road Closure	Published
29/01/2025	Email	Library bulletin July - December 2024	Circulated
29/01/2025	Email	Clerks Network Hybrid Meeting	Noted
29/01/2025	Email	Tenancy at will Promenade Gardens	Actioned
29/01/2025	Email	Risk assessments and methods of construction for SBMR	Filed
29/01/2025	Email	Planning application for P22/02113/O YTL Brabazon Filton	Circulated
29/01/2025	Email	Concern over Promenade Gardens Car Park proposal	JE replied
29/01/2025	Email	Train Horn - Severn Beach	Noted
29/01/2025	Email	Pilning & Severn Beach Neighbourhood Plan Flood Risk Assessment	Noted
30/01/2025	Email	Fence repair	JE replied
30/01/2025	Email	Severn Beach Allotment works	Noted
31/01/2025	Email	Works at land Ableton Lane	JE replied
31/01/2025	Email	Broken bollard at Station Road Ramp	JE replied
01/02/2025	Email	Pilning Station enforcement	Noted
01/02/2025	Email	Pilning Village Hall minutes	Noted
01/02/2025	Email	Pilning Tennis Court	Noted
02/02/2025	Email	SB Allotments working	Noted
02/02/2025	Email	TRAPP'D JANUARY 2025 NEWSLETTER	Circulated
02/02/2025	Email	Complaint regarding the removal of the hedge at Severn Beach allotments	JE replied
03/02/2025	Email	Learning Difficulties Development Fund - 2025/2026 - Applications now open	Circulated

## APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
03/01/2025	EMMAUS CHURCH	NPSG hire	LA 2011, NP 2017	£90.00		£90.00
03/01/2025	NICHOLA HILLS	Severn Beach Toilet	PHA 1936 s87	£43.66		£43.66
03/01/2025	ELMTREE GARDEN	Grass Cutting	s111	£1,583.30	£263.88	£741.00
03/01/2025	ELMTREE GARDEN	Northwick Cemetery	s214			£231.00
03/01/2025	ELMTREE GARDEN	Pilning Cemetery	s214			£347.42
06/01/2025	NOW PENSIONS	Pension Contribution	s111	£187.59		£187.59
08/01/2025	J EDWARDES	Microsoft Subscription	s111	£123.60		£123.60
08/01/2025	DUNKLEY'S	Payroll preparation	s111	£50.40	£8.40	£42.00
08/01/2025	PLANIT GARDENS	Pilning Playing Field	PHA 1875 s164	£164.50		£38.00
08/01/2025	PLANIT GARDENS	General maintenance	s111			£9.50
08/01/2025	PLANIT GARDENS	Pilning Cemetery	s214			£19.00
08/01/2025	GOOGLE	Email and data storage	s111	£132.00		£120.00
08/01/2025	GOOGLE	Email and data storage	LA 2011, NP 2017			£12.00
08/01/2025	SLCC	Membership Fee	s111	£190.00		£190.00
14/01/2025	O2	Mobile phone	s111	£15.00	£2.50	£12.50
17/01/2025	BT	Telephone	s111	£77.62	£15.52	£62.10
31/01/2025	J EDWARDES	Wages Office & Broadband	s111	£1,710.78		£1,719.79
31/01/2025	ODILE MCINTOSH	Wages	s111	£36.00		£36.00
04/02/2025	DUNKLEY'S	Payroll preparation	s111	£50.40	£8.40	£42.00
				<b>£4,454.85</b>	<b>£298.70</b>	<b>£4,067.16</b>

DRAFT

## Appendix D Unitary Councillor Report

### Pilning & Severn Beach Parish Council Report | Monday 3rd February 2025.

Key updates for Parish Council colleagues in February 2025;

- The Local Plan is being considered at Cabinet and Full Council this month, indicating where housing and built development will be prioritised to meet UK Government housing targets up to 2041. It is worth noting that our administration has developed the first policy, specifically detailing sites within South Gloucestershire for the traveller community, which I know was a raised by local people in Pilning & Severn Beach. Our aim is to direct the development of sites, rather than seeing them developed without a plan, planning or local input. An FAQ document has been shared with the Parish Council and will be updated following consultation and adoption of the local plan.
- The Council budget is also being considered this month, indicating Council finance priorities to protect and deliver statutory services that for our residents. There are significant changes being proposed by the new UK Government. These proposals, their cost and impact is being thoroughly considered. Most of our finances are invested into statutory social care services for adults and children, which are under ever increasing demand. We are aiming to deliver good value for taxpayers, ensure we are efficient, prioritise our core statutory role and be innovative to find solutions to these challenges. Initial proposals include a Council Tax rise of 4.99%.
- I attended the Wessex Regional Flood & Coastal Committee last week. The virtual meeting approved a 2% uplift in funding as part of the levy, with South Glos Council increasing our funding accordingly. The committee do an important job across the region, and we recognise the importance of the climate emergency and managing our infrastructure with partners in DEFRA and the Environment Agency.
- I have touched base with the Lower Severn Internal Drainage Board to seek their support and attendance at P&SB Parish Council and build a closer working relationship.
- Changes to South Gloucestershire Council recycling centres come into effect from March 2025. Residents will be able to book a visit from 25th February by phone or online. The former Conservative Government introduced the legislation aiming to reduce the abuse of commercial waste disposal across England. This will help reduce long queues at peak times and enable better planning for the staff at centres in the area but does require a change in residents habits over the next 6 months.
- Council Officers and elected members continue to work with WECA and partners to secure bus routes to and from Thornbury, which are vital for school children in Pilning & Severn Beach. We are awaiting an update and remaining in contact with parent groups and individuals as much as possible.
- I have sent follow up / chasing emails to Officers this week relating to the outstanding Certificate of Lawfulness decision due to Salthouse Farm Park.
- I have contacted Planning Enforcement colleagues (Dawn Russell & Aaron Bush) with a view to arranging a visit to the ward with Parish Councillors as per our discussion pre-Christmas.

- I have liaised with colleagues in South Glos Council with a view to organising a multi-agency meeting, ideally including Claire Young MP to bring all bodies together to find a solution to Pilning Stations current issues and concerns.

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