



# **Pilning & Severn Beach Parish Council Meeting held on Monday 1<sup>st</sup> July 2024. St Peter's Church Cross Hands Road Pilning BS35 4JB 7pm**

## **COUNCILLORS:**

Ian S Roberts (ISR); Jet O'Neill (JO); Mike Pruettt (MP); Nick Davies (ND); Olga Taylor (OT); (Chairman); Peter Tyzack (PT) Steve Graham (SKG) and Victoria Bywater (VB)

Also attending Jonathan Edwardes (JE) Parish Clerk and Gary Sheppard (GS) Neighbourhood Plan Steering Group, and five members of the public.

**DEATHS:** The meeting held a silence in remembrance of those who had recently died  
Joan Friend formerly of Severn Beach  
Chris Stitt formerly of Pilning  
Jozsef Nemeth of Severn Beach

## **1 Apologies for absence**

Simon Johnson (SJ) District Councillor and Richard Edwards (NPSG)

## **2a Co-option of Councillors**

None

## **2b Declarations of Interest**

To receive declarations of interest under the Localism Act 2011 – being any pecuniary interest in agenda items not previously recorded on Members' Register of Interests.

None

## **3 Minutes of the previous Parish Council Meeting**

The minutes of the previous Parish Council Meeting held on the 3<sup>rd</sup> June 2024 were unanimously approved as a true record.

## **4 Matters arising**

Aly Dark – a letter was sent by the Clerk thanking Aly for her time with the Council and with good wishes on her promotion.

Recent conflict memorial – progress is being made, just waiting for the bricklayer to start working on the site.

Wildflower area – this has been cut as requested.

Bin at Pilning shop – The Clerk has a verbal agreement from the landowner for a South Gloucestershire Council bin to be placed at the left-hand side of the shop underneath the Parish noticeboard. A written agreement needs to be put in place and South Gloucestershire Council are waiting delivery of new bins.

Trader and performance application forms - draft forms have been created.

Severn Beach Village Hall Grant – this has been paid and the Parish Council have been thanked

Parish Council key for Pilning Station gate - this request has been refused.

Letter to NR regarding the implied closure of Pilning Station – work in progress

CCTV – The Clerk has been in contact with ICO regarding the CCTV at Pilning Station, there is no licence, this has therefore become a police matter and they have been informed.

LCNAP – Really positive feedback from folks at the Community Hub on the 19<sup>th</sup> June. Further sessions with younger people are in the planning, including scouts and local schools.  
Broad gauge display – the concrete base is installed and now waits for the fitting of the track and the interpretation board.

Basketball hoop – the equipment arrived promptly and is just waiting for the right time to install. ND will speak to the contractor putting in the basketball post to ensure that it is correctly positioned.

**Action ND**

**5 Correspondence**

See appendix A  
 International Day of Older People - 1 October 2024, Councillors were interested to hear more about this event. Jet O’Neil will be getting in touch with the correspondent.

**Action JO**

**6 Accounts for Payment**

See appendix B

Tom’s rubbish clearance	Waste removal SB Allotment	SHA 1908 s23, s25	£450.00
Planit Gardens	General Maintenance	Various	£247.00
Play inspection Co	Annual independent inspection	PHA 1875 s164	£216.60
HMRC	Tax and NI	s111	£468.67
<b>Subtotal</b>			<b>£1382.27</b>
<b>Revised grand total</b>			<b>£15184.61</b>

**Accounts were approved.**

**Action JE**

**.1 Bank reconciliation for the previous month see appendix C**

To comply with Parish Council Financial Regulation 3. viii the Chairman was presented with the bank reconciliation.

**Resolved that the bank reconciliation report for June 2024 be approved.**

**7a Public Participation**

Teen shelter – a resident complained about the graphic nature and level of graffiti on the Teen shelter at Pilning Playing Field.

**Resolved**

- **to cut the grass up to the hedge back to make the Teen hut less secluded**
- **to paint the teen hut in a disruptive design.**

Note - There will be consideration given to involving youth of the parish in painting their own design on the Teen hut at some point in the future.

M49 Junction Link Road – given recent updates the Parish Council are expecting the work to be underway by the end of the month with a view to completion in Summer 2025.

Potholes – a complaint was heard about the state of the main road through Pilning in particular. SJ’s report also mentions this, there is no date promised for when the road will be improved. Residents are encouraged to report pothole and road surface issues to South Gloucestershire Council Report it or by using “Fix my street” the more reports the better.

Footpath issues – many footpaths are becoming difficult to negotiate due to high grass and brambles. Resident are encouraged to contact the Clerk with specific details of where the problems are occurring. Also, if any resident finds an overgrown path and they can take a geotagged photograph to send to the Clerk, that would be helpful.

Pilning station and environs – much concern was shown about the ongoing situation at Pilning station.

- The newly fitted gates appear to open more than they are shut, defeating the object.
- The licensing status of the dumping at Pilning station embankment was questioned.
- Dumping is taking place usually after 5pm daily.
- Residents are feeling intimidated by the actions at the site
- OT stated that CCTV should be requested by the Police
- It is obvious to any observer that the pile of dumped waste including household waste is getting higher all the time.
- Residents are encouraged (if it is safe to do so) to gather as much photographic evidence as possible.
- If Pilning station had a proper service and people using it regularly, the chances of this environmental abuse taking place would be much diminished.

The Clerk shared a report from South Gloucestershire Council officer Robert Evely about the multi-agency approach being taken at the location. Simon Johnson's report see appendix D also deals with the issues at this site.

Ongoing concerns should be directed to Simon Johnson for collation with South Gloucestershire Council Enforcement.

### **7b Report from District Councillor Simon Johnson**

See appendix D

## **8 AGENDA ITEMS**

### **.1 To decide on a course of action for Pilning Playing Field tennis court net**

Regrettably Simon Johnson was not at the meeting to discuss the possibility of grant funding. Councillors to consider options in the meantime.

**Resolved to add to the September agenda**

**Action JE**

### **.2 To decide on a grant for play equipment for Friends of St Peter's Primary School**

After much discussion the Parish Council decided not to grant the Friends of St. Peter's Primary School their requested grant at this stage.

**Resolved for the Clerk to contact the applicant**

**Action JE**

### **.3 To decide on a grant application from Four Towns Transport**

After discussion it was agreed to grant Four Town Transport their request for a grant of £1000.

**Proposed PT and seconded VB approved unanimously**

**Action JE**

### **.4 To decide on end of year school prizes for Pilning & Severn Beach schools**

With regret, due to small number of Parish Councillors that put up for election last year, certain legal privileges that the Parish Council previously enjoyed are no longer open to it. Therefore, any award will be a certificate only.

Consideration is to be given to including Aurora Hedgeway School in a future school award scheme.

**Resolved for the Clerk to contact the schools with the change in circumstances**

**Action JE**

**Resolved to add to an agenda early in 2025.**

**Action JE**

**.5 To decide on an option for creating car park spaces behind the Tea Cottage**

After discussion the plan was deferred until the outcome of the leasing of Severn Beach Promenade Gardens is known.

**Item deferred**

**.6 To decide on SIM only mobile contract for the Cemetery Clerk**

Agreed unanimously

**Delegate to Clerk and Chair to consider a suitable deal**

**Action JE & ND**

**.7 To decide on a letter to SGC planning regarding potential changes to planning law**

Agreed that a letter is to be sent to the South Gloucestershire Council Chief Planning Officer asking for the Parish Council to be informed about any changes being proposed to planning law.

**Action JE**

**.8 To decide on asking SGC for fly tipping enforcement cameras**

The Clerk reported that South Gloucestershire Council covert cameras have already been used to good effect in the parish and additional location mentioned has been added to the list for inclusion.

**Action JE**

**.9 To review Parish Council Action Plan**

Councillors are encouraged to review the current Action Plan and for Steve Graham (SKG) to compile the responses.

The Clerk reminded Councillors that although the Action Plan is good for creating a direction of travel for projects, items will still need to be agreed before full council at the appropriate time.

**Action SKG**

**9 Neighbourhood Plan report on progress**

See appendix C

**10 PLANNING**

**.1 Items from the public relating to planning matters.**

None

**.2 To decide undelegated applications for consideration.**

P24/01380/CLE – Pilning & Severn Beach Parish Council strongly objects to this planning application. The detailed text can be obtained from the Clerk [clerk@pilningsevernbeach-pc.gov.uk](mailto:clerk@pilningsevernbeach-pc.gov.uk)

**.3 South Gloucestershire Council planning decisions.**

Approve with Conditions

P24/00961/HH 40 Beach Road Severn Beach South Gloucestershire BS35 4PF Demolition of existing extension and conservatory and erection of a single storey rear extension to form additional living accommodation.

P24/01057/F Just As You Are Tea Cottage Beach Road Severn Beach South Gloucestershire BS35 4PQ Installation of 14no. solar panels to the south facing roof slope of the existing café.

No Objection.

P24/00624/FDI Land Off of Govier Way Severn Beach South Gloucestershire Diversion of public footpath ORN/77/10.

**.4 To receive an update on outstanding enforcement issues.**

Staircase at Pilning Shop – as previously reported still under investigation by South Gloucestershire Council Enforcement. South Gloucestershire Council are not concerned by the staircase, they are more concerned with the possible implications of how the building is being divided up inside.

Enforcement at Pilning Station – Councillors have seen the comprehensive report from South Gloucestershire Council officer regarding the multi-agency approach being taken regarding the various antisocial issues at the site. The Clerk has checked that the carrier does have a licence and the Freedom of Information request to the Environment Agency has yet to be completely answered.

Bank Road Pilning – part of the update above a report regarding the status of the site. The “fly tipping” is in fact hardcore which is being reused to make a road into the site and does not constitute a case of fly tipping.

**.5 To decide on professional legal advice.**

None at present

ND & PT are to attend the next South Gloucestershire Council Cabinet meeting regarding planning issues.

**11 PARISH EVENTS**

- .1 13<sup>th</sup> July SevernFest
- .2 21<sup>st</sup> July Car show
- .3 24<sup>th</sup> August Pilning Flower Show

**12 POLICY REVIEW**

- .1 Press & Media**
- .2 Publication Scheme**
- .3 Risk Assessment & Management**

**Proposed the above policies be adopted en-bloc Agreed unanimously.**

**Action JE**

**13. UPDATES & REPORTS**

**.1 Severn Beach Village Hall**

Recent minutes circulated.

**.2 Pilning Village Hall**

VB attended the last meeting of the Village Hall Committee  
Recent minutes circulated

**.3 Pilning Playing Field**

- Work to clear debris near to Pilning Village Hall is ongoing.

**.4 Severn Beach Allotments**

Concerted effort to get new tenants into fallow plots, three plots now have new tenants. Five tenants have been given instructions to improve their plots.

Now that the hot weather is here the ground has gone from a boggy mess to brick hard. Some of the fruit trees need to be cut back and fencing maintained.

**Resolved for the wood pile to be taken away – see Accounts for Payment**

**Resolved to clear the strip of weeds at the left-hand side of the allotment once the wood pile has gone.**

**.5 Pilning Allotments**

Looking very good overall, two tenants have given up and the Clerk will have these relet by the end of this week.

**.6 To receive a report from the Cemetery Clerk**

Report received.

Councillors disagreed that the bench in the old section needs replacement, favouring the bench being properly secured to the tarmac instead.

**.7 Pilning Station**

Usual update, Pilning station will be enjoying an improved two-way taxi service for the time the Severn Tunnel is shut. Train performance remains about the same as usual.

**.8 Severn Beach Station**

Nothing to report

**.9 Update on "Report it" reference numbers**

None to report

**.10 Report from external meetings**

- Report from PT regarding the Rail Conference and the willingness to set up a Severnside focused conference with GWR WECA and other partners in the future.
- ND & VB attended the recent SevernNet Business breakfast which has a larger attendance of late due to improved administration of the event.

**14 Communication**

**.1 To suggest content for the next edition of In View**

Clerk has plenty of content to fill the next edition of In View

**Date of Next Meeting**

The date of the next Parish Council meeting will be on Monday 3<sup>rd</sup> September 2024 at Emmaus Church Centre Gorse Cover Road Severn Beach BS35 4NP. There being no other business the meeting was closed at 21:50

**Pilning & Severn Beach Parish Council – Full Council meeting 1<sup>st</sup> July 2024**

Minutes approved as a true and accurate record and signed as so by the Chairman presiding.

## APPENDIX A – CORRESPONDENCE

<b>Date</b>	<b>Type</b>	<b>Detail</b>	<b>Action</b>
28/05/2024	Email	Village maintenance	Noted
29/05/2024	Email	Report on Pilning allotments, cemetery and playing field for Parish Council meeting June 2024	Circulated
29/05/2024	Email	Agenda for Development Management Committee, Thursday, 6th June 2024, 11.00 am	Noted
29/05/2024	Email	South Gloucestershire Online Consultations - You may be interested in the following consultations	Noted
29/05/2024	Email	Letter of introduction from Avon and Somerset's Police and Crime Commissioner	Circulated
29/05/2024	Email	Spot jobs needing attention in Pilning & Severn Beach	Noted
29/05/2024	Email	Pre-Election Period: Attendance of Ward Councillors at Local Council Meetings	Noted
30/05/2024	Email	Severn Beach Village Hall Minutes of meeting 9th May	Circulated
30/05/2024	Email	Temporary Closure - PROW ORN/27/10	Published
30/05/2024	Email	Homes for Ukraine Host Campaign	Circulated
30/05/2024	Email	Aly Dark Councillor Resignation	JE Replied
30/05/2024	Website	Complaint regarding Severn Beach allotment	JE Replied
30/05/2024	Email	Soft plastic recycling	JE Replied
30/05/2024	Email	Join us in tackling tackle invasive non-native species!	Circulated
31/05/2024	Email	Local History events	Circulated
31/05/2024	Email	VAT claim confirmation	Noted
31/05/2024	Email	Bristol Rail Campaign (FoSBR) May 2024 Newsletter	Circulated
31/05/2024	Email	Enforcement complaint	JE Replied
31/05/2024	Email	PT.7979 Public Footpath ORN/28/10 and ORN/15/10, Pilning - Temporary Closures	Published
31/05/2024	Email	Skip lorry complaints	JE Replied
31/05/2024	Email	Allotment plot	JE Replied
31/05/2024	Email	War memorial progress	Noted
01/06/2024	Email	FloodFlash policy P0002780 is up for renewal	JE Replied
02/06/2024	Email	SB Allotments condition	JE Replied
03/06/2024	Email	Licensing objection	Noted
03/06/2024	Email	Pre-Election Period Advice and Guidance	Noted
03/06/2024	Email	Freedom of the Parish Nomination - new submission	JE Replied
04/06/2024	Email	COM/23/0939/OD - Post Office, Redwick Road	Circulated
04/06/2024	Email	Parish council meeting - Police attendance	JE Replied
04/06/2024	Email	ASEA: Cobbles for P&SB PC	JE Replied
05/06/2024	Email	Parish Online Newsletter #50	Noted

05/06/2024	Email	Soft Plastic Recycling in Severn Beach	JE Replied
06/06/2024	Email	Official parking on Shaft Road	Noted
06/06/2024	Email	Environment Agency ref 240606/LH01 Freedom of Information Request	Noted
06/06/2024	Email	Royal Mail missing postbox Abbott Road Enquiry reference	Noted
06/06/2024	Email	Pilning village hall committee meeting min	Circulated
07/06/2024	Email	EA Freedom of Information response - 240606/LH03	JE Replied
07/06/2024	Email	Wildflower area at Promenade Gardens - not cut as requested	JE Replied
07/06/2024	Email	Request for a BBQ at Pilning Village Hall	JE Replied
07/06/2024	Email	EA Freedom of Information response - 363292 WX 240606/LH01	Noted
10/06/2024	Email	Wildflower area Promenade Gardens - reply from South Gloucestershire Council	Noted
10/06/2024	Email	Litter picking complaint re South Gloucestershire Council	JE Replied
10/06/2024	Email	Inclusive webinar	Noted
10/06/2024	Email	Police access to Pilning Station	JE Replied
11/06/2024	Email	P24/0130/CLE Land Adjacent M49 And Farm Lane Pilning South Glos - Extension to consultation	Noted
11/06/2024	Email	Report for PC minutes	Noted
11/06/2024	Email	Flood Warden Newsletter - Spring 2024	Circulated
11/06/2024	Email	Complaint that wood from Pilning allotment and other items have been thrown in the rhine	JE Replied
11/06/2024	Email	A query regarding planters in Severn Beach	JE Replied
11/06/2024	Email	Basketball court, thanks for sweeping it	Noted
12/06/2024	Email	Designing out waste and working with the neighbours - Business Breakfast - Th. June 27th	Circulated
12/06/2024	Email	NP Documents for website	Published
12/06/2024	Email	Thanks for contacting Royal Mail - Missing post box at Abbott Road Severn Beach	Noted
12/06/2024	Email	Bank Road   Pilning   Traveller site disturbance	Noted
12/06/2024	Email	PT.7136 Footpath between public footpath ORN 19 and public bridleway ORN 54 at Severn Beach	Published
12/06/2024	Email	PT.7137 Footpath between Severn Beach Recreation Ground and junction of public footpaths ORN 51 and ORN 19 at Severn Beach	Published
12/06/2024	Email	Cobbles for Pilning & Severn Beach request for a risk assessment	JE Replied
12/06/2024	Email	PT.7139 Footpath between Severn Beach Recreation Ground and public footpath ORN 19 at Severn Beach Definitive Map and Statement Modification Order 2024	Published
12/06/2024	Email	Festivals at Severn Beach	Forwarded
13/06/2024	Email	Acceptance of the grant for Severn Beach Village Hall	JE Replied
13/06/2024	Email	La Grotta Pizza - licensing	JE Replied
13/06/2024	Email	Freedom of the Parish lapel buttons	JE Replied
13/06/2024	Email	Severn Beach allotments - unworked allotments	JE Replied



13/06/2024	Email	Annual play inspections - request for an update due to late running	Noted
14/06/2024	Email	Promenade Gardens	ND replied
14/06/2024	Email	Freedom of the Parish badge quote & artwork	JE Replied
14/06/2024	Email	Sirens Mtg - AGM report	Circulated
14/06/2024	Email	We are South Gloucestershire and Bristol United Against Domestic Abuse campaign launch and toolkit	Noted
17/06/2024	Email	Action from 25 April T and PC Forum	Noted
17/06/2024	Email	PT.8017 Various Roads, Various Wards - A403 - Temporary Road Closures	Published
17/06/2024	Email	Follow up: : Minutes from 25 April	Noted
17/06/2024	Email	New trustee for Almondsbury Charity	Noted
17/06/2024	Email	Promenade Gardens - response to SevernFest	Noted
17/06/2024	Email	Wildflower area at Promenade Gardens	Noted
17/06/2024	Email	Annual Playground Inspection - Severn Beach Village Hall - Notifiable	Actioned
17/06/2024	Email	Empty house complaint	JE Replied
17/06/2024	Email	BZP weeding invitation	Circulated
17/06/2024	Email	Re-payment to Groundworks	JE Replied
17/06/2024	Email	Follow up from Agenda Setting Meeting - Clerks Network	Circulated
17/06/2024	Email	An email of thanks for the memorial bench at Severn Beach	Noted
17/06/2024	Email	BOOKINGS EXTENDED - SevernNet Business Breakfast - Thursday June 27th 2024 - 7.30am - 9am	Circulated
18/06/2024	Email	Draft Minutes from 25 April TPCF	Circulated
18/06/2024	Email	Severn Beach toilet vandalism	Noted
18/06/2024	Email	Train Horn complaint - Severn Beach	Noted
18/06/2024	Email	Severn Beach Station Parking   Guaranteed Spaces	JE Replied
18/06/2024	Email	Promenade Gardens, Severn Beach - Subject to Contract	JE Replied
18/06/2024	Email	Volunteering enquiry	JE Replied
18/06/2024	Email	Freedom of the Parish Nomination - new submission	Noted
18/06/2024	Email	Invitation to launch of mobile youth van - Thurs 11th July at 3.30pm	JE Replied
19/06/2024	Email	Planters, volunteer update	JE Replied
19/06/2024	Email	Rubbish left and theft, allotment compliant	JE Replied
19/06/2024	Email	240510-000428 - Network Rail complaint regarding use of Green Lane Severn Beach	Noted
19/06/2024	Email	South Gloucestershire Online Consultations - Footpaths in Severn Beach	Circulated
19/06/2024	Website	Bristol Zoo Project bus question and overgrown verges on Gypsy's Platt	JE Replied
19/06/2024	Email	TRAVEL INFO: Severn Tunnel Railway work: 3 - 18 July	Noted
20/06/2024	Email	Report it for grass on Promenade Gardens	JE Replied
20/06/2024	Email	Envirocrime - Fires on Cross Hands Bank Road Pilning	JE Replied

20/06/2024	Email	Bin at Pilning shop - progress	JE Replied
20/06/2024	Email	Meadow View Planning application submission	JE Replied
20/06/2024	Email	Marsh Common Road planning application enquiry	JE Replied
21/06/2024	Email	Annual Inspection reports- Pilning & Severn Beach Parish Council	Actioned
21/06/2024	Email	Confirmation of your Obstruction report: SGC-221662-W3M2 ORN 30/20	Noted
21/06/2024	Email	Attempted blockage of footpath ORN 30/20 Bank Road.	JE Replied
21/06/2024	Email	Complaint about a car by the new memorial of Frances Barr Walk	JE Replied
23/06/2024	Email	Train Horn - Severn Beach	Noted
24/06/2024	Email	BOOKINGS CLOSE TODAY DUE TO HUGE UPTAKE - SevernNet Business Breakfast	Noted
24/06/2024	Website	Complaint regarding traveller site	Noted
24/06/2024	Email	Application for allotment	JE Replied
24/06/2024	Email	Allotment plot change	JE Replied
24/06/2024	Email	Diversion Maps for A403 road closure	Published
24/06/2024	Email	Love your place Sustainability workshop and nature mapping (LCNAP)	Noted
24/06/2024	Email	Report from GWR online conference	Noted
24/06/2024	Email	A403 diversion maps	Published
25/06/2024	Email	Rubbish opposite Amazon and right outside the Travelodge	Noted
25/06/2024	Email	Pilning & Severn Beach Parish Council: Audit Query (JPI)	JE Replied
25/06/2024	Email	Blocked footpath Issue 18724 has been submitted	Noted

## APPENDIX B – ACCOUNTS FOR PAYMENT

DATE	PAYEE	DESCRIPTION	LEGAL REF	NET VAT	VAT	TOTAL
03/06/2024	ELMTREE GARDEN	Grass Cutting	s111	£1,583.30	£263.88	£741.00
03/06/2024	ELMTREE GARDEN	Northwick Cemetery	s214			£231.00
03/06/2024	ELMTREE GARDEN	Pilning Cemetery	s214			£347.42
03/06/2024	NICHOLA HILLS	Severn Beach Toilet	PHA 1936 s87	£43.66		£43.66
03/06/2024	HMRC	Tax & NI	s111	£470.75		£470.75
03/06/2024	HMRC	Tax & NI	s111	£395.33		£395.33
06/06/2024	PLANIT GARDENS	Cemetery Bins	s214	£137.75		£19.00
06/06/2024	PLANIT GARDENS	Pilning Playing Field Litter Pick	PHA 1875 s164			£38.00
06/06/2024	PLANIT GARDENS	Bench fitting	s111			£19.00
06/06/2024	PLANIT GARDENS	Allotment strimming	SHA 1908 s23, s25			£61.75
06/06/2024	THINKLOGIC	Defibrillator Monitoring	s111	£720.00	£120.00	£600.00
07/06/2024	GOOGLE	Email and data storage	s111	£141.66		£129.66
07/06/2024	GOOGLE	Email and data storage	LA 2011, NP 2017			£12.00
12/06/2024	O2	Mobile phone	s111	£16.84	£2.81	£14.03
12/06/2024	WILLIAM COOKE	Broad gauge display	s111	£710.00		£710.00
13/06/2024	SEVERN BEACH VILLAGE HALL	Sound system grant	s137	£3,174.00		£3,174.00
14/06/2024	OMG TRADING	Basketball hoop	s137	£1,468.80	£244.80	£1,224.00
17/06/2024	BT	Telephone	s111	£304.22	£50.70	£253.52
19/06/2024	NOW PENSIONS	Pension Contribution	s111	£190.32		£190.32
20/06/2024	SOUTH GLOS COUNCIL	Severn Beach allotment rent	s111	£500.00		£500.00
21/06/2024	PREMIER BADGES	Freedom of the parish badges	s137	£172.50	£28.75	£143.75
21/06/2024	L W CLUTTERBUCK	Old section cemetery repairs	s214	£2,610.00	£435.00	£2,175.00
25/06/2024	WATER2BUSINESS	Severn Beach allotment water	SHA 1908 s23, s25	£71.59		£71.59
28/06/2024	ODILE MCINTOSH	Wages	s111	£72.00		£72.00
28/06/2024	J EDWARDES	Wages Office & Broadband	s111	£1,708.12		£1,708.12
02/07/2024	PILNING CHURCH COUNCIL	Room hire	s111	£31.50		£31.50
			<b>Totals</b>	<b>£13,802.34</b>	<b>£1,025.94</b>	<b>£12,776.40</b>

## **Appendix C NPSG Report**

Neighbourhood Plan Steering Group (NPSG) Report to Parish Council 1st July 2024 – delivered by Gary Sheppard.

The NPSG meeting since last PC meeting was on 18th June. Matters discussed and arising since are as follows:

### **Flooding**

Some positive news in that the EA has now received the defended scenarios for the re-modelled 100-year flood risk data from Mott MacDonald. They are doing their checks on these and will then initiate the breach scenario data runs, which will not be available until the end of the month at the earliest. The Steering Group believes it can complete its work on the Sequential and Exception Tests with just the defended scenarios and has requested access to the data from the EA.

### **Neighbourhood Development Plan**

We had a sub-group meeting on 6th June to review and allocate responsibilities for moving the document to a state of readiness for Regulation 14 consultation.

### **Evaluation of Sites**

Our requests to SGC Property Services for meetings to discuss their support for carparking opportunities and use of land at SB Primary School have so far proven fruitless. Patrick Conroy is assisting us in chasing SGC colleagues.

We had a number of guests at our last meeting who were interested in asking questions about the potential option for parking in Shaft Road.

The PC were informed that the developer who has submitted the site known as Gypsy's Platt has had positive conversations with Severn Beach Primary School and will be engaging with the LEA. There appears to be barriers with to engaging with Severn Beach Village Hall committee and this could mean that the Village Hall may lose out on future financial and development opportunities.

### **Planning Applications**

P24/01148/F. Erection of 1 no. detached dwelling to include temporary road and hardstanding for 3 years. Southern Dale Northwick Road Pilning. Agreed that the SG would submit comments consistent with those submitted for other new developments recently in relation to Green Belt and flooding.

P24/01380/CLE. Land raising works necessary to facilitate warehouse development in accordance with extant planning permission granted on 28 November 1957. Land Adjacent M49 And Farm Lane, Pilning. NPSG agreed to object to this on grounds of no need to land raise due to sea defences, need for ponds/SUDs, etc. Also, this is land that could be used to address truck stop facilities.

P23/02089/F. Plot 2 Central Park Goldcrest Way Severn Beach. Construction of a roadside facility.

Amendments relate mainly to landscaping and do not address and rejects provisions for HGV's. SG's objections to be repeated.

There were no other new planning applications thought to be relevant to the NP to discuss at the time of the meeting.

### **Communication with Political Candidates**

We have sent the same email, separately, to the five General Election candidates for our constituency. This was to ensure they all have awareness of the NP and its direction and know where to find out further information and to ask questions. We felt this is particularly important if candidates are canvassing within the Parish.

### **Financial Report**

The grant window is now open with Locality and we are progressing with making our application for £10k, which would take us to completion of the NP and include possible further flood risk assessment work.

Next SG meeting: 16th July, Emmaus Church (7pm).

## Appendix D Unitary Councillor Report

Pilning & Severn Beach Parish Council Report | Monday 1<sup>st</sup> July 2024

Key updates for Parish Council colleagues in July 2024;

- Jonathan (Parish Clerk) and I met with South Glos Officers relating to the multi-agency approach to Pilning Station and the ongoing challenges that were discussed at the last Parish Council meeting in June. Work is underway with agencies including the Council, Environment Agency and Network Rail and planning enforcement teams are engaged with the occupants of the site. A multi-agency meeting took place a fortnight ago with agencies collaborating and look for solutions to the points raised by local people and the Parish Council which was encouraging to hear, although the challenges remain in place.
- I attended a further follow up last week (27<sup>th</sup> June) online with SGC Officers in respect of Salthouse Farm Park in the ward. As you will know, the council's Licensing Service and Planning Enforcement Service have already made site visits and have been investigating the issues raised on the park. The council's Street Care team will be coming out to make a site visit shortly with a view to addressing the issue of the part of the existing footpath (that runs at the back of the site). Officers are also continuing to work on and consider the range of other concerns that residents have raised. I'm being kept informed by officers on progress etc. and will keep you up to date as I receive updates, as well as residents directly.
- More broadly the focus of time has been on the General Election, with a lot of time out and about, talking to local residents. This has been a positive exercise, not only to promote and discuss national issues, but to listen to local issues. These have included ongoing challenges with parking in Severn Beach at peak times, speed limits in the ward (a desire for more 20mph areas), pothole issues and the need to report via the SGC website, and the weight limited being ignored through Pilning and towards Hallen.

Email; [Simon.Johnson@southglos.gov.uk](mailto:Simon.Johnson@southglos.gov.uk)

Phone; 07399 080444