

# Pilning & Severn Beach Parish Council

## Meeting held on Monday 4<sup>th</sup> February 2019

### at Severn Beach School, Severn Beach

COUNCILLORS (9) Mrs SC Binns (Chairman) (SCB), Alderman P Tyzack (PT), Mr Nick Davies (ND), Mrs H Rickards (HR), Mr K Weeks (KW), Miss T Chappell (TC), Mr M Pruett (MP) & Mrs C Woodhouse (CW).

Also Present: - District Councillor Robert Griffin, Mrs Victoria Bywater (Clerk) (VB), Mrs O McIntosh (Cemetery Clerk) (OM) & eight members of the Parish.

Item Number	Details	Action By
<b>2019-2-1</b> <b>Apologies for absence</b>	Apologies were accepted from Cllr Tony Fennell.	
<b>2019-2-2</b> <b>Declarations of Interest</b>	None	
<b>2019-2-3</b> <b>Minutes of the previous Parish Council Meeting</b>	The minutes of the previous meeting held on 7 <sup>th</sup> January 2019 had been previously circulated and were agreed by all as a true record.	
<b>2019-2-4</b> <b>Matters Arising</b>	<p>1. SCB updated the meeting that the plaque for the 'Roll of Honour' board at Severn Beach was in place and asked TC to take the plaque for Pilning and attach.</p> <p>2. The Clerk updated the meeting that the quotation for the rotary equipment had finally been received and was £19,750.00 + VAT which was clearly too expensive to go ahead with.</p> <p>3. SCB presented a number of options regarding a fitting memorial for the late Mrs Frances Barr MBE. After discussion, it was agreed that a tree would be planted at Pilning Cemetery with a plaque and the path leading from Pippitts Court to the new Tea Hut would be named Frances Barr Walk.</p> <p>A member of the public asked if the path could be extended to include the bank leading from the allotments to the sea wall path. VB to investigate the options.</p> <p>4. The Clerk informed the meeting that a resident had requested the insertion of a bench at the bus shelter near the Tea Hut. It was agreed that VB should investigate the cost and report back.</p> <p>5. The Clerk reported that whilst the piece of wood in the bus shelter opposite Wainbridge Crescent had been removed, the shelter had not been swept out. VB to ask Tim Dark to sweep out.</p> <p>NC reported that the peep hole to be able to see buses approaching had been blocked up. VB to ask Tim Dark to restore the peep hole.</p>	<p>TC</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p> <p>VB</p>

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	6. The Clerk reported that whilst communication had been received from Suez regarding the site visit, no date had yet been offered. VB to chase up.	VB
<b>2019-2-5 Correspondence</b>	<p>Please see Appendix A.</p> <p>1. SCB suggested that the review on the Planning Survey which had been circulated was more aimed at the Clerk. The Clerk confirmed a response had been sent. All attendees were also encouraged to respond by PT.</p> <p>2. KW requested a response to be sent against the removal of the Air Monitoring device at Junction 17, M5 and confirmation of all other Air Monitoring devices in the area requested. All agreed. VB to respond to S.Glos Council and request a location map of Air Monitoring devices.</p> <p>3. SCB informed the meeting that a request had been received from a primary school for a school visit to include a beach litter pick to form part of a school project on plastic in the environment on 12<sup>th</sup> March 2019. SB village hall had been offered to the children free of charge.</p>	VB
<b>2019-2-6 Accounts for Payment</b>	<p>Please see Appendix B</p> <p>Accounts for payment were approved.</p>	
<b>2019-2-7 Planning</b>	<p>Pilning Wetland New Passage Road Pilning South Gloucestershire BS35 4LY</p> <p>DESCRIPTION: Prior notification of the intention to erect 1 no. agricultural building.</p> <p>REFERENCE NO: PT18/6604/PNA – No objection</p> <p>Land Off New Passage Road, And The A403 (Severn Road)          South Gloucestershire Severnside</p> <p>DESCRIPTION: The Avonmouth Severnside Enterprise Area (ASEA) ecological mitigation and flood defence scheme includes works at three sites within South Gloucestershire, as follows:</p> <ul style="list-style-type: none"> <li>- Area 1 Scheme (Aust to Severn Beach - Severnside) - Construction of new flood defence walls, embankments and flood gates, raising of existing flood defence walls and embankments, and improvements to the Cake Pill Outfall, Chestle Pill Outfall, and Cotteralls Pill Outfall.</li> <li>- Area 3A Scheme (Severn Beach Railway - North) - Construction of new flood defence walls and embankments, raising of existing flood defence walls, and improvements to the New Pill Outfall.</li> <li>- Area 5 Scheme (Northwick) - Creation of an ecological mitigation area comprising 41.9ha freshwater seasonally (winter months) wet grassland habitat and 14.49ha of permanent open water in the form of ponds.</li> </ul> <p>REFERENCE NO: PT18/2505/R3F</p>	

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	<p>The above planning application is to be considered by the Strategic Sites Delivery Committee at Turnberries, Bath Road, Thornbury, BS35 2BB on the 7th February 2019, starting at 11.00am</p> <p>ND &amp; PT to attend if possible and were given authorisation to speak on behalf of the Parish Council.</p> <p>A member of the public spoke regarding the application PT18/2505/R3F informing the meeting that in his professional and considered opinion the scheme was exaggerated. He gave a measurement demonstration to the meeting which was well received. The member of the public agreed to attend the meeting on the 7<sup>th</sup> February and speak if required.</p> <p>PT updated the meeting that after investigation the Parish Council could not be exposed to the calling in of the application to the Secretary of State as he had been advised that this could incur heavy costs.</p>	
<b>2019-2-8 Public Participation</b>	Members of the public had spoken at various agenda items.	
<b>2019-2-9 Bus Shelters</b>	<p>It was agreed that any decision on a new bus shelter would be deferred until after the cost of the bench at the bus shelter at Severn Beach had been agreed.</p> <p>PT updated the meeting that he is exploring the availability of grants for bus shelters.</p>	VB
<b>2019-2-10 Fly tipping</b>	<p>HR presented an issue with ongoing fly tipping on the A403 adjacent to the former woodpile entrance. After discussion, it was agreed that VB should write to S.Glos Council and ask if the gate could be repositioned nearer the road which would mean that fly tipping would be made more difficult.</p> <p>Discussion was held on surveying cameras and it was agreed that VB would ask S.Glos Council their view on the installation of surveying cameras in known areas of fly tipping in the area.</p>	VB VB
<b>2019-2-11 Updates</b>	<p><b>1. Village Halls/ Playing Fields</b></p> <p>a) Update from Severn Beach Village Hall &amp; Playing Field – SCB confirmed that the minutes from the latest Management Committee had been circulated. PT updated the meeting that the Severn Vale Art Trail are exploring the option using the hall as a future venue. PT further updated the meeting that a donation had been offered from a resident towards the cost of the new front doors to the building.</p> <p>b) Update from Pilning Village Hall - SCB confirmed that the meeting notes from the latest Management Committee had been circulated. KW reported that the committee were in favour of the new gate set up proposed by the Parish Council. The Clerk updated the meeting that a price had been received but it was much higher than expected so a second quote would be necessary.</p>	VB

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	<p>c) Pilning Playing Field - SCB reported that following two separate complaints about dog fouling near the play equipment she had inspected the area. As no dog foul had been found, it was agreed that the site would be regularly monitored. The Clerk suggested the area could be fenced off at the same time as the gate work. It was agreed that VB should find out the cost and report back.</p> <p>The Clerk updated the meeting that a further breakdown had been received from the Severn Festival organising committee for consideration of a donation towards the cost of the event. It was proposed by MP to donate £300, seconded by CW. A vote was taken, 5 for and 4 abstained, carried.</p> <p>PT confirmed that the funds for the Severn Vale Festival were held by the Village Hall within the Village Hall bank account.</p> <p><b>2. Allotments</b></p> <p>a) Update on Severn Beach Allotments – The Clerk updated the meeting that Tim Dark had offered to keep a close eye on the pile of rubbish at the allotments and arrange for the suitable removal as appropriate.</p> <p>The Clerk further updated the meeting that no news had been received to date regarding the gate arriving.</p> <p>KW supplied an up-to-date plan of the site.</p> <p>b) Update on Pilning Allotments – SCB reported Pilning allotments tidy.</p> <p><b>3. Cemeteries</b></p> <p>SCB introduced the recently appointed Cemetery Clerk to the meeting.</p> <p>OM updated the meeting on the plans and work undertaken so far.</p> <p>OM recommended two amendments to the current regulations as follows –</p> <ol style="list-style-type: none"> <li>1) the removal of reference to bicycles in the cemetery</li> <li>2) dogs being allowed on leads</li> </ol> <p>It was agreed that OM should update the regulations as per her recommendation.</p> <p>VB suggested that given the recent increase of cemetery fees, the Cemetery Clerk should be allowed the discretion to allow for hardship requests from residents of the Parish, all agreed. Any hardship requests should be discussed with VB ahead of approval by OM.</p> <p>OM suggested the inclusion of the numbered cemetery plan on the website, all agreed. OM to supply a suitable electronic version to VB for inclusion on the website.</p> <p>The Councillors and the Clerk thanked OM for all her work to date.</p>	<p>VB</p> <p>VB</p> <p>OM</p> <p>OM/ VB</p> <p>OM/ VB</p>
<p><b>2019-2-12</b> <b>Reports</b></p>	<p>Transport Forum – PT</p> <p>SouthGlos were not represented, despite there being various issues ongoing in</p>	

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the ASEA that people wanted to ask about.

M49 junction: we heard from Galliford Try that work is proceeding though slightly delayed, poor ground conditions involved more work than they expected. Completion now set back to the end of this year.

Asked about the connecting roads, the answer, as before is 'we are just contracted to build the junction'. (previously SG had said the connecting roads were down to the developers and they would let us see what is proposed when they hear from them..) ie. they are not pushing it, nor is the Council. Galliford Try offered a site visit if any group wanted to go and see what they are doing..

Highways England were expected, but not present.

Complaints about the condition of A403

Discussion of ongoing lorry parking problems.

Avonmouth Fire-station redevelopment, they are looking at re-siting it.

Sustrans presentation on Walking and Cycling Network, funded by Highways England. The first phase around Avonmouth is scheduled to be constructed later this year, then they move ahead to apply for further funding to develop further.

Negative comments about unreliability of First Bus services.

Guy from Stagecoach West was keen to make an impression, as they have recently taken over the 625 and see opportunities to make a better service for the villages and for the workers.

I talked to the rep from Warburtons, he will ask if they might sponsor a bus shelter(they have a company fund)

Community Rail Partnership: Severn Beach trains suffered a reduction in usage, as a result of the problems.. now resolved they are hoping that passenger numbers will recover.

The current rail franchise comes to an end in April 2020, so the tendering process is about to start.

Portway P&R is to have the bus entrance and the central reservation on A4 redesigned, so that buses can enter and exit in either direction

FoSBR gave a short presentation about the potential for Pilning Station, as the northern part of W.App. gets developed.

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	<p>PT reported his attendance at a SevernNet meeting and suggested the Parish Council should join the group to receive local information which would be useful to residents, all agreed.</p> <p>PT further reported that Stagecoach are considering the increase in service of the 625 service due to the number of private buses operating in the Western Approach area.</p> <p>PT updated the meeting that the M49 junction is due to be complete by Christmas 2019.</p> <p>CW reported that June Reynolds would shortly be resigning as Secretary of the Severnside Wednesday Club due to workload. CW urged the meeting to encourage new members to attend as numbers were low.</p> <p>VB reminded CW that a formal donation request would be received before April 2019 if a support donation was required.</p> <p>NC requested that HR give regular updates to the meeting on Almondsbury Charity work, HR agreed.</p>	HR
<b>2019-2-13 Items to add to future agendas</b>	<p>CW reported a recent spate of mindless vandalism in the area. VB to add anti-social behaviour to the next agenda and encourage people to report to 101 via the InView article.</p> <p>MP urged all attendees to respond to the recent planning application regarding the removal of conditions on the site on the A403 (former woodpile site).</p> <p>PT reported that he understood that it was the 50<sup>th</sup> anniversary of Severn Beach Primary School this year and if appropriate the Parish Council should support the event.</p> <p>SCB updated the meeting that the Remembrance Committee meeting would be held on Tuesday 26<sup>th</sup> March 2019 at 7pm.</p>	VB
<b>2019-2-14 District Councillor</b>	<p>District Councillor Robert Griffin updated the meeting on the following points;</p> <ol style="list-style-type: none"> <li>1) Three abandoned horses in the area</li> <li>2) Possible change to the way MAF grants allocated in future</li> </ol> <p>MP welcomed and introduced a two new members of the parish to the meeting.</p>	
<b>Date of Next Meeting</b>	The date of the next Parish Council meeting will be on Monday 4 <sup>th</sup> March 2019 starting at 7pm, there being no further business the meeting closed @ 8.50pm.	

### APPENDIX A – CORRESPONDENCE

<b>Date Received</b>	<b>Received by</b>	<b>Details</b>	<b>ACTION</b>
07.01.19	Email	Minutes of the December Severn Beach Village Hall Management Committee meeting	Circulated
07.01.19	Email	Viridor Community Liaison Group minutes 25 <sup>th</sup> October 2018	Circulated

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09.01.19	Email	FoSBR AGM, Friday 18 <sup>th</sup> January 2019, Alma Church Hall, Bristol	Circulated
10.01.19	Email	FoSBR Thornbury Rail campaign	Circulated
11.01.19	Email	Agenda for Audit and Accounts Committee, Tuesday 22 <sup>nd</sup> January 2019, 2pm, Kingswood	Circulated
11.01.19	Email	Town & Parish Council Forum – Doing More Together, Thursday 31 <sup>st</sup> January 2019, 10am, Bradley Stoke	Circulated
14.01.19	Email	Viridor Community Liaison Group agenda – 31 <sup>st</sup> January 2019, Avonmouth – meeting cancelled due to bad weather	N/A
14.01.19	Post	FoSBR January newsletter	Circulated
15.01.19	Email	Request to insert a bench at the bus stop near the tea hut in Severn Beach	Discussed
16.01.19	Email	Agenda for Development Management Committee, Thursday 24 <sup>th</sup> January 2019, 3pm, Kingswood	Circulated
17.01.19	Email	Public consultation on S.Glos Early Help Strategy	Circulated
17.01.19	Email	Agenda for S.Glos Local Strategic Partnership, Friday 25 <sup>th</sup> January 2019, Bradley Stoke	Circulated
22.01.19	Email	Public Consultation: Street Trading Policy Review	Circulated
22.01.19	Email	Oldbury Site Stakeholder Group Meeting 30 January 2019	Circulated
22.01.19	Email	Agenda for Scrutiny Commission, Wednesday 30 <sup>th</sup> January 2019, 3pm, Kingswood	Circulated
23.01.19	Email	Agenda for Severnside Community Engagement Forum	Circulated
25.01.19	Email	Agenda for Cabinet, Monday 4 <sup>th</sup> February 2019, 2pm, Kingswood	Circulated
25.01.19	Email	S.Glos Council Street Trading Policy – open until 20.03.19	Circulated
25.01.19	Email	Town & Parish Councils Survey for Planning and Enforcement – live until 04.03.19	Circulated VB responded
25.01.19	Email	Town & Parish Council Forum meeting documents for Thursday 31 <sup>st</sup> January 2019	Circulated
26.01.19	Email	Complaint from a resident regarding dog mess at Pilning playing field	Discussed
30.01.19	Email	Agenda for Strategic Sites Delivery Committee, Thursday 7 <sup>th</sup> February 2019, 11am, Turnberries, Thornbury	Circulated
30.01.19	Email	S.Glos survey on how S.Glos inform Town & Parish Councils on roadworks in our area	Circulated VB responded
30.01.19	Email	Active for Life poster	Circulated
30.01.19	Email	S.Glos Consultation notification on the proposed removal of an Air Quality Management Area located next to the M5 Junction 17 roundabout	Circulated
30.01.19	Email	Pilning Village Hall Management Committee meeting notes – 28 <sup>th</sup> Jan 2019	Circulated
01.02.19	Email	Town & Parish Council Forum presentation from meeting held on 31 <sup>st</sup> Jan 2019	Circulated
01.02.19	Email	Update from Patrick Conroy for Town & Parish Councils Forum	Circulated

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Payee	Details	Net	Reclaimable VAT	Total
Mrs V Bywater	Wages + office payment & fuel allowance	1022.05	0.00	1022.05
Mrs O McIntosh	Cemetery Clerk salary	505.85	0.00	505.85
HMRC	NI & PAYE	253.73	0.00	253.73
Mr T Dark	Odd Jobs	52.50	0.00	52.50
Elm Tree Garden Contractors Ltd	Grass cutting & maintenance 2018/ 2019	187.58	37.52	225.10
Elm Tree Garden Contractors Ltd	Cemetery grass cutting & maintenance	170.00	34.00	204.00
BT	Telephone & Broadband	93.37	18.67	112.04
FosBR	Annual subscription	20.00	0.00	20.00
Obsidian Accountancy	Internal audit fee	50.00	10.00	60.00
Avonmouth Signs	Northwick Tower sign	34.50	6.90	41.40
AED Locator (EU) Ltd	Defibrillator annual monitoring charge - Mafeking Hall & SB	630.00	126.00	756.00
Severn Beach Village Hall	Severn Festival Donation	300.00	0.00	300.00
Mrs S Binns	Expences for plaques as agreed	16.00	0.00	16.00
	<b>TOTAL</b>	<b>3,335.58</b>	<b>233.09</b>	<b>3,568.67</b>