

Pilning & Severn Beach Parish Council

Meeting held on Monday 6th March 2017 at 7.00pm at Severn Beach School, Severn Beach

COUNCILLORS (7) Alderman P Tyzack (Acting Chairman), Mrs C Woodhouse, Mr M Pruett, Mr N Davies (arrived at 7.30pm), Mrs S Binns, Mrs H Rickards & Mr K Weeks.

Also Present: - Mrs Victoria Bywater (Clerk) and District Councillor Robert Griffin.

The Chairman asked those present to observe a minute's silence for Mr. Colin Speary and Mr. Ray Batt of Pilning and Vic Smith of Severn Beach, as a mark of respect, who had recently deceased.

Item Number	Details	Action By
2017-03-1 Apologies for absence	Apologies for absence were received from Mrs Frances Barr MBE, Mrs Norah Chappell and Mr Tony Fennell.	
2017 –03-2 Declarations of Interest	None	
2017-03-3 Minutes of the previous Parish Council Meeting	The minutes of the previous meeting held on 6 th February 2017 had been previously circulated. The minutes of the meeting of 6 th February 2017 were agreed as a true record with a small number of corrections. Proposed by CW and seconded by MP. All in favour.	
2017-03-4 Matters Arising	<ol style="list-style-type: none"> 1) Parish Council mower entered for Voyce Pullin sale on 11th March 2017 2) The Environment Agency had responded regarding fire and sewage on Bank Road, Pilning – VB advised that the response had only been to confirm receipt of the complaint. VB to forward response to HR 3) PT yet to receive a copy of the Parish Charter. Once received PT will circulate. 4) PT to chase a response from Community Engagement Forum administrator regarding double yellow lines on Redwick Road, Pilning 	VB PT PT
2017-03-5 Correspondence	Please see Appendix A <ul style="list-style-type: none"> • To agree a nominee to represent the parish council for Almondsbury Charity VB advised that after many years of service, Ivor Humphries had decided to stand down as a trustee of Almondsbury Charity. HR offered to take over as a trustee. VB to forward details to HR. VB confirmed a letter of thanks had been sent to Ivor Humphries. <ul style="list-style-type: none"> • To agree attendees at Playing Field training After discussion, it was decided that no representative would be sent to this training but VB would ask for any available notes. KW requested clarification on the complaint by Mr A Sharp. VB explained that Mr A Sharp was the applicant in a recent planning application who had objected to the response given by the parish council. VB advised that a response had been made to Mr A Sharp explaining that	HR VB

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	planning application responses consist of comments made by parish councillors who in many instances know the history of the site.	
2017-03-6 Accounts for Payment	Please see Appendix B Accounts for payment, proposed by MP, seconded by SCB. All in favour.	
2017-03-7 Public Participation	None	
2017-03-8 Reports	<p><u>Update on Community Library - HR</u> On Thursday 2 March, Carol Woodhouse, Robert Griffin and I met Head Teacher, Tanya Haig at Severn Beach School. We discussed the possibility of using the old Sure Start premises at the School to set up a Community Library when the mobile service ends next year. The room is pleasant, light and spacious, has external access, toilets and a kitchen area. It would be ideal for a community library and money could be raised by providing refreshments. The room would still be needed for school library books and would only be open to the public when it was not needed for school classes or groups. The cost of purchasing book shelving could be a problem. Robert thought that South Glos Council would provide the money for this, but we had been told that this was not so. I had hoped that the library service would provide us with second hand shelving but I now understand that it has been disposed of. The atmosphere of the meeting was very positive. Tanya Haig said that she would speak to James Pope (Head of Marlwood School) to get his support for the plan. She will email Carol with the decision. If permission is received, and if the Parish Council backs the plan, then our next task is to chase funds or grants to finance the setting up of the library.</p> <p>CW confirmed that the Head of Castle School Trust would have to approve any final decision before the next stage. CW to pass response to VB as soon as it is received.</p> <p>HR requested that VB contact John Abraham of South Glos. Council to formally respond to the desire of the Parish Council to help set up a Community Library. VB to also ask for shelving or a donation towards shelving.</p> <p><u>SevernNet Transport Forum - Wed 22nd February -PT</u> Attended by Sue Binns, Heather Rickards, Peter Tyzack Also attended by representatives of c25 organisations/businesses/councils We met in the Conference room at Seabank power station, and had a timed agenda so there was a pressure to be brief...(start 9.30, end 12.00) Travel to work survey report. Looking at patterns of worker commuting</p>	<p>CW</p> <p>VB</p>

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	<p>and timings. Aim being to improve the timings of buses/train to suit, or persuade businesses to be aware of public transport schedules when making their decisions.</p> <p>M49 junction: Repeat of what we know. Additionally the ‘non-motorised user’ (NMU) route will be segregated from the motorised traffic on the junction. They are designing and costing a path that threads under the one bridge and then runs adjacent to the traffic on the other bridge (which will be wider). Awareness that traffic will increase on B4055, along with further threat to the weight limit. Suggested that the two Parish Councils should get together and decide how to tackle this.</p> <p>Severn Bridge Tolls: discussion seemed to favour a toll to limit the growth of commuting across the bridge. Charging two-way is preparatory to introducing ANPR payment, as is done with the congestion charge in London.</p> <p>A403 reconstruction: Michael Dixon sent his apologies, but we still made our feelings felt, especially after the Bristol officer said they had money left and were able to do several other improvements.</p> <p>Together with a cyclist who works at GKN we put forward, again, requests for provision of a path from Ableton Lane to Gypsies Plat, and for improvement to the Solar Cottage bridleway.</p> <p>Mention of Bromley Heath viaduct repairs and road closures (Ring Road) and discussion around congestion on M5 junction 19.</p> <p>Again discussion of lack of parking for drivers from elsewhere who don’t have a yard here to lay-over in, and the need for a proper truck-stop.</p> <p>Wessex Water and GENco both producing bio-gas and looking to expand provision to the trucks and buses in the area.</p> <p>Community Rail Partnership: new rolling stock coming, improvements planned to all stations on our line the growth of passenger numbers is driving improvements, slowly. (Copy of survey report- similar thrust to the travel to work survey above- can be circulated – further comments welcome ...).</p> <p>SouthGlos are looking at the provision of car-parking at Severn Beach Station(I have the officer name to liaise with)</p> <p>Discussion of Pilning Station and the potential to provide access to Severnside for commuters. GKN rep pushing this.</p> <p>SevernNet Shuttle bus: looking for further business sponsorship to keep this going now it has proved itself. Funding will allow it to extend its coverage.</p> <p>Free tickets offered to encourage use of 625 buses, 'til someone spotted the expiry date!</p> <p><u>Pilning Playing Field Report 25.02.17 - SCB</u> Mostly good news!</p> <ol style="list-style-type: none"> 1. Trailing brambles appear to have gone. 2. Teenage area. Old litter has been removed. Fresh litter behind including clothes in the hedge. Glass on tarmac. 	
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	<p>3. Large pile of gravel blocking large gate, expect it to be levelled over the driveway.</p> <p>4. Litter at the back of Northover Court now gone.</p> <p>5. Tennis Court. It was agreed that this would be discussed at the next meeting.</p> <p>6. Small gate in back right hand corner. As it was, however at least six small bags containing dog mess on trees and bushes inside the field by the small gate and dropped on floor outside the gate. Does it need a bin here?</p> <p>7. Mower shed area. Old rollers to be taken to the Auction next month. Metal rubbish now all gone. Area much improved.</p> <p>8. There are still two tyres and three scaffolding poles behind containers, also a nasty piece of metal by changing rooms, probably dredged from the rhine. Do we move these?</p> <p>9. Large children's play area. The large tilting ring has damage to its surface and is awaiting repair. Equipment appeared safe but grubby.</p> <p>10. Small children's play area. Fence has now been repaired. Both springs on gates repaired. North gate is still not closing allowing animals into area. Large pile of dog mess at the back of fence near gate to play area.</p> <p>The playing field is much improved since December. Looking tidy and cared for, each monthly visit takes less time as there is little to report as we now keep on top of the problems.</p> <p><u>Environmental Liaison Meeting. 08.02.17, Avara, Avlon Works - MP</u> Attending: MP, FB, CW Avara Avlon is now a primary manufacturing process and hopes to be on the Avlon site to 2020 and beyond. Land outside of the Avara boundary, for example the former ICI social club is still owned by Astra Zeneca. Avara Avlon is still keen to be involved with local schools and is actively promoting mathematics and engineering. Avara Avlon has been running a Global Fitness Performance challenge on the site in teams. We have challenged Avara and offered to be included in the next round.</p>	
<p>2017-03-9 Ongoing Business</p>	<p>1. To discuss the siting of a bench at the former swimming pool site, SB – KW requested a picnic bench at the site. After discussion, it was agreed for VB to obtain a quote for a concrete plinth to site a picnic bench as the cost of a suitable bench had been researched quite recently.</p> <p>2. Local Major Developments- nothing to report</p> <p>3. Village Halls/Playing Fields a) Update regarding Severn Beach Village Hall – The minutes from the meeting had been circulated to all members. PT updated the meeting that</p>	<p style="text-align: center;">VB</p>

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	<p>the tree planting will now be on Friday 17th March, 10.30 am.</p> <p>Children from SB school will be doing the planting (small tree plants), all welcome. Forest of Avon assisting with the tree planting with trees supplied by The Woodland Trust, sponsored by IKEA. PT further updated the meeting that the front wall painting due to commence on 24th March 2017.</p> <p>b) Update regarding Pilning Village Hall – Further to the report given by SCB above, discussion took place on the persistent issue of dog mess in bags hung on trees. It was agreed for VB to ask Tim Dark to trim back the hedge which may help with the issue.</p> <p>ND updated the meeting that his colleague would be attending the damaged play equipment with a view to making a repair to the recently damaged Supernova as the cost of replacing the item was too great. VB thanked ND for this assistance.</p> <p>SCB requested that VB ask Tim Dark to adjust the spring on the gate of the toddler area every time he attends the site to prevent the spring from becoming too slack to close the gate properly.</p> <p>c) To discuss the Tennis Court at Pilning Playing field – VB advised that the tennis court forms part of the grass cutting contract with regard to strimming around the inside and outside of the perimeter fence. VB further advised that there is a permanent issue with the weed growing on the tarmac which would only be resolved if the tarmac were removed and replaced. No action.</p> <p>d) Update regarding the extension at Pilning Village Hall – ND updated the meeting that a meeting will take place later this week with Ian Roberts of Northwick with a view to constructing a section sufficient to qualify for a start of the planned new hall at Pilning so as the planning permission is not lost</p> <p>4. Update on allotment sites KW updated the meeting that SB allotment site is wet. VB informed the meeting that a plot had been let this month but there were still vacancies. SCB updated the meeting that work had commenced at Pilning with all plots occupied.</p> <p>5. Update on Cemeteries SCB updated the meeting that the hedge at Northwick that had been trimmed was in fact on the lane next to the cemetery. SCB informed the meeting that the graves were yet to be topped up at Northwick. VB to ask Les Liddiatt to undertake this work as soon as possible. SCB reported that Pilning cemetery had a number of graves awaiting attention and suggested a Cemetery Committee meeting. CW to contact FCAB and NC to agree a date for a meeting.</p>	<p>VB</p> <p>ND</p> <p>VB</p> <p>ND</p> <p>CW/ SCB</p>
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	<p>To agree an action plan regarding the roof at Northwick Tower</p> <p>VB advised the meeting that because the Tower was a folly significant grants are not available. After discussion, it was agreed that the Tower should remain fenced until funds become available.</p> <p>6. Update from councillors regarding local village matters</p> <p>MP reported graffiti on sea wall had now gone</p> <p>MP further reported that the bench opposite the shops on the sea wall had 3 slats missing. VB to ask Tim Dark to repair.</p> <p>MP advised that only one request for litter picking equipment had been received. MP to request 10 no. litter picking equipment from S.Glos Council.</p> <p>MP reported a suspected mugging that had taken place in SB. No further information was known.</p> <p>SCB requested that VB report the pavement on Bank Road, Pilning to S.Glos Council as it is slipping away in places.</p> <p>SCB further requested that VB report the pavement from Church Road to the motorway footpath which is in a poor condition.</p> <p>SCB reported that the path on the A403 had been completed by South Glos Council.</p> <p>HR reported that the Community Notice Board at SB station was in fact for events in the area which would promote the use of the railway and not for general community use. HR due to attend a meeting where the contact details will be updated.</p> <p>KW reported the Clearway sign on the A403 near the SUEZ roundabout does not have a corresponding Clearway End sign in either direction. Robert Griffin to report this to South Glos. Council.</p> <p>ND reported tools taken from Cranmoor Green recently.</p> <p>PT reported that FCAB had requested clarification of the threat to the SB station Saturday bus service from Avonmouth. Robert Griffin confirmed he had not received official notice regarding this. Robert Griffin was asked to ask for South Glos Council to help with this service as regards cost. VB to contact S.Glos Council Public Transport to object to the removal of the Saturday train bus service and cc. SevernNet.</p> <p>PT requested the re-painting of both boats in SB. CW to advise regarding Ableton Lane boat. VB to arrange for painting.</p> <p>PT requested a chase on the parish boundary sign on Marsh Common Road and to report the slipping of the sign on the A403 before the SUEZ roundabout.</p>	<p>VB</p> <p>MP</p> <p>VB</p> <p>VB</p> <p>RG</p> <p>RG</p> <p>VB</p> <p>VB</p> <p>VB</p>
<p>2017-03-10 Planning</p>	<p>PT16/6786/CLE New Passage Road, Pilning – Application for certificate of lawfulness for establishing the existing building as having been in existence for over 4 years – Approve</p> <p>PT16/6772/CLE New Passage Road, Pilning – Application for certificate</p>	

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	<p>of lawfulness for establishing the existing building as having been in existence for over 4 years – Approve PT16/6939/F Bell House, Bell Lane, Pilning – Demolition of existing garage and outbuildings. Erection of double garage – Approve with conditions PT16/3263/O Land at Bank Road, Pilning – Erection of up to 20 dwellings – Refused PT17/0167/ADV Western Approach Distribution Park – Display of 1no. internally illuminated totem sign and 6no. internally illuminated fascia signs – Approve PT16/6394/F 8 School Way Severn Beach - Demolition of existing garage and erection of single storey side extension to provide additional living accommodation – Approve with Conditions</p> <p><u>Notice of appeal to the Secretary of State</u> APP/P0119/W/16/3165761 - Land of Northwick Road, Northwick Road, S.Glos – Change of use of land to gypsy and traveller caravan site to facilitate the station of 1no. mobile home, 1no. amenity unit and associated works.</p>	
<p>2017-03-11 Report from S. Glos. Council</p>	<p>Robert Griffin updated the meeting on the following points –</p> <ol style="list-style-type: none"> 1) RG due to attend a renewables conference and will report back findings 2) Council Tax due to increase by 5% with 2% ring-fenced for adult social care 3) Ivy on the trees at Cranmoor Green had been reported to S.Glos Council 4) RG had attended the Children’s Hospital recently where doctors were being held accountable for children dying during high-risk procedures. 5) RG had attended a Farm Awareness Day where thefts were reported which included animals 	
<p>Date of Next Meeting</p>	<p>The date of the next Parish Council meeting will be Monday 3rd April 2017 starting at the conclusion of the Annual Parish Meeting there being no further business the meeting closed @ 8.58pm.</p>	

APPENDIX A – CORRESPONDENCE

Date Received	Received by	Details	ACTION
07.02.17	Email	February 2017 e-bulletin Healthwatch S.Glos	Circulated
07.02.17	Email	Agenda for Council, Wednesday 15 th Feb 2017, 7pm, Kingswood	Circulated
09.02.17	Email	Piling in Pilning 11/ 12 Feb 2017	Circulated
09.02.17	Email	Open Spaces Society latest news	Circulated
09.02.17	Post	Request for a new trustee for Almondsbury Charity	Discussed
10.02.17	Post	EA Generic Design Assessment (GDA) of Hitachi-GE’s UK Advance Boiling Water Reactor (ABWR)	Passed to NC
10.02.17	Email	SevernNet Newsletter – 10 th Feb 2017	Circulated
11.02.17	Email	February blog from Cllr Robert Griffin	Circulated

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13.02.17	Email	Oldbury Site Stakeholder Group draft minutes – Wednesday 25 Jan 2017	Circulated
14.02.17	Email	Agenda for Development Control (West) Sites Inspection Sub Committee, Friday 24 th February 2017, 9.30am, Turnberries Community Centre, Thornbury	Circulated
14.02.17	Email	Confirmation of receipt of donation for Christmas Lights	n/a
15.02.17	Email	Latest news from NALC	Circulated
16.02.17	Email	Pilning notification 17/ 18 February 2017	Circulated
20.02.17	Email	Glos Playing Fields Association training event	Discussed
20.02.17	Email	NALC Chief Executive’s Bulletin 6-17 Feb 2017	Circulated
21.02.17	Email	M49 junction answers to questions raised at Feb 2017 meeting	Circulated
21.02.17	Email	Agenda for Economy and Skills Strategic Partnership, Wednesday 1 st March 2017, 10am, UWE	Circulated
21.02.17	Email	Avara Environment Liaison meeting report	Circulated
22.02.17	Email	Severn Estuary Partnership News	Circulated
23.02.17	Email	Pilning notice in the area 25-26 February 2017	Circulated
24.02.17	Email	Local Association Information Sheet – Housing White Paper	Circulated
27.02.17	Post	Clerks & Councils Direct March 2017	Passed to NC
27.02.17	Email	ALCA In Short update	Circulated
27.02.17	Email	The Playing Field – February 2017	Circulated
27.02.17	Email	From A Sharp regarding PC submission on planning application	VB responded
28.02.17	Email	Severn Estuary Partnership News – February 2017 e-news	Circulated
28.02.17	Email	Agenda for Children, Adults and Health Committee, Wednesday 8 th March 2017, 2pm, Kingswood	Circulated
01.03.17	Email	Agenda for Development Control (West) Committee, Thursday 9 th March 2017, 11am, Turnberries	Circulated
01.03.17	Email	Notification of white lining on A403 and resurfacing works 6-17 March 2017	Circulated
01.03.17	Email	Extract from Pilning Village Hall committee meeting minutes 27.02.17	Circulated
02.03.17	Email	Notification of piling in Pilning 4-5 March 2017	Circulated
02.03.17	Email	NALC briefing regarding limits on Section 137 expenditure for 2017/ 2018	Circulated
02.03.17	Email	From Mr D Nethercott regarding the cut of the Saturday train bus service	Discussed
03.03.17	Email	Report on meeting regarding library at SB school	Circulated
03.03.17	Email	Progress report Sept – Dec 2016 A Forgotten Landscape	Circulated
03.03.17	Email	Latest news from A Forgotten Landscape	Circulated
05.03.17	Email	Report from SevernNet meeting	Circulated
06.03.17	Post	Open space – spring 2017	Passed to NC
06.03.17	Email	March newsletter from A Forgotten Landscape	Circulated

APPENDIX B – ACCOUNTS FOR PAYMENT

Date	Payee	Details	Net	Reclaimable VAT	Total
06.03.17	Mrs V Bywater	Wages + office payment & fuel allowance	875.55	0.00	875.55
06.03.17	HMRC	NI & PAYE	173.18	0.00	173.18
06.03.17	Mr T Dark	Odd jobs	52.50	0.00	52.50
06.03.17	Mr L Liddatt	Quarterly payment for grass cutting at Northwick	200.00	40.00	240.00

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06.03.17	Mrs V Bywater	Contribution to use of home computer - £4.69/ week - Jan - Mar 2016	37.52	0.00	37.52
06.03.17	BT	Telephone & Broadband	99.89	19.97	119.86
06.03.17	Mrs V Bywater	Purchase of dog stencil	15.13	0.00	15.13
06.03.17	Mr C Thompson	Fencing repairs at Pilning playing fields	85.00	0.00	85.00
06.03.17	AED Locator (EU) Ltd	Defibrillator monitoring	630.00	126.00	756.00
06.03.17	water2business	Bank Road allotments water	70.33	0.00	70.33
06.03.17	Queensbury Shelter Ltd	Repair to Redwick Road shelter	329.00	65.80	394.80
06.03.17	S.Glos Council	Localism charge Jan - Mar 2017	770.67	154.14	924.81
06.03.17	Avon Local Councils' Association	Annual membership of NALC and ALCA	529.93	0.00	529.93
06.03.17	Mrs V Bywater	New lock and key cutting Pilning Village Hall	39.50	0.00	39.50
06.03.07	Mrs V Bywater	Land Registry fees	12.00	0.00	12.00
		TOTAL	3,920.20	405.91	4,326.11