



**Pilning & Severn Beach  
Neighbourhood Plan Steering Group**  
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## **Meeting Notes for Neighbourhood Plan Steering Group 17<sup>th</sup> December 2024 7pm at Emmaus Church**

### **1. Present**

Richard Edwards (RE), John Miller (JM), Nick Davies (ND), Gary Sheppard (GS), Peter Johnson (PJ), Mike Harrison (MH).

**Apologies:** Robert Goard (RG), Gill Cox (GC), Stuart Todd.

**Guests:** None.

### **2. Declarations of interest**

None new.

### **3. Review of actions from the previous meeting of 19<sup>th</sup> November and matters arising**

MH had still not had a response from the Linking the Levels group organisers, concerning them wanting a meeting, therefore the action was considered closed.

Questions for the schools to revisit pupil numbers had been prepared and agreed. RE and JM had respectively approached St Peter's and Severn Beach primary schools. The responses identified that Severn Beach is currently supported by two pre-school classes, whilst St Peter's remains significantly undersubscribed. It was concluded that the numbers continue to reflect the need for new housing to allow young families to be able to reside in the villages.

RE had sent an email to the landowner of the former railway sidings in Severn Beach to advise of the discussions the Steering Group has had with Network Rail and GWR. A response had been received today acknowledging the situation but not being concerned by potential impacts.

RE had tried to post a comment relating to the Screening Request for erection of a wind turbine at land south of Severn Road, Avonmouth. Comments could not be left, but a note was sent to the planning officer. SGC Planners have since concluded that a screening request was not required.

GS had booked a table at the Plough for our January meeting.

All other actions are covered under the agenda items below with any matters arising.

### **4. Flood Risk Progress**

Access to the electronic 100-year data had been provided by the EA on 28/11. ND had inputted this to the draft Sequential Test, which was sent to both SGC and the EA. RE had contacted SGC on 21/11 to confirm our position and to go ahead with a meeting on 5/12. Although the EA initially indicated they could attend this meeting, on 4/12 they emailed to say they could not.

ND and RE attended the Teams meeting on 5/12 with PC, DD and ST from SGC. It was a positive meeting with good understanding of our intentions. SGC suggested the NPSG should

engage with a consultant for completing SFRA and Exception Tests, ensuring we comply with the clauses of the NPPF and should prepare a Statement of Common Ground to be agreed and signed by parties after a re-arranged meeting with the EA.

The Teams meeting with the EA was arranged for 17/12 and attended by ND & RE, DD & ST from SGC, and Colin Taylor and Briony Waterman from the EA (Ken Moss, EA, joined towards the end of the meeting). RE provided a summary of the progress, in general, of the NP to-date, ND covered where the NPSG had got to with flooding. The EA apologised for the delays we had experienced and advised the breach scenario data was subject to one last query with a response expected on 18/12 from their consultant. If considered not to be significant, the data should be available by the end of the week. If it was considered significant, it would be further delayed to after the New Year. It was agreed we would prepare a specification for a consultant to prepare a level 2 SFRA and Exception Tests for the sites, for when the breach data is available. Additionally we will prepare a Statement of Common Ground and share again the draft Sequential Test. The EA said it was important to address site access and egress and all forms of flooding, including consideration of a separate fluvial model produced for the area drainage board.

It was agreed at this Steering Group meeting that we should progress the preparation of the specification for a consultant and in doing that seek some professional advice on its content.

**Action ND.** We will continue to prepare a Statement of Common Ground. **Action RE.**

The action to investigate whether the data, once available, can be installed as layers on Parish Online continues. **Action ongoing MH.**

## 5. Evaluation of Sites

Activity on sites since last meeting:

There was no new activity since the last meeting.

ND reported that the PC was progressing with clearing land at Severn Beach allotments which could provide parking for up to some 80 to 100 cars. Progress was being made with planning the miniature railway project in Promenade Gardens and ND reassured that this should not affect the potential inclusion of a car park at the southern end.

## 6. Development of the NDP

Good progress continues to be made with the NDP. MH has addressed most of the formatting issues and has created and distributed the new template. RG and JM had met to discuss photos and had documented their proposals. RE reported he had drafted, outside of the NDP, draft policy tables for each of the site allocations. These will need a significant amount of work to finalise them, which will continued outside of the NDP, for inputting at a later stage.

It is important for the actions from the sub-group meeting of 12<sup>th</sup> November to continue to be progressed and reported on at future meetings. **Action All.**

## 7. Revision of the Project Plan

Although the need to urgently review and reissue this was acknowledged, this cannot be done until we have delivery of the breach scenario data and know where we are with consultant's work. It was agreed, if this becomes available before the next meeting, GS and RE would meet to finalise and report to the group. **Action GS & RE.**

## **8. Planning Applications**

There were no new planning applications or decisions known of, relevant to the NP. It was noted that an application had been made for a new cattery in New Passage. ND advised that he'd shared the new flooding data with some owners/developers who are, or have recently made, residential related planning applications. MH had had some discussions with the developer of Swanmore Stoke, but there was nothing of particular relevance to the NP.

## **9. Public Q&A**

There were no guests present.

## **10. Financial Report**

GS reported that a copy of the financial report was on the shared drive, but again there were no changes since the last meeting. GS raised concerns as to whether we would be able to spend available funds prior to the end of the financial year and any need to make a return. It was agreed that we should do all we can do to avoid that situation and would be clearer of our position at our January meeting.

## **11. Communication with other Agencies**

- RE had not attended the December PC meeting as it was originally intended to be brief and with no public content. However, JM had attended to meeting and spoke in the public participation section, about the importance for the NP to continue to be supported by the PC.
- A request was made by Jo and Mitch Brunning of Bristol Wanderers FC for a meeting with the NPSG. RE and ND arranged this for 25/11 but only Jo turned up. An explanation of the leisure provision opportunities within the NP was given, but another meeting will be re-arranged in the New Year.
- RE has continued to have communications with Scott Jones, SGC about availability of maps of rhines. Scott has been very responsive and helpful.
- DD, SGC, had sent an email summarising changes to the recently re-issued NPPF.
- Nick Chisholm-Batten of AECOM had been in contact to get an up-date on restarting the SEA, to which RE had responded.

Contacts with other agencies were considered to have been already identified earlier in these notes.

## **12. Any other Business**

None.

## **13. Confirmation of Actions**

Actions arising from the meeting were confirmed for inclusion in the minutes.

## **14. Date(s) of Future Meetings**

Agreed dates:

14<sup>th</sup> January, 7pm at the Plough (already agreed).

18<sup>th</sup> February (agreed)

Meeting closed at 21:00.