



**Pilning & Severn Beach
Neighbourhood Plan Steering Group**
Cranmoor Villa, 31, Cross Hands Road, Pilning, BS35 4JB.
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Meeting Notes for Neighbourhood Plan Steering Group 17th September 2024 7pm at Emmaus Church

1. Present

Richard Edwards (RE), John Miller (JM), Nick Davies (ND), Gill Cox (GC), Gary Sheppard (GS), Robert Goard (RG), Peter Johnson (PJ).

Apologies: Mike Harrison (MH)

Guests: None.

2. Declarations of interest

None new.

3. Review of actions from the previous meeting of 20th August and matters arising

NWR had responded on 29/8 to our proposal to move the double platform at SB Station a short distance to the south, with a holding email promising a full reply before this meeting. Prompted this week for the reply, they advised they had not yet been able to discuss this with GWR. They'd asked about how timing of work to the platform would work in the life of the NP, to which RE had responded. NWR to continue to be chased for a response **Action on-going NWR/RE.**

For the parking options at Shaft Road and New Passage and support from SGC, a response was still awaited from Emma Blackham SGC. RE/Simon Johnson had chased again this week and Simon Guy within SGC has now taken this on. He was provided with a summary of this issue and he responded today to advise he has contacted colleagues in Streetcare, the Local Plan Team, Parking Services and Property Services. He will arrange a Teams meeting once he's heard from them. **Action ongoing SGC/RE.**

GC had spoken again with the Village Hall Trust about a meeting about opportunities. It was agreed that this could take place at their next meeting 2nd Thursday of October 7pm. To be confirmed with the Trust and the developer. **Action GC/RE.**

GS had investigated the new census data used in the NDP and confirmed this had included Easter Compton, so this will be corrected. **Action on-going GS.**

All other actions were considered closed and are covered under the agenda items below with any matters arising.

4. Flood Risk Progress

RE had recently, twice requested an update from the EA. A reply came from Colin Taylor today to say there was a need to re-run the defended runs again, which started last week, along with all the breach scenarios being run after the test run. They expect all the model files and reporting by the end of this week. Realistically, they are now looking at being able to provide the results to us by the end of the first week of October (4th). It was agreed we

should wait patiently up to that date, but thereafter reconsider what actions might be explored.

5. Evaluation of Sites

Activity on sites since last meeting:

See items under review of actions.

For communications on access to the site at Gypsy's Platt through the school a response is still awaited from SGC. RE had chased this and Tom Bell SGC advised he had been unable to meet with colleagues due to holidays, but they were now able to meet this Thursday and would provide a response shortly.

ND advised that the PC was going to get quotes for clearing the land next to the allotments in SB which could provide some parking solutions.

6. Development of the NDP

A review of progress on the allocated actions from sub-group meeting of 6th June was undertaken:

GS reported his actions apart from the census data were complete

PJ had gone through the survey data and picked up some things to go into aspirations.

ND has prepared some content on child day care opportunities but needs to send this to PJ.

ND has drafted Settlement Boundaries maps. It was agreed these include the proposed sites and the park homes of Salt House Farm, joined to the existing by including the allotments which will be shown as allotments.

ND has found/prepared a Green Buffer map, which needs to be checked.

ND had found a WYG map of 2012 that shows Severnside Development and a 1957/88 Extant Consent map.

JM had sent RE words relating to park homes.

RG was waiting on input by RE.

RE had been unable to progress his areas over the last month.

GS asked that glossary appendix and links appendix are checked by others to be appropriate and working.

It was agreed it was still too soon to set up a sub-group meeting to finalise the NDP content.

7. Planning Applications

P24/01832/F Land Off Severn Road and Western Approach Severn Beach BS35 4PX. Provision of new roadside truck stop facility. This is a re-submission of the application that the group previously objected to. It was agreed that another objection would be drafted, shared and submitted. **Action RE.** Other Steering Group members were encouraged to object as individuals. It was believed this will go on circulated report to Simon Johnson, a reminder will be given to Simon. **Action ND.**

It was noted that the application to amend permission for bridges to culverts at Minors Lane, Hallen had been refused for reasons of flooding and difficult maintenance which had been identified by the Steering Group.

There were no other new planning applications known to be relevant to the NP.

8. Public Q&A

There were no guests present at this meeting.

9. Financial Report

GS reported that the grant funding had been received and were in the account. We have received and paid an invoice for half a days work from Stuart Miles. GS requested hall hire invoice to be submitted to September. **Action JM.**

It was confirmed that the Parish Council are now paying the license for Parish Online.

10. Communication with other Agencies

RE had attended a meeting with the newly formed Almondsbury NPSG to pass on our experiences. RE had also reported to the September PC meeting.

All contacts with other agencies were considered to have been already identified earlier in these notes.

11. Any other Business

RE reported he had been awarded in August, Freedom of the Parish in recognition of work on the Flower Show and Neighbourhood Plan. He thanked the Steering Group for their work, with the NP very much being a team effort.

GS reminded that MH had distributed a notice for the upcoming SGC Community Engagement pop-up meeting.

GC advised that the fish had recently died in the LHS pond going into Western Approach. The EA will be phoned **Action GC** and the Parish Clerk notified **Action ND.**

PJ advised he will be away for a month and offered apologies for the next meeting.

12. Confirmation of Actions

Actions arising from the meeting were confirmed for inclusion in the minutes.

13. Date(s) of Future Meetings

Agreed dates:

15th October (agreed) – PJ apologies

19th November (agreed)

Meeting closed at 20:24.